

CITY OF  
**GALESBURG**  
ILLINOIS

November 4, 2024

# City Council Agenda



55 W. TOMPKINS STREET  
GALESBURG, IL 61401  
[WWW.CI.GALESBURG.IL.US](http://WWW.CI.GALESBURG.IL.US)



CITY OF  
**GALESBURG**  
ILLINOIS



City Council Meeting Agenda  
City of Galesburg, Illinois  
City Council Chambers  
November 4, 2024

*Galesburg City Council meetings are streamed live on the City's website and Comcast channel 7.*

6:00 p.m.      Roll Call      Pledge of Allegiance

Invocation

Approve      Minutes from October 21, 2024

[Public Comment](#)

[Consent Agenda #2024-19](#)

24-3047      Bid      2025 supply of bulk rock salt

24-4072      Approve      Addendum to dirt removal contract

24-8018      Bills and Advance  
Checks      Approval and warrants drawn in payment of same

[Passage of Ordinances and Resolutions](#)

24-1020      Ordinance      FY 2025 revenue adjustments (Final Reading)

24-1021      Ordinance      Amending Chapter 93 regarding lift assistance fees (Final Reading)

24-1022      Ordinance      Amending Chapter 94 regarding the time allowed for abatement of  
tall grass and weed violations (Final Reading)

24-1023      Ordinance      City property tax levies (First Reading)

24-1024      Ordinance      SSA #1 property tax levies (First Reading)

24-1025      Ordinance      Limitation on video gaming licenses (First Reading)

[Bids, Petitions and Communications](#)

24-3048      Bid      Heavy duty utility vehicle

24-3049      Bid      11ft rotary mower

## City Manager's Report

- A. FY 2025 Budget available for inspection
- B. CIP Update

### Miscellaneous Business (Agreements, Approvals, Etc.)

|         |         |                                                                                   |
|---------|---------|-----------------------------------------------------------------------------------|
| 24-4073 | Approve | Minor Plat, Fritzler Estates Extension Two, West & South of 2040 E Fremont Street |
| 24-4074 | Approve | Minor Plat, Seminary Square Commercial Resub No 4                                 |
| 24-4075 | Approve | Architectural and design services for Bunker Links Golf Course                    |
| 24-4076 | Approve | Liability, property, and vehicle insurance coverage                               |

### Town Business

|         |           |                                                           |
|---------|-----------|-----------------------------------------------------------|
| 24-9023 |           | Bills                                                     |
| 24-9024 | Ordinance | Township budget & appropriation ordinance (First Reading) |
| 24-9025 | Ordinance | Township tax levy ordinance (First Reading)               |

### Closing Comments

### Executive Session

|                   |                                                                                                                                                                                                                                                                                              |
|-------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Executive Session | Convene into closed door Executive Session for the purpose of discussing: <ul style="list-style-type: none"><li>A. April 15, 2024, executive session minutes, 5 ILCS 120/2(c)(21)</li><li>B. Collective Negotiating, 5 ILCS 120/2(c)(2)</li><li>C. Litigation, 5 ILCS 120/2(c)(11)</li></ul> |
|-------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

### Adjournment



**CITY COUNCIL MEETING**  
**City Manager's Report**  
November 4, 2024

**CONSENT AGENDA #2024-19**

**Item 24-3047 Bulk Rock Salt**

Staff recommend approval of the 2024-25 State Bid for Bulk Rock Salt in the amount of \$84.03 per ton from Compass Minerals America, Inc. Participation in the state bid is beneficial for discounted volume pricing and ensuring timely access. The rate is a decrease of \$12.02 per ton from the 2023- 2024 rate, and there are sufficient funds budgeted.

**Item 24-4072 Addendum to Dirt Removal Contract**

Staff recommend approval of an addendum to the dirt removal contract with Lockwood Construction, which extends the completion date for removal of the dirt pile until July 1, 2025.

**Item 24-8018 Bills**

Bills and advanced checks are submitted for approval. All purchases are made in accordance with purchasing policies, with bids over \$25,000.00 utilizing the competitive bid process and approved individually by the City Council.

**ORDINANCES AND RESOLUTIONS**

**Item 24-1020 FY 2025 Revenue Adjustments (Final Reading)**

Staff recommend approval of an ordinance adjusting rates and fees collected by the City. The recommended changes, listed on the attached schedule, include increases to various licenses, recreation fees, water fees and refuse fees. All recommended increases are usual and customary increases, with no unusual or out of the ordinary increases requested. There is only one new fee, which is the addition of a no-show fee for scheduled inspections. If approved by City Council, the rate and fee change become effective on January 1, 2025.

**Item 24-1021 Amending Chapter 93 Regarding Lift Assistance Fees (Final Reading)**

Staff recommend approval of an ordinance, which would institute a fee for non-emergency, mobility-related service calls after ten calls per individual, per calendar year. The Galesburg Fire Department (GFD) responds to many calls, including non-emergency calls for mobility-related assistance that do not require emergency medical attention. This is a beneficial non-emergency service for individuals who have mobility challenges but is not an ideal substitute for regularly required mobility assistance through home health or other similar service agencies. Staff determined that continuing to provide assistance for non-emergency mobility-related services up to 10 calls per individual, per year without a fee, would be a sufficient number to accommodate the vast majority of lift-assistance calls. During any calendar year, the first ten calls made by an individual for lift-related services will continue to be uncharged. After the first ten



calls per calendar year, the individual shall be charged \$100 per response for non-emergency mobility related services.

**Item 24-1022 Amending Chapter 94 Regarding Tall Grass and Weed Violations (Final Reading)**

Staff recommend approval of an ordinance reducing the time period for abatement of tall grass and weed violations from ten days to five days. In 2022, the time period for residents to mow tall grass and weeds was increased from five days to ten days. Notices are sent when the grass has grown to a height of 12 inches or more and waiting ten days after that point has resulted in excessively tall grass and weeds. It is recommended to revise the time period to abate tall grass and weed violations to five days in order to address violations more promptly. If approved, the change will go into effect on January 1, 2025.

**Item 24-1023 City Property Tax Levies (First Reading)**

Staff recommend approval of the 2024 Property Tax Levy Ordinance. The 2024 tax levy request has been established at \$10,453,414 which is an increase of 2.66% when compared to the total amount of the current year tax levy (2023) extension. Based on the current Estimated Assessed Value (EAV) for the 2024 tax levy, the estimated property tax rate for the City would be approximately \$2.433 or \$0.010 less than the 2023 tax levy rate.

**Item 24-1024 SSA #1 Property Tax Levies (First Reading)**

Staff recommend approval of 2024 levy for the Special Service Area #1. On January 20, 1975, the City Council approved Special Ordinance No. 75-4, which created from the Special Service Area #1, a flat rate of \$1 per \$100 equalized assessed value. Money generated from this levy is utilized to pay maintenance services in the downtown area. On November 20, 2023, the City Council approved a ten-year extension of a \$1.50 tax for the Special Service Area tax commencing on the 2024 property tax levy. The tax levy must be approved in time to be filed with the Knox County Clerk by the last Tuesday in December 2024.

**Item 24-1025 Limitation on Video Gaming Licenses (First Reading)**

Staff recommend approval of amending Chapter 118 of the Galesburg Municipal Code regarding Video Gaming Licenses, to institute a moratorium on any new applications for video gaming. In 2020, the City Council added a Video Gaming Terminal License requiring that each establishment purchase a license from the City, with a fee of \$250 per terminal. There are currently 33 establishments offering gaming with a total of 190 gaming terminals within the City. If approved, new applications for video gaming would not be accepted. This ordinance would not affect the operation of any previously approved video gaming licenses or the annual renewal of any current licenses.

**BIDS, PETITIONS AND COMMUNICATIONS**

**Item 24-3048 Heavy Duty Utility Vehicle**

Staff recommend approval of the bid submitted by Revels Turf & Tractor in the amount of \$41,907.45 including trade for the purchase of a new John Deere ProGator 2020A for the Golf Division. The unit currently utilized by the Golf Division is still mechanically sound and will be remain in the fleet and used as a backup utility vehicle at the golf course. The current backup unit will be traded in as part of this purchase. The new utility vehicle will primarily be used as part of the daily operations of the golf course, but will also serve as a back-up unit for the current sprayer

system. Two vendors responded to this request, with MTI Distributing submitting the lowest bid offering for a Toro Workman HDX. However, this unit is not capable of hauling the sprayer system. Therefore, it is recommended to approve the bid for the John Deere unit, which is capable of hauling the current sprayer system. There are sufficient funds in the Vehicle Replacement Fund for this purchase.

#### **Item 24-3049 11 ft. Rotary Mower**

Staff recommend approval of the bid, including trade, from MTI Distributing Inc. in the amount \$89,580.16 for the purchase of an 11 ft rotary mower including a leaf mulching kit for the Golf Division. The Golf Division currently utilizes a 2019 John Deere 1600 Wide Area Mower as a part of their everyday operations. This unit has needed numerous repairs, leading to excessive, unavoidable downtime causing major delays during the busy mowing season. Three bids were received for this purchase, with Revels Turf & Tractor submitting the lowest bid of \$71,087.43 including trade; however, it is for the same make and model as the current unit, which has needed extensive repairs. As there have not been changes to the problematic components of this model, it is recommended to accept the bid from MTI Distributing Inc. for \$89,580.16 including trade for a Toro Groundsmaster 4000-D. The division has positive experience with the Toro brand mowers. There are sufficient funds in the Vehicle Replacement Fund for this purchase.

#### **CITY MANAGER'S REPORT**

- A. FY 2025 Budget available for inspection
- B. CIP Update

#### **MISCELLANEOUS BUSINESS (Agreements, Approvals, Etc.)**

##### **Item 24-4073 Minor Plat, Fritzler Estates Extension Two, West & South of 2040 E Fremont Street**

The Planning and Zoning Commission recommends approval of a Minor Plat of the Fritzler Estates Extension Two. Staff concur with this recommendation. This proposed subdivision is outside the city limits, but within one and a half miles of the corporate boundaries and thus, subject to the City's normal subdivision review process. The property is currently zoned (R) Residential in Knox County, and the proposed subdivision would create two lots.

##### **Item 24-4074 Minor Plat, Seminary Square Commercial Resub No 4**

The Planning and Zoning Commission recommends approval of a Minor Plat of the Seminary Square Commercial Resub No 4. Staff concur with this recommendation. The proposed subdivision is located at 503 Knox Square Drive and currently contains two multi-tenant commercial buildings. The current owner is proposing to subdivide the property into three lots.

##### **Item 24-4075 Architectural and design services for Bunker Links Golf Course**

Staff recommend approval of the proposal from Klinger & Associates in the amount of \$35,000.00 for architectural design, bidding and construction administration of a 40 feet by 60 feet addition to the park maintenance building, located at Bunker Links Golf Course. The equipment fleet has outgrown the space at the current park maintenance building. Staff have been storing equipment at other locations to keep equipment secure and out of the weather, but this has created inefficiencies in staff time required to move the equipment. There are sufficient funds budgeted in the Parks Operation and Maintenance budget for this project.

**Item 24-4076 Liability, property, and vehicle insurance coverage**

Staff recommend approval the renewal of insurance policies from the Illinois Municipal League Risk Management Association (RMA). Coverages include general liability, property damage for buildings & contents scheduled at over \$132 million, auto liability & physical damage for the fire & police departments and transit vehicles, public official bonds, and law enforcement liability. The policy has a deductible of \$10,000 per occurrence for most lines of coverage and would become effective January 1, 2025, with an annual premium of \$474,081.00. There are sufficient funds budgeted in Risk Management for this purchase.

**TOWN BUSINESS**

**Item 24-9023 Town Bills**

**Item 24-9024 Township Budget & Appropriation Ordinance (First Reading)**

**Item 24-9025 Township Tax Levy Ordinance (First Reading)**

Respectfully submitted,  
Eric Hanson  
City Manager

Galesburg City Council Regular Meeting  
City Council Chambers  
55 West Tompkins Street, Galesburg, Illinois  
October 7, 2024  
6:00 p.m.

Called to order by Mayor Peter Schwartzman at 6:00 p.m.

Roll Call #1: Present: Mayor Peter Schwartzman, Council Members Wayne Dennis, Bradley Hix, Evan Miller, Dwight White, Heather Acerra, Sarah Davis, and Steve Cheesman, 8. Also Present: City Manager Eric Hanson, City Attorney Dan Alcorn, and City Clerk Kelli Bennewitz.

Mayor Schwartzman declared a quorum present.

The Pledge of Allegiance was recited.

A moment of silence was observed in lieu of an invocation.

Proclamations: Lindstrom's 100th Anniversary  
Manufacturing Month

Council Members White and Davis left the meeting at 6:08 p.m.

Proclamation: Respect Life Month

Council Member White returned at 6:11 p.m.

Council Member Davis returned at 6:12 p.m.

Council Member Miller moved, seconded by Council Member Dennis, to approve the minutes of the City Council's regular meeting from October 7, 2024.

Roll Call #2:

Ayes: Council Members Dennis, Hix, Miller, White, Acerra, Davis, and Cheesman, 7.

Nays: None

Absent: None

Chairman declared the motion carried.

### **PUBLIC COMMENT**

Nicole Roman, sophomore student at Knox College representing the group Students for Sustainability, addressed the Council regarding a request made to the City for a pedestrian crosswalk at the intersection of Academy and Berrien Streets. She stated that since 2019, the college and students have transformed that space and operated the Knox Farm on the west side of Academy Street, across from Berrien Street. They offer produce and have a lot of visitors and volunteers and programs for youth, but no sidewalk ramps or crosswalks for pedestrians. She

added that the group feels that the absence of a pedestrian crossing lends itself to a lack of equity for them to be included and that they believe the project is worth it to the entire community.

Larry Findahl, Moon Towers, addressed the Council and stated that he lives on the south side of the building, facing the new Library. He has contacted Council Member White and the Library director is unwilling to help. He stated that there are many squatters sleeping at the library overnight, many in an undressed state, with clothes and belongings piled high, and other families and children are walking near these individuals. He understands that they are not breaking the law but wishes something could be done about the situation as the community has seen a large increase and he hates to see the new Library used like this.

Darla Krejci addressed the Council and announced that the Lakeside Nature Center has their "Second Saturday" programs, as well as Little Sprouts, Nature at Night, and others, and they are funded by the Walk of the Dead. In its eighth year, all the proceeds from the event are split with the City to help fund these types of programs. She personally invited everyone to attend one of the two last weekends in October.

### **CONSENT AGENDA #2024-18**

All matters listed under the Consent Agenda are considered routine by the City Council and will be enacted by one motion.

#### **24-2025**

Approve MFT Maintenance Resolution for the purchase of salt, hot mix asphalt, concrete, CA-6 gravel, and high-performance patching mixture for the 2025 calendar year in the amount of \$410,000.

#### **24-5012**

Receive the rate schedule for Pit Stop Shop to be placed on the City's wrecker rotation list.

#### **24-8017**

Approve bills in the amount of \$1,844,102.31 and advance checks in the amount of \$1,021,473.92.

Council Member White inquired about the increase in tennis court fees. Don Miles, Parks & Recreation Director stated that the fee is being recommended to increase from \$9 to \$10 per hour.

Council Member Acerra moved, seconded by Council Member Davis, to approve Consent Agenda 2024-18.

Roll Call #3:

Ayes: Council Members Hix, Dennis, Miller, White, Acerra, Davis, and Cheesman, 7.

Nays: None

Absent: None

Chairman declared the motion carried by omnibus vote.

### **PASSAGE OF ORDINANCES AND RESOLUTIONS**

#### **24-1020**

Ordinance on first reading adjusting various rates and fees collected by the City of Galesburg.

#### **24-1021**

Ordinance on first reading amending Chapter 93, Section 93.22, regarding calls for lift assistance and establishing a fee for non-emergency, mobility-related service calls.

#### **24-1022**

Ordinance on first reading amending Chapter 94 of the Development Ordinance regulating the length of abatement for tall grass and weed nuisances from ten days to five days.

#### **24-2026**

Council Member Miller moved, seconded by Council Member Acerra, to approve Resolution 24-23 determining the 2024 Property Tax Levy, which is not more than 105 percent and therefore will not require a truth in taxation public hearing. The tax levy request will not exceed \$10,691,517.

Roll Call #4:

Ayes: Council Members Hix, Dennis, Miller, White, Acerra, Davis, and Cheesman, 7.

Nays: None

Absent: None

Chairman declared the motion carried.

#### **24-2027**

Council Member Miller moved, seconded by Council Member White, to approve Resolution 24-24 authorizing the purchase of the following properties from the Knox County Trustee:

1. 213 Pine Street
2. 286 Fulton Street
3. 61 North Elm Street
4. 946 South Pearl Street
5. 325 South Chambers Street
6. 526 West South Street
7. 494 Clark Street
8. 246 North Kellogg
9. 751 Michigan Avenue
10. 84 Division Street
11. 793 South Seminary Street
12. 404 West Brooks Street
13. 362 West Fourth Street
14. 874 South Seminary Street
15. 1041 Lancaster Street
16. 1149 McClure Street

## 17. 917 West Third

Mayor Schwartzman inquired when the property could be available for purchase through a City auction. Steve Gugliotta, Community Development Director, stated that reimbursement of the demolition cost through the IDHA Strong Communities Grant will likely take until early next year and the property then be in the spring 2026 City auction.

### Roll Call #5:

Ayes: Council Members Hix, Dennis, Miller, White, Acerra, Davis, and Cheesman, 7.

Nays: None

Absent: None

Chairman declared the motion carried.

## BIDS, PETITIONS, AND COMMUNICATIONS

### CITY MANAGER'S REPORT

#### A. Traffic Advisory Committee Report for October

- a. City Manager Hanson stated that Knox College owns the property surrounding the crosswalk in question at Academy and Berrien Streets. However, City staff will need to do their due diligence as well as talk to the college before any decision is made.

#### B. Staff is working on the Capital Improvement Plan and a draft should be sent to Council Members later this week. The City Manager plans to discuss the CIP at the November 4th Council Meeting.

## MISCELLANEOUS BUSINESS (AGREEMENTS, APPROVALS, ETC.)

### 24-4069

Council Member Davis moved, seconded by Council Member Acerra, to approve a supplemental engineer agreement for right-of-way negotiation for the Lake Storey Path project in the amount of \$36,961. Aaron Gavin, Interim Public Works Director, stated that he anticipates the project to start in the spring of 2025.

### Roll Call #6:

Ayes: Council Members Hix, Dennis, Miller, White, Acerra, Davis, and Cheesman, 7.

Nays: None

Absent: None

Chairman declared the motion carried.

### 24-4070

Council Member Dennis moved, seconded by Council Member Davis, to approve Addendum #3 to extend the cash rent lease agreement at the City's Business Park for an additional year.

### Roll Call #7:

Ayes: Council Members Hix, Dennis, Miller, White, Acerra, Davis, and Cheesman, 7.

Nays: None



Absent: None

Chairman declared the motion carried.

#### **24-4071**

Council Member Dennis moved, seconded by Council Member Miller, to approve a settlement agreement and release which provides for the repair of the City's sidewalk in exchange for the release of the insurance proceeds held by the City of Galesburg.

Roll Call #8:

Ayes: Council Members Hix, Dennis, Miller, White, Acerra, Davis, and Cheesman, 7.

Nays: None

Absent: None

Chairman declared the motion carried.

Council Member Miller moved, seconded by Council Member Acerra, to sit as the Town Board. The motion carried.

### **TOWN BUSINESS**

#### **24-9021**

Trustee Miller moved, seconded by Trustee Acerra, to approve Town bills and warrants to be drawn in payment of same.

| <b>Fund Title</b>             | <b>Amount</b>      |
|-------------------------------|--------------------|
| Town Fund                     | \$7,637.05         |
| General Assistance Fund       | \$5,043.37         |
| IMRF Fund                     |                    |
| Social Security/Medicare Fund |                    |
| Liability Fund                |                    |
| Audit Fund                    |                    |
| <b>Total</b>                  | <b>\$12,680.42</b> |

Roll Call #9:

Ayes: Trustees Hix, Dennis, Miller, White, Acerra, Davis, and Cheesman, 7.

Nays: None

Absent: None

Chairman declared the motion carried.

#### **24-9022**

Trustee Cheesman moved, seconded by Trustee Davis, to approve Resolution 24-01 determining the 2024 Property Tax Levy, which is not more than 105 percent and therefore will not require a truth in taxation public hearing. The tax levy request will not exceed \$531,000.

Roll Call #10:

Ayes: Trustees Hix, Dennis, Miller, White, Acerra, Davis, and Cheesman, 7.

Nays: None

Absent: None

Chairman declared the motion carried.

Trustee Dennis moved, seconded by Trustee Miller, to resume as the City Council. The motion carried.

### **CLOSING COMMENTS**

Council Member Acerra announced that the Friends of Hope Cemetery will be hosting a “Run For Your Life” 5K Run/1K Walk on Friday, October 25th at Hope Cemetery. There will be food trucks and prizes and more information can be found on WGIL’s Community Events page.

Council Member Davis reminded the community about Trick or Treat hours from 5-8 p.m. and the Walk of the Dead, which will continue each weekend through the end of October. She also stated that she could not stand in support of the proclamation from a group that claims to respect life but does not. They are also attached to a directive from the Catholic Church and she does not believe religious or political organizations should be recognized at a City Council meeting.

Council Member Dennis left the meeting at 6:44 p.m.

Council Member Cheesman congratulated the Lindstrom’s on their anniversary adding that they are the best of the best. He also wanted to reinforce the words of the Manufacturing Month proclamation and the great GAVC program, which is bigger and better than ever. He also stated his anticipation for the Lake Storey path, which will be another great addition to our community. Council Member Cheesman noted that the most common communication he receives from the public is regarding streets and sidewalks, safety and the upkeep of properties. It is sad that there were so many on the demolition list, but this is something that is important to the community and to the City Council.

Council Member Hix stated that he was offended and embarrassed by Council Member Davis’s remarks, especially towards the Catholic religion. He also noted that he enjoyed the Illini game from this past weekend.

Council Member Miller reminded everyone that the harvest season is still going on and to be watchful of machinery on the roads.

Council Member White stated that he left the meeting during the proclamation because he is a cancer survivor and needed to use the restroom and he finds it disrespectful and hurtful if anyone thinks differently. He believes that people need to respect others’ opinions since everyone won’t think alike and to not judge others.

Mayor Schwartzman is thankful for Lindstrom’s and their family and for their store being the foundation of our downtown. He also stated that it was a great announcement about the GAVC growing and teaching great skills to students for the future. He noted that he has received several complaints about road work or closures and reminded everyone that this is all the result

of the City investing an additional \$2.5 million into infrastructure. He asked people to be patient and respectful of the workers.

The Mayor reminded the community about the farming vehicles that are still on the road, as well as the upcoming Halloween hours of 5-8 p.m. He asked that bicyclists remember that they need to follow the same rules of the road and that motorists be careful and thoughtful when sharing the road. He also thanked the Knox students who attended the meeting.

There being no further business, Council Member White moved, seconded by Council Member Miller, to adjourn the regular meeting at 6:54 p.m.

Roll Call #11:

Ayes: Council Members Hix, Miller, White, Acerra, Davis, and Cheesman, 6.

Nays: None

Absent: Council Member Dennis, 1.

Chairman declared the motion carried.

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Peter D. Mayor Schwartzman, Mayor

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Kelli R. Bennewitz, City Clerk

24-3047

**COUNCIL LETTER  
CITY OF GALESBURG  
NOVEMBER 4, 2024**

**AGENDA ITEM:** State Bid Approval recommendation, 2024-2025 winter supply of bulk rock salt for the City of Galesburg.

**SUMMARY RECOMMENDATION:** The City Manager, Interim Director of Public Works and the Purchasing Agent recommend that the City Council approve the use of the 2024-25 State Bid for Bulk Rock Salt in the amount of \$84.03 per ton from Compass Minerals America, Inc.

**BACKGROUND:** Annually, the City requests to be included in the State of Illinois Central Management Services bid for the purchase of Bulk Rock Salt. The benefits of this type of inclusion are: 1) the City purchases rock salt at a discount due to being included in a volume purchase and 2) the City reduces the risk of not being able to obtain rock salt in a timely manner. Contract pricing for this material is based upon the winter season. The rate charged for rock salt changes each August. Rates fluctuate based on the anticipated demand for salt. The proposed rate for approval covers a period from November 2024 through April 2025. The City is required to purchase a minimum of 1,600 tons of salt from this contract. Typically, the city uses between 2,000 and 2,500 tons of salt each winter but has used more for harsh winters. The city currently has about 2,500 tons stored in the salt building at this time.

For historical purposes, prior year rates:

| Year      | Vendor  | Rate    |
|-----------|---------|---------|
| 2023-2024 | Compass | \$96.05 |
| 2022-2023 | Compass | \$95.12 |
| 2021-2022 | Compass | \$73.69 |
| 2020-2021 | Cargill | \$40.63 |
| 2019-2020 | Compass | \$72.48 |
| 2018-2019 | Cargill | \$55.98 |
| 2017-2018 | Cargill | \$50.89 |
| 2016-2017 | Cargill | \$68.65 |

**BUDGET IMPACT:** The City budgets annually for anticipated bulk salt use through the Motor Fuel Tax Fund. The City has budgeted sufficient funds for the winter season.

**SUPPORTING DOCUMENTS:**

1. 2024-25 CMS Rock Salt Contract

# STATE OF ILLINOIS CONTRACT

**Central Management Services  
JPMC Rock Salt Bulk FY25  
24-416CMS-BOSS4-P-71009**

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The Parties to this contract are the State of Illinois acting through the undersigned Agency (collectively the State) and the Vendor. This contract, consisting of the signature page and numbered sections listed below and any attachments referenced in this contract, constitute the entire contract between the Parties concerning the subject matter of the contract, and in signing the contract, the Vendor affirms that the Certifications and Financial Disclosures and Conflicts of Interest attached hereto are true and accurate as of the date of the Vendor's execution of the contract. This contract supersedes all prior proposals, contracts and understandings between the Parties concerning the subject matter of the contract. This contract can be signed in multiple counterparts upon agreement of the Parties.

Contract includes BidBuy Purchase Order? (The Agency answers this question prior to contract filing.)

☐ Yes

☒ No

Contract uses Illinois Procurement Gateway Certifications and Disclosures?

☒ Yes (IPG Certifications and Disclosures including IPG Active Registered Vendor Disclosure)

☐ No

1. **DESCRIPTION OF SUPPLIES AND SERVICES**
2. **PRICING**
3. **TERM AND TERMINATION**
4. **STANDARD BUSINESS TERMS AND CONDITIONS**
5. **STATE SUPPLEMENTAL PROVISIONS**
6. **STANDARD ILLINOIS CERTIFICATIONS**
7. **FINANCIAL DISCLOSURES AND CONFLICTS OF INTEREST**
8. **CONTRACT SPECIFIC CERTIFICATIONS AND DISCLOSURES – "IPG Active Registered Vendor Disclosure (formerly called FORMS B)" (IF APPLICABLE)**
9. **PURCHASE ORDER FROM BIDBUY (IF APPLICABLE)**

In consideration of the mutual covenants and agreements contained in this contract, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties agree to the terms and conditions set forth herein and have caused this contract to be executed by their duly authorized representatives on the dates shown on the following CONTRACT SIGNATURES page

# STATE OF ILLINOIS CONTRACT

Central Management Services  
JPMC Rock Salt Bulk FY25  
24-416CMS-BOSS4-P-71009

## VENDOR

|                                            |                                                                     |
|--------------------------------------------|---------------------------------------------------------------------|
| Vendor Name: Compass Minerals America Inc. | Address (City/State/Zip): 9900 W. 109th St., Overland Park KS 66210 |
| Signature: [REDACTED]                      | Phone: 800-323-1641                                                 |
| Printed Name: Ben Nichols                  | Fax: 913-338-7945                                                   |
| Title: Chief Sales Officer                 | Email: highwaygroup@compassminerals.com                             |
| Date: 17 June 2024                         |                                                                     |

## STATE OF ILLINOIS

|                                                          |                     |
|----------------------------------------------------------|---------------------|
| Procuring Agency: Central Management Services            | Phone: 866-455-2897 |
| Street Address: 300 West Jefferson St.                   |                     |
| City, State ZIP: Springfield, IL 62702                   |                     |
| Official Signature: [REDACTED]                           | 10/18/24            |
| Printed Name: Raven DeVaughn by David W. Thomas          |                     |
| Official's Title: Director by Agency Procurement Officer |                     |

**AGENCY USE ONLY****NOT PART OF CONTRACTUAL PROVISIONS**

- Agency Reference #: 24-416CMS-BOSS4-R-218757
- Project Title: JPMC Rock Salt Bulk FY25
- Contract #: 24-416CMS-BOSS4-P-71009
- Procurement Method (IFB, RFP, Small Purchase, etc.): IFB
- BidBuy / Bulletin Reference #: 24-416CMS-BOSS4-B-42993
- BidBuy / Bulletin Publication Date: 05/21/24
- Award Code: A
- Subcontractor Utilization? ☒ Yes ☐ No      Subcontractor Disclosure? ☒ Yes ☐ No
- Funding Source:
- Obligation #:
- Small Business Set-Aside? ☐ Yes ☒ No      Percentage:
- Minority Owned Business? ☐ Yes ☒ No      Percentage:
- Women Owned Business? ☐ Yes ☒ No      Percentage:
- Persons with Disabilities Owned Business? ☐ Yes ☒ No      Percentage:
- Veteran Owned Small Business? ☐ Yes ☒ No      Percentage:
- Other Preferences?

## 1. DESCRIPTION OF SUPPLIES AND SERVICES

- 1.1. GOAL:** To establish a Joint Purchase Master Contract (JPMC) for bulk rock salt to be purchased on a as needed basis during the contract period.

This JPMC may be utilized by all governmental units as defined in Section 5 of this Contract.

**Note:** Participation in this contract is based upon the CY24-25 Illinois Department of Central Management Services Joint Participation Agreement Survey that defines the BidBuy line items and additional participation in the resultant contract is not allowed.

### 1.2. SUPPLIES AND/OR SERVICES REQUIRED:

- 1.2.1. The Vendor will provide rock salt based on quantity ordered within the timeframe listed herein.

#### 1.2.2. Rock Salt Specification Requirements:

- a. Rock Salt shall comply with the requirements of The American Association of State Highway and Transportation Officials (AASHTO) SPECIFICATION M143, SODIUM CHLORIDE TYPE 1, GRADE 1.
- b. Rock Salt shall be free flowing fresh stock, reclaimed or re-crushed rock salt will not be accepted and shall be rejected by delivery site.

- 1.2.3. Quantity Commitments: All participants who complete the annual survey will have the option to choose between a minimum of 80% or 100% purchase commitment and will be allowed a maximum of 120% purchase commitment as defined below. All minimum purchase commitments will be defined in the line item description within BidBuy.

- a. Minimum 80% Commitment: Some participants identified from the annual survey have chosen a minimum purchase commitment of 80%. That means that if the participant estimates a quantity of 100 ton, the participant is only obligated to order 80 ton. That is 80% of the estimated quantity. The participant shall have no further liability to the Vendor for further remaining quantities.
- b. Minimum 100% Commitment: Some participants identified from the annual survey have chosen a minimum purchase commitment of 100%. That means that if the participant estimates a quantity of 100 ton, the participant is obligated to order 100 ton. That is 100% of the estimated quantity.



- c. Maximum 120% Commitment: The Vendor shall agree to provide up to 120% of the bid quantity estimated tonnage at the same contract price. That means that all participants who estimate a quantity of 100 ton can order up to 120 ton at the same contract price.
- d. Quantities Exceeding 120% Maximum: In some instances, a participant may require quantities that would exceed the maximum commitment of the Vendor; in such instances, any delivery shall be made upon the mutual agreement of all parties.
- e. Purchase Percentages for IDOT: The Illinois Department of Transportation (IDOT) has provided estimated quantities for individual locations. Quantities purchased from each Vendor shall be computed on a District by District basis (not by location). For example, if a Vendor has 2 locations in a District with estimated quantities of 100 and 200 tons with a minimum 80% commitment. Then the 80% commitment will be met once the  $300(0.8) = 240$  tons has been purchased between the two locations. This may include all 240 tons purchased from one location.

#### 1.2.4. Weights and Measures Requirements and Adjustments:

- a. Weights and Measures: All measurements for weight shall be from scales meeting the requirements of The Weights and Measures Act of the State of Illinois (225 ILCS 470). The Vendor shall provide accurate weights of materials delivered to governmental units. These weights shall be documented on delivery tickets which shall identify the source of the material, type of material, the date and time the material was loaded, the release number, the net weight, the tare weight, and the identification of the transporting vehicle.

The State reserves the right to conduct random, independent vehicle weight checks for salt deliveries. This will require that trucks occasionally be directed to a scale near the delivery point.

Should the vehicle weight check result in the net weight of material on the vehicle to exceed the net weight of material shown on the Vendor's delivery ticket by 600 pounds or more, the State will document the independent vehicle weight check and immediately furnish a copy of the results to the Vendor. No adjustment in pay quantity will be made.

Should the vehicle weight check result in the net weight of material shown on the delivery ticket to be less than the net weight of material on the vehicle by the tolerance of 600 pounds or more, the State will

document the independent vehicle weight check (IWC1), immediately furnish a copy of the results to the Vendor, and immediately perform a second independent weight check (IWC2). If the second independent weight check is within the 600-pound tolerance, then a third independent weight check (IWC3) will be performed. If the third independent weight check is within tolerance, no pay adjustments will be made, and random independent weight checks will resume. If the second or third independent weight check confirms the net weight of the material shown on the Vendor's delivery ticket is less than the net weight of material on the vehicle by 600 pounds or more, the State will adjust the net weight shown on the delivery ticket for IWC1 to the checked delivered net weight as determined by the independent vehicle weight checks.

- b. Method of Measurement: The State will also adjust the method of measurement for IWC2, IWC3 (when applicable) and subsequent truck loads using the same scale based on the out-of-tolerance independent weight checks. The net weight of rock salt delivered to the State from this source, will be adjusted by applying a correction factor "A" as determined by the following formula:

$$A = [1.0 - (B - C) / B]; \text{ Where } A < 1.0 \text{ and } B - C > 600$$

Where:     A = Adjustment factor  
               B = Net weight shown on the delivery ticket from Vendor  
               C = Net weight on the vehicle determined from  
                   independent weight check from IWC1

The adjustment factor will be applied as follows:

Adjusted Net Weight = A x Delivery Ticket Net Weight

The adjustment factor will be imposed until the cause of the deficient weight is identified and corrected by the Vendor to the satisfaction of the State. If the cause of the deficient weight is not identified and corrected within seven calendar days, the State reserves the right to immediately, and without notice to Vendor, take action to remedy Vendor failure. This action may include the termination of the order and purchase of salt from other sources, or other action to ensure ice control availability for public safety purposes. Note that any or all additional costs may be collected from the original Vendor, in addition to the applied weight adjustments.

At the Vendor's option, the vehicle may be weighed on a second independent Department of Agriculture certified scale to verify

accuracy of the scale used for the independent weight check. The freight for this additional weigh will be charged to the party that is proven to be negligent.

- c. Deductions: The State reserves the right to assess, and apply if applicable, invoice deductions for the following:

Moisture Content: Deductions by percentage for moisture content based on total weight shall be determined by the following ranges:

| Moisture Content (%) | Deduction in Price (Per Truckload) |
|----------------------|------------------------------------|
| 0.00 TO 2.00         | NO DEDUCTION                       |
| 2.01 TO 2.50         | 10% DEDUCTION                      |
| 2.51 TO 3.00         | 15% DEDUCTION                      |
| 3.01 TO 3.50         | 20% DEDUCTION                      |
| 3.51 TO 4.00         | 25% DEDUCTION                      |
| GREATER THAN 4.01    | REJECTION OF LOAD                  |

Sodium Chloride (NACL) Content: The State reserves the right to accept delivery of rock salt which, according to the analysis by The Illinois Department of Transportation, has a Sodium Chloride (NACL) content of less than 95.0 percent, but not less than 90.0 percent. When such reservation is applied, final payment will be made on the following basis:

- 1) When NACL content is between 94.0 and 94.9 percent, the price to be paid shall be the contract price less \$5.00 per ton.
- 2) When NACL content is between 90.0 and 93.9 percent, the price paid shall be contract price less \$10.00 per ton.
- 3) When the NACL content is less than 90.0 percent, the load will be rejected.

#### 1.2.5. Ordering

- a. Order Placement: Orders may be placed with the Vendor (Monday-Friday) via telephone, with a written electronic communication (e-mail) to follow. All State agency orders will contain a purchase order generated from BidBuy in addition to an electronic communication (e-mail). Vendors shall arrange for immediate shipment upon receipt of order from an authorized participating agency representative. All other governmental units will use their own purchase order system.

- b. **Order Quantities:** Orders shall be scheduled in amounts that make up full (22-25 tons) truckloads, orders for less than truckload will not be accepted.
- c. **Initial Orders:** The Illinois Department of Transportation requires Vendors to ship initial fill-up orders prior to October 31st of the current year. If this date has passed prior to execution, we ask that the Vendor(s) start shipping as soon as contract has been executed. Please see the attached file within BidBuy titled "Initial Orders". Vendor(s) shall notify each destination entity when initial shipments are to begin.
- d. **Seasonal Orders:** Non-State agencies reserve the right to purchase up to 50% of the estimated order requirements prior to November 30th of the current year. Vendor shall notify each delivery point of when shipment is to begin.
- e. **Order Timeline:** For an order placed prior to 9:00 a.m. on a given day, that day would be considered as the first calendar day of the seven (7) day delivery period. For an order placed after 9:00 a.m. on a given day, the day following would be considered as the first calendar day of the seven (7) day delivery period, or as amended by order guidelines in Section 1.2.5.f.
- f. **Order Guidelines:** An agency may order up to 20% of their 100% contracted tonnage in any given week and Vendor shall deliver within 7 working days after receipt of order. Quantities ordered above the 20 percent threshold shall have an extended delivery time of one-working-day for each one percentage-point above the 20% guideline. For example, if an agency orders 25% of their awarded total 100 tons, delivery of the first 20 tons (20%) shall be within 7 working days after receipt of order and the remaining 5 tons shall be delivered within 12 working days after receipt of the order.
- g. **Peak Season Orders:** After hours and weekend delivery arrangements are encouraged during severe seasonal weather events to provide Vendor additional ability to maintain a prompt order delivery schedule. Orders placed during peak season should be in accordance with projected requirements and not in excess of the order guidelines, thereby hindering a Vendor's ability to maintain a prompt order delivery schedule.
- h. **Post Season Orders:** All orders for Rock Salt shall be placed by the end of July for the previous season's estimated usage. If the location does not

have adequate capacity to hold the rock salt, the Vendor may elect to add a storage charge per ton/day.

1.2.6. The Districts are defined as follows:

District 1: Counties of Cook, DuPage, Kane, Lake, McHenry, and Will.

District 2: Counties of Boone, Carroll, Henry, JoDaviess, Lee, Ogle, Rock Island, Stephenson, Whiteside, and Winnebago.

District 3: Counties of Bureau, DeKalb, Ford, Grundy, Iroquois, Kankakee, Kendall, LaSalle, and Livingston.

District 4: Counties of Fulton, Henderson, Knox, Marshall, McDonough, Mercer, Peoria, Putnam, Stark, Tazewell, Warren, and Woodford.

District 5: Counties of Champaign, DeWitt, Douglas, Edgar, McLean, Piatt, and Vermilion.

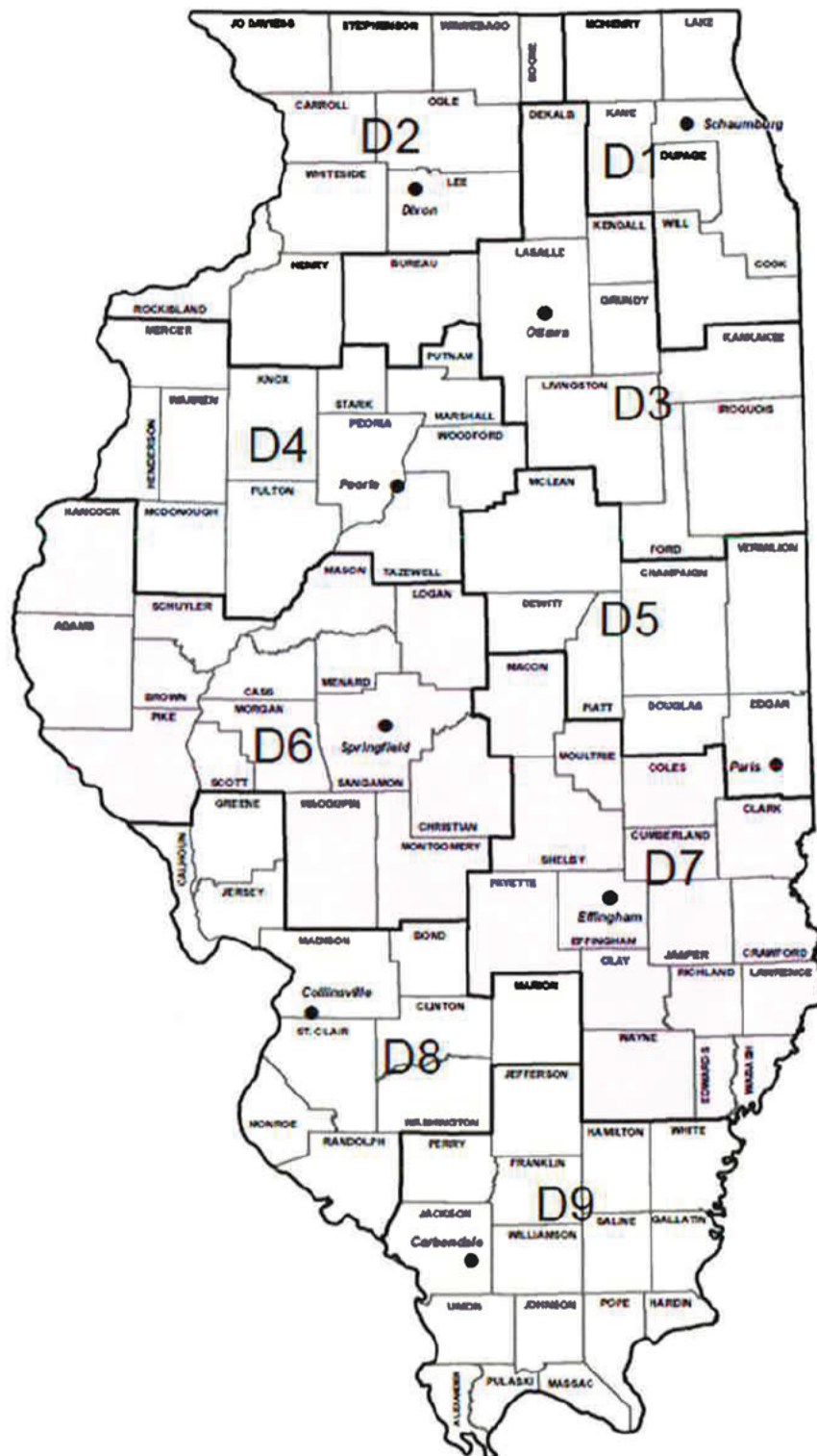
District 6: Counties of Adams, Brown, Cass, Christian, Hancock, Logan, Macoupin, Mason, Menard, Montgomery, Morgan, Pike, Sangamon, Schuyler, and Scott.

District 7: Counties of Clark, Clay, Coles, Crawford, Cumberland, Edwards, Effingham, Fayette, Jasper, Lawrence, Macon, Moultrie, Richland, Shelby, Wabash and Wayne.

District 8: Counties of Bond, Calhoun, Clinton, Greene, Jersey, Madison, Marion, Monroe, Randolph, St. Clair and Washington.

District 9: Counties of Alexander, Franklin, Gallatin, Hamilton, Hardin, Jackson, Jefferson, Johnson, Massac, Perry, Pope, Pulaski, Saline, Union, White and Williamson.

### 1.2.7. Map



For procurements conducted in BidBuy, the State may include in this contract the BidBuy Purchase Order as it contains the agreed Supplies and/or Services. For procurements conducted in BidBuy, the State may include in this contract the BidBuy Purchase Order as it contains the agreed Supplies and/or Services.

### 1.3. MILESTONES AND DELIVERABLES:

- 1.3.1. Stockpile and Order Status Reports: Vendor shall provide stockpile and order status reports upon request and as requested by the CMS Bureau of Strategic Sourcing for use in its contract administration effort. Failure to comply in a timely manner may be considered a breach of contract.
- 1.3.2. Delivery Invoices: Vendor invoices shall show the date orders were placed with the Vendor and the dates and tonnage amounts of salt delivered.
- 1.3.3. The Vendor warrants that all products furnished hereunder will be free from liens and encumbrances; defects in design, materials, and workmanship; and will conform in all respects to the terms of this Contract including any specifications or standards. In addition, Vendor warrants the products/equipment and related services are suitable for and will perform in accordance with the ordinary use for which they are intended.
- 1.3.4. The Vendor shall report to the Department of Central Management Services Bureau of Strategic Sourcing (BOSS) an annual Contract Usage Report which includes all Governmental Units as defined in Section 5 of this Contract. This report shall be in a tab-delimited text file or an Excel spreadsheet that references the BidBuy Purchase Order (PO) number, time period being reported, and must include the following:

PO Line Number, Description, Quantity, Ordering Entity

The report will be sent to the following email address: [CMS.BOSS.Sourcing@illinois.gov](mailto:CMS.BOSS.Sourcing@illinois.gov).

A sample of the report's format is as follows:

| Line Item # | Description | Quantity | Ordering Entity |
|-------------|-------------|----------|-----------------|
| 1           | XXXXXXXXXX  | XXX      | XXXXXXXXXX      |
| 2           | XXXXXXXXXX  | XXX      | XXXXXXXXXX      |

### 1.4. VENDOR / STAFF SPECIFICATIONS:

- 1.4.1. Vendor Meetings:

- a. The Vendor shall participate in a pre-season meeting with IDOT Central Bureau of Operations. This meeting will be scheduled after the execution of the contract(s).
- b. The Vendor shall participate in weekly calls with IDOT Central Bureau of Operations throughout the winter season.
- c. The Vendor shall participate in a post-season meeting with IDOT Central Bureau of Operations that will be scheduled between April to June.

1.4.2. Stockpile and Delivery Performance:

- a. Delivery Performance: Freezing of waterways and the impact on delivery must be reasonably anticipated by the Vendor and is not a cause to claim Force Majeure.
- b. STOCKPILE AVAILABILITY: Successful Vendors shall have stockpiles of Rock Salt in Illinois or near its boundaries in quantities that are sufficient to satisfy the State of Illinois contractual requirements and stockpile staging requirements shall be as follows:

1.1.100% at upper MISSISSIPPI RIVER STOCKPILE locations, DISTRICT-1, DISTRICT-2, DISTRICT-3, and DISTRICT-4 by December 1st.

1.2.50% at all other Downstate Stockpile locations by December 1st and 100% by January 1st.

Such stockpiles must be near enough to delivery points to allow for timely delivery as required by the State of Illinois contractual requirements.

Vendors may also be required to furnish a list of rock salt commitments against these stockpiles as a result of other contractual agreements.

- c. STOCKPILE INSPECTIONS: The State reserves the right to inspect and/or test the rock salt provided at the Vendor's stockpile points or at the salt storage facility destination, whichever is most convenient to the State.

- 1.4.3. Safety Data Sheets: The Vendor is required to furnish a Safety Data Sheet (SDS) for each toxic substance shipped. Submission of Safety Data Sheets is required by the Illinois Toxic Substances Disclosure to Employees Act. 820 ILCS 255/1 ET SEQ, or subsequent amendment.



- 1.4.4. Vendor must be registered in BidBuy before entering into the resulting Contract with the State of Illinois.

## **1.5. TRANSPORTATION AND DELIVERY:**

- 1.5.1. Delivery Time: Delivery will be made F.O.B. Destination with all transportation and handling paid by the Vendor to any participating Governmental Unit. Deliveries are to be made within seven (7) working days, or as extended by order guidelines in Section 1.2.5.f. For all orders placed by contract participants on or after December 1 and prior to May 1st of any year, order delivery performance shall be subject to application of Liquidated Damages as stated in Section 1.5.10 below.
- 1.5.2. Delivery Schedule: Salt order deliveries will be accepted only during regular workdays (Monday thru Friday) and work hours (7:30 a.m. - 3:30 p.m.) excluding state holidays, except where special arrangements are made in advance with an appropriate representative at the delivery site.
- 1.5.3. Delivery Locations: All delivery locations are listed within each line item in BidBuy. Specific delivery notes for other governmental units will be given at the time of order.
- 1.5.4. Payment of Tolls: The Vendor shall be required to pay the full amount of tolls, if any, incurred during the duration of the contract. Said tolls will not be refunded by the ordering agency.
- 1.5.5. Delivery Tickets: Each delivery ticket shall be a direct entry (no manual entries) certified scale ticket indicating gross, tare, and net weight of each truckload of rock salt. Unless otherwise directed, delivery ticket must also be signed by an authorized agency representative at the delivery location point to verify that agency has accepted the material. The Vendor shall include the release order number and the date of delivery on each delivery ticket. The Vendor shall ensure all weights and measures shown on all tickets are correct.
- 1.5.6. Delivery Requirements: All truck loads shall be covered with approved weatherproof material. Vendor shall ensure the delivery person inspects the inside of the trailer and all salt is removed from the trailer before leaving a delivery point. Pre-loading trucks prior to the date of delivery is not allowed and may be rejected at the delivery site. In the event any agency discovers preloaded rock salt already dumped at its location, the salt may be reloaded onto the cartage hauler's truck by the agency and returned for credit and the Vendor shall immediately ship a conforming load of replacement Rock Salt, or at agencies' option to issue a refund consistent with the dollar amount of the original order.

- 1.5.7. Delivery Method: All deliveries will be on the basis of the "End-Dumping" method. Vendors shall be governed by the specific delivery instructions, as to unloading point, issued by an applicable agency when they place their order for a particular location.
- 1.5.8. Weights and Measures: Governmental units reserve the right to require that trucks may occasionally be directed to a scale in the vicinity of the delivery point as a check on delivered truckloads. The governmental units reserve the right to take action to remedy Vendor's failure to provide accurate weights and measures.
- 1.5.9. Foreign Materials: All truck loads shall be free of any foreign material such as mud, rocks, grader teeth, wood, tarpaulins, etc. or the load may be rejected. In the event any agency discovers foreign material in truckloads of rock salt already dumped at its location, the salt and foreign matter may be reloaded onto the cartage hauler's truck by the agency and returned for credit and the Vendor shall immediately ship a conforming load of replacement Rock Salt, or at agencies' option to issue a refund consistent with the dollar amount of original order.
- 1.5.10. Damages: Governmental units reserve the right to take action against Vendor delivery failure as follows:

Liquidated Damages: From December 1 through May 1 of the current season, if the Vendor is unable to make delivery within the authorized delivery time, the governmental units shall assess and have the right to retain as Liquidated Damages, and not as a penalty, 5 percent per working day on the undelivered portion of the order, but not to exceed 50 percent of the total order. Governmental units and Vendor agree that at the time of contracting, the amount of actual damages is uncertain. Governmental units and Vendor further agree that the amount of Liquidated Damages in this Section is reasonable and bears relation to the damages which may be sustained in the event of a breach.

Delivery Failure Damages: If after seven (7) days' assessment of Liquidated Damage claims, a Vendor has still failed to deliver as required, governmental units reserve the right to immediately, and without notice to Vendor, take action to remedy Vendor failure. This may include the termination of the order and purchase of salt from other sources, or other action to ensure ice control availability for public safety purposes. Note that any or all additional costs may be collected from the original Vendor, in addition to the applied Liquidated Damages.

## 1.6. SUBCONTRACTING

Subcontractors are allowed.

1.6.1. Will subcontractors be utilized? ☒ Yes ☐ No

A subcontractor is a person or entity that enters into a contractual agreement with a total value of \$100,000 or more with a person or entity who has a contract subject to the Illinois Procurement Code pursuant to which the person or entity provides some or all of the goods, services, real property, remuneration, or other monetary forms of consideration that are the subject of the primary State contract, including subleases from a lessee of a State contract.

All contracts with subcontractors where the annual value of the subcontract is greater than \$50,000 must include Illinois Standard Certifications completed by the subcontractor.

1.6.2. Please identify below subcontracts with an annual value of \$100,000 or more that will be utilized in the performance of the contract, the names and addresses of the subcontractors, and a description of the work to be performed by each.

- Subcontractor Name: Please see attached list.

Amount to Be Paid: [Click here to enter text](#)

Address: [Click here to enter text](#)

Description of Work: [Click here to enter text](#)

- Subcontractor Name: [Click here to enter text](#)

Amount to Be Paid: [Click here to enter text](#)

Address: [Click here to enter text](#)

Description of Work: [Click here to enter text](#)

**If additional space is necessary to provide subcontractor information, please attach an additional page.**

1.6.3. If the annual value of any the subcontracts is more than \$100,000, then the Vendor must provide to the State the Financial Disclosures and Conflicts of Interest for that subcontractor.

1.6.4. If at any time during the term of the Contract, Vendor adds or changes any subcontractors, Vendor is required to promptly notify, in writing, the State Purchasing Officer or the Chief Procurement Officer of the names and addresses

and the expected amount of money that each new or replaced subcontractor will receive pursuant to this Contract. Any subcontracts entered into prior to award of this Contract are done at the sole risk of the Vendor and subcontractor(s).

#### 1.7. SUCCESSOR VENDOR

☐ Yes ☒ No This contract is for services subject to 30 ILCS 500/25-80. Heating and air conditioning service contracts, plumbing service contracts, and electrical service contracts are not subject to this requirement. Non-service contracts, construction contracts, qualification-based selection contracts, and professional and artistic services contracts are not subject to this requirement.

#### 1.8. WHERE SERVICES ARE TO BE PERFORMED: Unless otherwise disclosed in this section all services shall be performed in the United States. If the Vendor performs the services purchased hereunder in another country in violation of this provision, such action may be deemed by the State as a breach of the contract by Vendor.

Vendor shall disclose the locations where the services required shall be performed and the known or anticipated value of the services to be performed at each location. If the Vendor received additional consideration in the evaluation based on work being performed in the United States, it shall be a breach of contract if the Vendor shifts any such work outside the United States.

- Location where services will be performed: Please see attached list.

Value of services performed at this location: Please see attached list.

- Location where services will be performed: Click here to enter text

Value of services performed at this location: Click here to enter text

## 2. PRICING

### 2.1 FORMAT OF PRICING:

2.1.1 Vendor shall submit pricing in the line items on BidBuy, based on the terms and conditions set forth in section 1 of this Contract.

2.1.2 Pricing shall be submitted in the following format: Per the Unit of Measure on the line items in BidBuy.

Pricing shall be submitted by entering the cost per unit of measure based on minimum order quantities on each line item in BidBuy. Prices must include all costs shipped F.O.B. Destination and may not include any additional costs due to taxes (federal or otherwise) unless accompanied by proof the State is subject to the tax.

**2.2 TYPE OF PRICING:** The Illinois Office of the Comptroller requires the State to indicate whether the contract price is firm or estimated at the time it is submitted for obligation. The total price of this contract is estimated.

**2.3 EXPENSES ALLOWED:** Expenses are not allowed.

**2.4 DISCOUNT:** The State may receive a 0 % discount for payment within 0 days of receipt of correct invoice. This discount will not be a factor in making the award.

**2.5 VENDOR'S PRICING:** For procurements conducted in BidBuy, the State may include in this Contract the BidBuy Purchase Order as it contains the agreed pricing.

**2.6 MAXIMUM AMOUNT:** This Joint Purchase Master Contract is an indefinite quantity contract.

### 3. TERM AND TERMINATION

**3.1 TERM OF THIS CONTRACT:** This contract has an initial term commencing upon the last dated signature of the Parties to September 30, 2025.

3.1.1 In no event will the total term of the contract, including the initial term, any renewal terms and any extensions, exceed ten (10) years. 30 ILCS 500/20-60

3.1.2 Vendor shall not commence billable work in furtherance of the contract prior to final execution of the contract except when permitted pursuant to 30 ILCS 500/20-80.

The State may include in this contract the BidBuy Purchase Order as it contains the agreed term.

**3.2 RENEWAL: N/A**

**3.3 TERMINATION FOR CAUSE:** The State may terminate this contract, in whole or in part, immediately upon notice to the Vendor if: (a) the State determines that the actions or inactions of the Vendor, its agents, employees or subcontractors have caused, or reasonably could cause, jeopardy to health, safety, or property, or (b) the Vendor has notified the State that it is unable or unwilling to perform the contract.

If Vendor fails to perform to the State's satisfaction any material requirement of this contract, is in violation of a material provision of this contract, or the State determines that the Vendor lacks the financial resources to perform the contract, the State shall provide written notice to the Vendor to cure the problem identified within the period of time specified in the State's written notice. If not cured by that date the State may either: (a) immediately terminate the contract without additional written notice or (b) enforce the terms and conditions of the contract.

For termination due to any of the causes contained in this Section, the State retains its rights to seek any available legal or equitable remedies and damages.

**3.4 TERMINATION FOR CONVENIENCE:** The State may, for its convenience and with thirty (30) days prior written notice to Vendor, terminate this contract in whole or in part and without payment of any penalty or incurring any further obligation to the Vendor.

Upon submission of invoices and proof of claim, the Vendor shall be entitled to compensation for supplies and services provided in compliance with this contract up to and including the date of termination.

**3.5 AVAILABILITY OF APPROPRIATION:** This contract is contingent upon and subject to the availability of funds. The State, at its sole option, may terminate or suspend this contract,

in whole or in part, without penalty or further payment being required, if (1) the Illinois General Assembly or the federal funding source fails to make an appropriation sufficient to pay such obligation, or if funds needed are insufficient for any reason (30 ILCS 500/20-60), (2) the Governor decreases the Agency's funding by reserving some or all of the Agency's appropriation(s) pursuant to power delegated to the Governor by the Illinois General Assembly, or (3) the Agency determines, in its sole discretion or as directed by the Office of the Governor, that a reduction is necessary or advisable based upon actual or projected budgetary considerations. Contractor will be notified in writing of the failure of appropriation or of a reduction or decrease.

## 4. STANDARD BUSINESS TERMS AND CONDITIONS

### 4.1 PAYMENT TERMS AND CONDITIONS:

- 4.1.1 Late Payment: Payments, including late payment charges, will be paid in accordance with the State Prompt Payment Act and rules when applicable. 30 ILCS 540; 74 Ill. Adm. Code 900. This shall be Vendor's sole remedy for late payments by the State. Payment terms contained in Vendor's invoices shall have no force or effect.
- 4.1.2 Minority Contractor Initiative: Any Vendor awarded a contract of \$1,000 or more under Section 20-10, 20-15, 20-25 or 20-30 of the Illinois Procurement Code (30 ILCS 500) is required to pay a fee of \$15. The Comptroller shall deduct the fee from the first check issued to the Vendor under the contract and deposit the fee in the Comptroller's Administrative Fund. 15 ILCS 405/23.9.
- 4.1.3 Expenses: The State will not pay for supplies provided or services rendered, including related expenses, incurred prior to the execution of this contract by the Parties even if the effective date of the contract is prior to execution.
- 4.1.4 Prevailing Wage: As a condition of receiving payment Vendor must (i) be in compliance with the contract, (ii) pay its employees prevailing wages when required by law, (iii) pay its suppliers and subcontractors according to the terms of their respective contracts, and (iv) provide lien waivers to the State upon request. Examples of prevailing wage categories include public works, printing, janitorial, window washing, building and grounds services, site technician services, natural resource services, security guard and food services. The prevailing wages are revised by the Illinois Department of Labor (DOL) and are available on DOL's official website, which shall be deemed proper notification of any rate changes under this subsection. Vendor is responsible for contacting DOL at 217-782-6206 or (<https://labor.illinois.gov>) to ensure understanding of prevailing wage requirements.
- 4.1.5 Federal Funding: This contract may be partially or totally funded with Federal funds. If Federal funds are expected to be used, then the percentage of the good/service paid using Federal funds and the total Federal funds expected to be used will be provided to the awarded Vendor in the notice of intent to award.
- 4.1.6 Invoicing: By submitting an invoice, Vendor certifies that the supplies or services provided meet all requirements of this contract, and the amount billed and expenses incurred are as allowed in this contract. Invoices for supplies purchased, services performed, and expenses incurred through June 30 of any year must be submitted to the State no later than July 31 of that year; otherwise Vendor may have to seek payment through the Illinois Court of Claims. 30 ILCS 105/25. All invoices are subject to statutory offset. 30 ILCS 210.
  - 4.1.6.1 Vendor shall not bill for any taxes unless accompanied by proof that the State is subject to the tax. If necessary, Vendor may request the



applicable Agency's Illinois tax exemption number and Federal tax exemption information.

- 4.1.6.2 Vendor shall invoice at this completion of the contract unless invoicing is tied in this contract to milestones, deliverables, or other invoicing requirements agreed to in the contract.

Send invoices to:

|                 |                            |
|-----------------|----------------------------|
| Agency:         | Requesting Agency / Entity |
| Attn:           | Requesting Agency / Entity |
| Address:        | Requesting Agency / Entity |
| City, State Zip | Requesting Agency / Entity |

For procurements conducted in BidBuy, the Agency may include in this contract the BidBuy Purchase Order as it contains the Bill To address.

- 4.2 ASSIGNMENT:** This contract may not be assigned or transferred in whole or in part by Vendor without the prior written consent of the State.
- 4.3 SUBCONTRACTING:** For purposes of this section, subcontractors are those with contracts with an annual value exceeding \$100,000 and who are specifically hired to perform all or part of the work covered by this contract. Vendor must receive prior written approval before use of any subcontractors in the performance of this contract. Vendor shall describe, in an attachment if not already provided, the names and addresses of all authorized subcontractors to be utilized by Vendor in the performance of this contract, together with a description of the work to be performed by the subcontractor and the anticipated amount of money that each subcontractor is expected to receive pursuant to this contract. If required, Vendor shall provide a copy of any subcontracts within fifteen (15) days after execution of this contract. All subcontracts must include the same certifications that Vendor must make as a condition of this contract. Vendor shall include in each subcontract the Standard Illinois Certification form available from the State. If at any time during the term of the Contract, Vendor adds or changes any subcontractors, then Vendor must promptly notify, by written amendment to the Contract, the State Purchasing Officer or the Chief Procurement Officer of the names and addresses, the expected amount of money that each new or replaced subcontractor will receive pursuant to the Contract, and the general type of work to be performed. 30 ILCS 500/20-120.
- 4.4 AUDIT/RETENTION OF RECORDS:** Vendor and its subcontractors shall maintain books and records relating to the performance of this contract and any subcontract necessary to support amounts charged to the State pursuant this contract or subcontract. Books and records, including information stored in databases or other computer systems, shall be maintained by the Vendor for a period of three (3) years from the later of the date of final payment under the contract or completion of the contract, and by the subcontractor

for a period of three (3) years from the later of final payment under the term or completion of the subcontract. If Federal funds are used to pay contract costs, the Vendor and its subcontractors must retain their respective records for five (5) years. Books and records required to be maintained under this section shall be available for review or audit by representatives of the procuring Agency, the Auditor General, the Executive Inspector General, the Chief Procurement Officer, State of Illinois internal auditors or other governmental entities with monitoring authority, upon reasonable notice and during normal business hours. Vendor and its subcontractors shall cooperate fully with any such audit and with any investigation conducted by any of these entities. Failure to maintain books and records required by this section shall establish a presumption in favor of the State for the recovery of any funds paid by the State under this contract or any subcontract for which adequate books and records are not available to support the purported disbursement. The Vendor or subcontractors shall not impose a charge for audit or examination of the Vendor's or subcontractor's books and records. 30 ILCS 500/20-65.

- 4.5 TIME IS OF THE ESSENCE:** Time is of the essence with respect to Vendor's performance of this contract. Vendor shall continue to perform its obligations while any dispute concerning this contract is being resolved unless otherwise directed by the State.
- 4.6 NO WAIVER OF RIGHTS:** Except as specifically waived in writing, failure by a Party to exercise or enforce a right does not waive that Party's right to exercise or enforce that or other rights in the future.
- 4.7 FORCE MAJEURE:** Failure by either Party to perform its duties and obligations will be excused by unforeseeable circumstances beyond its reasonable control and not due to its negligence, including acts of nature, acts of terrorism, riots, labor disputes, fire, flood, explosion, and governmental prohibition. The non-declaring Party may cancel this contract without penalty if performance does not resume within thirty (30) days of the declaration.
- 4.8 CONFIDENTIAL INFORMATION:** Each Party to this contract, including its agents and subcontractors, may have or gain access to confidential data or information owned or maintained by the other Party in the course of carrying out its responsibilities under this contract. Vendor shall presume all information received from the State or to which it gains access pursuant to this contract is confidential. Vendor information, unless clearly marked as confidential and exempt from disclosure under the Illinois Freedom of Information Act, shall be considered public. No confidential data collected, maintained, or used in the course of performance of this contract shall be disseminated except as authorized by law and with the written consent of the disclosing Party, either during the period of this contract or thereafter. The receiving Party must return any and all data collected, maintained, created or used in the course of the performance of this contract, in whatever form it is maintained, promptly at the end of this contract, or earlier at the request of the disclosing Party, or notify the disclosing Party in writing of its destruction. The foregoing obligations shall not apply to confidential data or information lawfully in

the receiving Party's possession prior to its acquisition from the disclosing Party; received in good faith from a third Party not subject to any confidentiality obligation to the disclosing Party; now is or later becomes publicly known through no breach of confidentiality obligation by the receiving Party; or that is independently developed by the receiving Party without the use or benefit of the disclosing Party's confidential information.

- 4.9 USE AND OWNERSHIP:** All work performed or supplies created by Vendor under this contract, whether written documents or data, goods or deliverables of any kind, shall be deemed work for hire under copyright law and all intellectual property and other laws, and the State of Illinois is granted sole and exclusive ownership to all such work, unless otherwise agreed in writing. Vendor hereby assigns to the State all right, title, and interest in and to such work including any related intellectual property rights, and/or waives any and all claims that Vendor may have to such work including any so-called "moral rights" in connection with the work. Vendor acknowledges the State may use the work product for any purpose. Confidential data or information contained in such work shall be subject to the confidentiality provisions of this contract.
- 4.10 INDEMNIFICATION AND LIABILITY:** The Vendor shall indemnify and hold harmless the State of Illinois, its agencies, officers, employees, agents and volunteers from any and all costs, demands, expenses, losses, claims, damages, liabilities, settlements and judgments, including in-house and contracted attorneys' fees and expenses, arising out of: (a) any breach or violation by Vendor of any of its certifications, representations, warranties, covenants or agreements; (b) any actual or alleged death or injury to any person, damage to any real or personal property, or any other damage or loss claimed to result in whole or in part from Vendor's negligent performance; (c) any act, activity or omission of Vendor or any of its employees, representatives, subcontractors or agents; or (d) any actual or alleged claim that the services or goods provided under this contract infringe, misappropriate, or otherwise violate any intellectual property (patent, copyright, trade secret, or trademark) rights of a third party. In accordance with Article VIII, Section 1(a),(b) of the Constitution of the State of Illinois, the State may not indemnify private parties absent express statutory authority permitting the indemnification. Neither Party shall be liable for incidental, special, consequential, or punitive damages.
- 4.11 INSURANCE:** Vendor shall, at all times during the term of this contract and any renewals or extensions, maintain and provide a Certificate of Insurance naming the State as an additionally insured for all required bonds and insurance. Certificates may not be modified or canceled until at least thirty (30) days' notice has been provided to the State. Vendor shall provide: (a) General Commercial Liability insurance in the amount of \$1,000,000 per occurrence (Combined Single Limit Bodily Injury and Property Damage) and \$2,000,000 Annual Aggregate; (b) Auto Liability, including Hired Auto and Non-owned Auto (Combined Single Limit Bodily Injury and Property Damage), in amount of

\$1,000,000 per occurrence; and (c) Worker's Compensation Insurance in the amount required by law. Insurance shall not limit Vendor's obligation to indemnify, defend, or settle any claims.

**4.12 INDEPENDENT CONTRACTOR:** Vendor shall act as an independent contractor and not an agent or employee of, or joint venturer with the State. All payments by the State shall be made on that basis.

**4.13 SOLICITATION AND EMPLOYMENT:** Vendor shall not employ any person employed by the State during the term of this contract to perform any work under this contract. Vendor shall give notice immediately to the Agency's director if Vendor solicits or intends to solicit State employees to perform any work under this contract.

**4.14 COMPLIANCE WITH THE LAW:** The Vendor, its employees, agents, and subcontractors shall comply with all applicable Federal, State, and local laws, rules, ordinances, regulations, orders, Federal circulars and all license and permit requirements in the performance of this contract. Vendor shall be in compliance with applicable tax requirements and shall be current in payment of such taxes. Vendor shall obtain at its own expense, all licenses and permissions necessary for the performance of this contract.

**4.15 BACKGROUND CHECK:** Whenever the State deems it reasonably necessary for security reasons, the State may conduct, at its expense, criminal and driver history background checks of Vendor's and subcontractor's officers, employees or agents. Vendor or subcontractor shall immediately reassign any individual who, in the opinion of the State, does not pass the background check.

**4.16 APPLICABLE LAW:**

**4.16.1 PREVAILING LAW:** This contract shall be construed in accordance with and is subject to the laws and rules of the State of Illinois.

**4.16.2 EQUAL OPPORTUNITY:** The Department of Human Rights' Equal Opportunity requirements are incorporated by reference. 44 Ill. Adm. Code 750.

**4.16.3 COURT OF CLAIMS; ARBITRATION; SOVEREIGN IMMUNITY:** Any claim against the State arising out of this contract must be filed exclusively with the Illinois Court of Claims. 705 ILCS 505/1. The State shall not enter into binding arbitration to resolve any dispute arising out of this contract. The State of Illinois does not waive sovereign immunity by entering into this contract.

**4.16.4 OFFICIAL TEXT:** The official text of the statutes cited herein is incorporated by reference. An unofficial version can be viewed at ([www.ilga.gov/legislation/ilcs/ilcs.asp](http://www.ilga.gov/legislation/ilcs/ilcs.asp)).

**4.17 ANTI-TRUST ASSIGNMENT:** If Vendor does not pursue any claim or cause of action it has arising under Federal or State antitrust laws relating to the subject matter of this contract,

then upon request of the Illinois Attorney General, Vendor shall assign to the State all of Vendor's rights, title and interest to the claim or cause of action.

- 4.18 CONTRACTUAL AUTHORITY:** The Agency that signs this contract on behalf of the State of Illinois shall be the only State entity responsible for performance and payment under this contract. When the Chief Procurement Officer or authorized designee or State Purchasing Officer signs in addition to an Agency, he/she does so as approving officer and shall have no liability to Vendor. When the Chief Procurement Officer or authorized designee or State Purchasing Officer signs a master contract on behalf of State agencies, only the Agency that places an order or orders with the Vendor shall have any liability to the Vendor for that order or orders.
- 4.19 EXPATRIATED ENTITIES:** Except in limited circumstances, no business or member of a unitary business group, as defined in the Illinois Income Tax Act, shall submit a bid for or enter into a contract with a State agency if that business or any member of the unitary business group is an expatriated entity.
- 4.20 NOTICES:** Notices and other communications provided for herein shall be given in writing via electronic mail whenever possible. If transmission via electronic mail is not possible, then notices and other communications shall be given in writing via registered or certified mail with return receipt requested, via receipted hand delivery, via courier (UPS, Federal Express or other similar and reliable carrier), or via facsimile showing the date and time of successful receipt. Notices shall be sent to the individuals who signed this contract using the contact information following the signatures. Each such notice shall be deemed to have been provided at the time it is actually received. By giving notice, either Party may change its contact information.
- 4.21 MODIFICATIONS AND SURVIVAL:** Amendments, modifications and waivers must be in writing and signed by authorized representatives of the Parties. Any provision of this contract officially declared void, unenforceable, or against public policy, shall be ignored and the remaining provisions shall be interpreted, as far as possible, to give effect to the Parties' intent. All provisions that by their nature would be expected to survive, shall survive termination. In the event of a conflict between the State's and the Vendor's terms, conditions and attachments, the State's terms, conditions and attachments shall prevail.
- 4.22 PERFORMANCE RECORD / SUSPENSION:** Upon request of the State, Vendor shall meet to discuss performance or provide contract performance updates to help ensure proper performance of this contract. The State may consider Vendor's performance under this contract and compliance with law and rule to determine whether to continue this contract, suspend Vendor from doing future business with the State for a specified period of time, or whether Vendor can be considered responsible on specific future contract opportunities.

**4.23 FREEDOM OF INFORMATION ACT:** This contract and all related public records maintained by, provided to, or required to be provided to the State are subject to the Illinois Freedom of Information Act (FOIA) notwithstanding any provision to the contrary that may be found in this contract. 5 ILCS 140.

**4.24 SCHEDULE OF WORK:** Any work performed on State premises shall be performed during the hours designated by the State and performed in a manner that does not interfere with the State and its personnel.

**4.25 WARRANTIES FOR SUPPLIES AND SERVICES:**

4.25.1. Vendor warrants that the supplies furnished under this contract will: (a) conform to the standards, specifications, drawing, samples or descriptions furnished by the State or furnished by the Vendor and agreed to by the State, including but not limited to all specifications attached as exhibits hereto; (b) be merchantable, of good quality and workmanship, and free from defects for a period of twelve months or longer if so specified in writing, and fit and sufficient for the intended use; (c) comply with all federal and state laws, regulations and ordinances pertaining to the manufacturing, packing, labeling, sale and delivery of the supplies; (d) be of good title and be free and clear of all liens and encumbrances and; (e) not infringe any patent, copyright or other intellectual property rights of any third party. Vendor agrees to reimburse the State for any losses, costs, damages or expenses, including without limitations, reasonable attorney's fees and expenses, arising from failure of the supplies to meet such warranties.

4.25.2. Vendor shall ensure that all manufacturers' warranties are transferred to the State and shall provide to the State copies of such warranties. These warranties shall be in addition to all other warranties, express, implied or statutory, and shall survive the State's payment, acceptance, inspection or failure to inspect the supplies.

4.25.3. Vendor warrants that all services will be performed to meet the requirements of this contract in an efficient and effective manner by trained and competent personnel. Vendor shall monitor performances of each individual and shall immediately reassign any individual who does not perform in accordance with this contract, who is disruptive or not respectful of others in the workplace, or who in any way violates the contract or State policies.

**4.26 REPORTING, STATUS AND MONITORING SPECIFICATIONS:** Vendor shall immediately notify the State of any event that may have a material impact on Vendor's ability to perform this contract.

- 4.27 EMPLOYMENT TAX CREDIT:** Vendors who hire qualified veterans and certain ex-offenders may be eligible for tax credits. 35 ILCS 5/216, 5/217. Please contact the Illinois Department of Revenue (telephone #: 217-524-4772) for information about tax credits.

The Vendor will be required to report to Central Management Services – Bureau of Strategic Sourcing (BOSS) an annual report on the hiring of Veterans and Ex-Offenders, this report must be sent by September 30<sup>th</sup> of every year. The report shall be attached and sent to the following email address: [CMS.BOSS.Sourcing@illinois.gov](mailto:CMS.BOSS.Sourcing@illinois.gov).

## 5. STATE SUPPLEMENTAL PROVISIONS

☒ Agency Definitions

5.1. "Chief Procurement Officer" means the chief procurement officer appointed pursuant to 30 ILCS 500/10-20(a)(4).

5.2. "Governmental unit" means State of Illinois, any State agency as defined in Section 1-15.100 of the Illinois Procurement Code, officers of the State of Illinois, any public authority which has the power to tax, or any other public entity created by statute. In addition, the governmental unit must have participated in the CY24-25 Illinois Department of Central Management Services Joint Participation Agreement Survey and additional participation in the resultant contract is not allowed.

☐ Required Federal Clauses, Certifications and Assurances

☐ Public Works Requirements (construction and maintenance of a public work) 820 ILCS 130/4.

☐ Prevailing Wage (janitorial cleaning, window cleaning, building and grounds, site technician, natural resources, food services, security services, and printing, if valued at more than \$200 per month or \$2,000 per year) 30 ILCS 500/25-60.

☒ Agency Specific Terms and Conditions

5.3. The Chief Procurement Officer for General Services makes this contract available to all governmental units.

5.4. Vendor agrees to extend all terms and conditions, specifications, and pricing or discounts specified in this contract for the items in this contract to all governmental units.

5.5. The supplies or services subject to this Contract shall be distributed or rendered directly to each governmental unit.

5.6. Vendor shall bill each governmental unit separately for its actual share of the costs of the supplies or services purchased.

5.7. The credit or liability of each governmental unit shall remain separate and distinct.

5.8. Disputes between vendors and governmental units shall be resolved between the affected parties.

5.9. All terms and conditions in this Contract apply with full force and effect to all purchase orders.

☐ Other (describe)



Illinois State Bid Subcontractors Totals for Handling and Hauling

|                                       |                |        |             | Solicitation |                      | 24-416CMS-BOSS4-B-42993 / JPMC Rock Salt Bulk, FY25 |              |       |
|---------------------------------------|----------------|--------|-------------|--------------|----------------------|-----------------------------------------------------|--------------|-------|
| Service Depot                         | LM             | Status | Status Date | Depot Spend  | Freight & Fuel Spend | Vendor Addresses                                    | Forms A or B | Rec'd |
| <b>Chicago, IL</b>                    | <b>Victor</b>  |        |             |              |                      |                                                     |              |       |
| Calumet Transload                     | Victor         |        |             | \$425,456    |                      | 10730 Burley Avenue, Chicago, IL 60617              | Form B       | X     |
| 5 Star Hauling                        | Victor         |        |             |              | \$1,552,888          | 14210 Kenton Ave, Crestwood, IL 60418               | Form B       | X     |
| Garus Trucking                        | Victor         |        |             |              | \$124,231            | 7264 W 21st Ave., Gary IN 46406                     | Form A       | X     |
| Sunset                                | Victor         |        |             |              | \$931,733            | 1320 S Virginia, Crystal Lake, IL 60014             | Form B       | X     |
| Truck King Hauling Contractors, Inc.  | Victor         |        |             |              | \$3,540,584          | 4600 W 48th St, Chicago, IL 60632                   | Form B       | X     |
| <b>Commanche, IA</b>                  | <b>Andrew</b>  |        |             |              |                      |                                                     |              |       |
| ADM                                   | Andrew         |        |             | \$19,414     |                      | 1419 N Washington Blvd, Comanche, IA 52730          | Form A       | X     |
| ADM- Transport                        | Andrew         |        |             |              | \$220,538            | 4666 Faries Parkway Decatur, IL 62526               | Form A       | X     |
| <b>Louisiana, MO</b>                  | <b>Andrew</b>  |        |             |              |                      |                                                     |              |       |
| Wayne B Smith                         | Andrew         |        |             | \$12,768     |                      | 10415 Hwy 79, Louisiana, MO 63353                   | Form B       | X     |
| George Potterfield Trucking           | Andrew         |        |             |              | \$162,074            | 207 County Line Road, Monroe City, MO 63456         | Form B       | X     |
| <b>Meredosia, IL</b>                  | <b>Andrew</b>  |        |             |              |                      |                                                     |              |       |
| Meredosia Terminal                    | Andrew         |        |             | \$0          | \$0                  | Route 104 West of Bridge, Meredosia, IL 62665       |              |       |
| SMS                                   | Andrew         |        |             |              |                      | 520 N Webster, Jacksonville, IL 62650               | Form B       | X     |
| <b>Metropolis, IL</b>                 | <b>Andrew</b>  |        |             |              |                      |                                                     |              |       |
| Waterway Ag.                          | Andrew         |        |             | \$8,442      | \$122,894            | 208 Yasada Street, Metropolis, IL 62960             | Form B       | X     |
| <b>Milwaukee, WI</b>                  | <b>Victor</b>  |        |             |              |                      |                                                     |              |       |
| Compass Minerals                      | Brenda         |        |             | \$104,444    |                      | 2001 S Lincoln Memorial, Milwaukee, WI 53207        | Form A       | X     |
| Jung Bros                             | Victor         |        |             |              | \$112,847            |                                                     | Form B       | X     |
| Blume Trucking                        | Victor         |        |             |              | \$169,270            |                                                     | Form B       | X     |
| R&L Truck Service                     | Victor         |        |             |              | \$169,270            |                                                     |              |       |
| CLK Systems Inc                       | Victor         |        |             |              | \$94,039             | 39882 N Mauser Dr Wadsworth, IL 60083               | Form B       | X     |
| PJ's Trucking                         | Victor         |        |             |              | \$188,078            | W125S9861 N Cape Road, Muskego, WI 53150            | Form A       | X     |
| Portland                              | Victor         |        |             |              | \$150,463            | 98 E Shore Drive, Random Lake, WI 53075             | Form B       | X     |
| Sunset                                | Victor         |        |             |              | \$451,388            | 1320 S Virginia, Crystal Lake, IL 60014             | Form B       | X     |
| Tonyan Bros.                          | Victor         |        |             |              | \$169,270            | 5101 N Richmond Rd., Ringwood, IL 60072             | Form A       | X     |
| Zizzo's                               | Victor         |        |             |              | \$376,156            | 3000 Sheridan Rd., Kenosha, WI 53140                | Form B       | X     |
| <b>Mt. Vernon, IN</b>                 | <b>Shahzad</b> |        |             |              |                      |                                                     |              |       |
| Mulzer Crushed Stone                  | Shahzad        |        |             | \$12,999     |                      | 10700 Hwy 69 S, Mt. Vernon, IN 47620                | Form B       | X     |
| Mulzer Crushed Stone                  | Shahzad        |        |             |              | \$249,067            | 10700 Hwy 69 S, Mt. Vernon, IN 47620                | Form B       | X     |
| <b>Peoria, IL - J&amp;L</b>           | <b>Shahzad</b> |        |             |              |                      |                                                     |              |       |
| J&L Dock                              | Shahzad        |        |             | \$77,339     |                      | 92 South St., Peoria, IL 61602                      | Form A       | X     |
| Heinz Bros. Trucking                  | Shahzad        |        |             |              | \$792,859            | 538 W Knoxville St, Brimfield, IL 61517             | Form A       | X     |
| <b>St. Louis, MO (Beelman)</b>        | <b>Andrew</b>  |        |             |              |                      |                                                     |              |       |
| Beelman Terminal                      | Andrew         |        |             | \$18,120     |                      | 210 Bremen Ave., Venice, IL 62090                   | Form B       | X     |
| Beelman Logistics                     | Andrew         |        |             |              | \$223,527            | #1 Racehorse Drive, E. St. Louis, MO 62205          | Form B       | X     |
| <b>St. Louis, MO (Oakley)</b>         | <b>Andrew</b>  |        |             |              |                      |                                                     |              |       |
| Oakley                                | Andrew         |        |             | \$31,985     |                      | 1 Angelica St. St. Louis, Mo 63353                  | Form B       | X     |
| George Potterfield Trucking           | Andrew         |        |             |              | \$428,499            | 207 County Line Road, Monroe City, MO 63456         | Form B       | X     |
| <b>Dubuque, Ia</b>                    | <b>Andrew</b>  |        |             |              |                      |                                                     |              |       |
| Peavey Co, Gavilon Grain              | Andrew         |        |             | \$20,900     |                      | 505 East 7th St, Dubuque, IA 52001                  |              |       |
| All Seasons Trucking                  | Andrew         |        |             |              | \$251,646            | 7750 Windy Ridge Dubuque, IA 52003                  | Form A       | X     |
| <b>Rock Island, IL</b>                | <b>Andrew</b>  |        |             |              |                      |                                                     |              |       |
| Alter- Rock Island River Terminal     | Andrew         |        |             | \$57,153     |                      | 7th Ave MILU Street Rock Island, IL 61201           | Form A       | X     |
| Overland Systems                      | Andrew         |        |             |              | \$519,827            | 13631 110th Ave Davenport, IA 52804                 | Form A       | X     |
| <b>Henry - Middle River Marine</b>    | <b>Shahzad</b> |        |             |              |                      |                                                     |              |       |
| Henry - Middle River Marine           | Shahzad        |        |             | \$15,331     |                      | 1440 County Road 1500 E, Henry, IL 61537            | Form A       | X     |
| Ozinga Transportation, Inc.           | Shahzad        |        |             |              | \$223,792            | 1440 County Road 1500 E, Henry, IL 61537            | Form B       | X     |
| <b>Lemont - Middle River Marine</b>   | <b>Shahzad</b> |        |             |              |                      |                                                     |              |       |
| Lemont - Middle River Marine          | Shahzad        |        |             | \$0          | \$0                  | 11400 Old Lemont Road, Lemont, IL 60439             | Form A       | X     |
| Ozinga Transportation, Inc.           | Shahzad        |        |             |              |                      | 11400 Old Lemont Road, Lemont, IL 60439             | Form B       | X     |
| <b>Ottawa - Ottawa Barge Terminal</b> | <b>Shahzad</b> |        |             |              |                      |                                                     |              |       |
| Ottawa - Ottawa Barge Terminal        | Shahzad        |        |             | \$26,995     |                      | 1365 N 2803 RD OTTAWA, IL 61350                     | Form A       | X     |
| Wiesbrock Trucking                    | Shahzad        |        |             |              | \$189,545            | 1748 E. 950th Road (PO Box 197) Leonore, IL 61335   | Form A       | X     |

\*All \$'s are subject to change based on contract award

\$831,346

\$11,414,485

Sent  
Pending CX Review  
Complete  
Resent due to issue

24-4072

**COUNCIL LETTER  
CITY OF GALESBURG  
NOVEMBER 4, 2024**

**AGENDA ITEM:** Addendum #1 to Removal of Dirt Pile Agreement

**SUMMARY RECOMMENDATION:** The City Manager and Director of Community Development recommend approval of the amendment to the Agreement, which provides for an extension of the time period allowed for removal of the dirt pile.

**BACKGROUND:** When the Transit Maintenance Facility was constructed, it required a large amount of dirt excavation that was piled up on the northwest corner of the property. The pile had a lot of concrete and brick debris mixed in and over the years trees and bushes had grown over the pile.

In 2019 the City Council declared the dirt pile surplus and authorized the sale of it to a contractor, but after examination of the pile the contractor chose not to use it. In 2022, the City Council voted to donate the dirt pile for a local project, but not much was used. In the fall of 2022, a Request for Quotes (RFQ) was put out for contractors to bid on the dirt removal and no quotes were submitted.

In the Spring of 2023, another RFQ was put out and the highest quote received was from Lockwood Construction. The RFQ provided for substantial removal in about one year and the agreement allowed for a one-time extension, which was granted to November 1, 2024. As Lockwood Construction has jobs that need dirt, they have been consistently removing dirt from the pile and making progress. Lockwood Construction has projects in the next few months that will need dirt, then we head into winter months and would anticipate additional projects in the Spring of 2025 that would see the removal of the remaining portion of the pile.

**BUDGET IMPACT:** There would be no anticipated impact upon the budget if the addendum is approved.

**SUPPORTING DOCUMENTS:**

1. Aerial of general location of dirt pile
2. Purchase Agreement
3. Addendum #1 to Removal of Dirt Pile Agreement





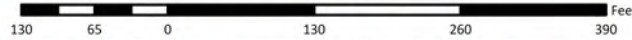
Community Development Department

Community Development Department

# 1025 Monmouth Blvd

general location of dirt pile

[Back to Agenda](#)



The information included in this map is intended to be advisory only and is NOT designed or intended to be used as a substitute for an accurate field survey, as performed by a Registered Land Surveyor, to determine precise property location

October 24, 2024





Operating Under Council – Manager Government Since 1957

## PURCHASE AGREEMENT

THIS AGREEMENT made and entered into on the 13th day of March 2023, by and between LOCKWOOD CONSTRUCTION, Galesburg, Illinois, party of the first part (the Contractor) and THE CITY OF GALESBURG, ILLINOIS, party of the second part (the Owner), for:

The purchase and removal of the surplus dirt pile located at 1025 Monmouth Boulevard as per your quote attached herewith for this purchase in the complete amount of \$4,000.00.

### WITNESSETH:

That the Contractor, for the consideration hereinafter fully set out, hereby agrees with the Owner as follows:

1. That the Contractor shall furnish all the materials and perform all the work in manner and form as indicated in the submitted quote (the Project).
2. Contractor shall make payment prior to May 2023. That the Contractor agrees to substantially remove the dirt within 365 days from the start date of May 2023.
  - a. If the Contractor, despite diligent efforts, fails to complete the Project within the time mentioned above, this Agreement shall automatically be deemed terminated.
    - i. Exception. The Contractor may be entitled to an extension of time, in the event that the Project is delayed due to various circumstances such as abnormal weather conditions. Should the Contractor require additional time to complete the Project, Contractor shall document the reasons therefore and request an extension of time in writing at the time the alleged delay occurs. Requests for extensions of time shall be submitted to the Owner for consideration. If the Contractor has shown good faith diligent efforts to complete the Project, but has been unable to complete the same by said deadline, the Owner shall, in writing, grant a one-time reasonable extension of said deadline so the Contractor may diligently complete the Project.

3. That the Contractor hereby agrees to pay to the Owner for the purchase and removal of the dirt pile in the sum of \$4,000.00.
4. The Contractor agrees to keep insurance in full force as per specifications during the term of this contract.
5. The Contractor agrees to work closely with the Owner to ensure that the project is completed to the satisfaction of the city as per the specifications of this project.
6. Dirt removal shall be scheduled by contacting the Transit Manager, Kraig Boynton at 309-345-3642.

IN WITNESS WHEREOF the parties hereto have executed this Agreement on the date first above written in two counterparts, each of which shall, without proof or accounting for the other counterparts, be deemed an original contract.

NOTARY:

LOCKWOOD CONSTRUCTION (CONTRACTOR)

By: \_\_\_\_\_

By: \_\_\_\_\_

ATTEST:

CITY OF GALESBURG, ILLINOIS (OWNER)

By: \_\_\_\_\_  
City Clerk

By: \_\_\_\_\_  
Mayor

**ADDENDUM #1 TO REMOVAL OF DIRT PILE AGREEMENT  
BETWEEN THE CITY OF GALESBURG AND LOCKWOOD CONSTRUCTION**

**WHEREAS**, the City of Galesburg, Illinois, a municipal corporation (hereinafter referred to as “City”) and Lockwood Construction (hereinafter referred to as “Contractor”) previously entered into an agreement in March 2023 concerning the removal of a dirt pile located at 1025 Monmouth Blvd; and

**WHEREAS**, Section 2.a.i. of said Agreement provided a one-time extension of the deadline to complete the project and such extension was granted through November 1, 2024; and

**WHEREAS**, the Parties hereto agree that due to the positive progress that has been made to date removing the dirt pile and the smaller amount remaining, the Parties have agreed to amend Section 2.a.i. and extend the completion deadline to July 1, 2025, and

**NOW THEREFORE**, in consideration of \$1.00 in hand paid by the Contractor to Owner, the mutual covenants and agreements contained herein and other good and valuable consideration, the Parties agree as follows:

1. Section 2.a.i. is hereby amended by striking the entire paragraph and substituting the following language:
  - i. “Exception. The Contractor may be entitled to reasonable extensions of time to complete the dirt removal, in the event that the Project is delayed due to various circumstances such as, but not limited to, abnormal weather conditions. Should the Contractor require additional time to complete the Project, Contractor shall document the reasons therefore and request an extension of time, in writing, at the time the alleged delay occurs. Requests for extensions of time shall be submitted to the Owner for consideration in Owner’s sole and absolute discretion. If the Contractor has shown good faith diligent efforts to timely complete the Project but has been unable to complete the same by the deadline, the Owner may at its sole and absolute discretion grant, in writing, such reasonable extensions of the deadline as Owner deems appropriate so that the Contractor may diligently complete the Project.”
2. That all other terms and conditions of said Agreement not inconsistent herewith shall remain in full force and effect.

**IN WITNESS WHEREOF**, the Parties hereto have executed this Addendum as of \_\_\_\_\_, 2024.

City of Galesburg, Illinois  
A Municipal Corporation

By: \_\_\_\_\_  
Peter Schwartzman, Mayor

Attest:

\_\_\_\_\_  
Kelli Bennewitz, City Clerk

Lockwood Construction

By: \_\_\_\_\_  
Austin Lockwood

Attest:

\_\_\_\_\_

# Accounts Payable

## Transactions by Account

User: shelms  
 Printed: 10/29/2024 - 9:42AM  
 Batch: 00005.10.2024



| Account Number             | Vendor                                | Description                                                      | Date       | Amount    | PO No      |
|----------------------------|---------------------------------------|------------------------------------------------------------------|------------|-----------|------------|
| 001-0000-10407-00          | Manny Property Management LLC         | Refund Duplicate Payment Case #C005882                           | 10/28/2024 | 130.00    |            |
| 001-0000-10701-00          | Supreme Radio Communications, In      | 01/25 Service - Cust# GG9151B                                    | 10/28/2024 | 1,687.25  |            |
| 001-0000-10701-00          | Supreme Radio Communications, In      | 01/25 Service - Cust# GG9151A                                    | 10/28/2024 | 825.50    |            |
| 001-0000-10701-00          | Supreme Radio Communications, In      | 01/25 Service - Cust# GG9151B                                    | 10/28/2024 | 1,263.25  |            |
| 001-0000-10801-00          | Advance Auto Parts                    | Wiper Blades                                                     | 10/28/2024 | 119.94    |            |
| 001-0000-10801-00          | Interstate Battery Systems of Central | Batteries                                                        | 10/28/2024 | 567.80    |            |
| 001-0000-10802-00          | Herr Petroleum Corp                   | 1,000 Gal Diesel , 7499 Gal Reg N/L Eth                          | 10/28/2024 | 23,015.08 | 0000092634 |
| 001-0000-20102-00          | Brightspeed                           | 10/24 Service Acct #304035525                                    | 10/28/2024 | 1,538.43  |            |
| 001-0000-31300-00          | Reine Abalo                           | Refund for Rental Housing Registration                           | 10/28/2024 | 20.00     |            |
| Subtotal for Divison: 0000 |                                       |                                                                  |            | 29,167.25 |            |
| 001-0105-54500-00          | Bradley Hix                           | Meals, Transportation - IL Municipal League - Chicago IL - BHix  | 10/28/2024 | 456.68    |            |
| Subtotal for Divison: 0105 |                                       |                                                                  |            | 456.68    |            |
| 001-0115-54500-00          | Kelli Bennewitz                       | Mileage -Municipal Clerks of IL Meeting- Bloomington IL- KBennew | 10/28/2024 | 122.61    |            |
| 001-0115-61000-00          | Office Specialists, Inc.              | Replacement Ink Stamp                                            | 10/28/2024 | 14.46     |            |
| Subtotal for Divison: 0115 |                                       |                                                                  |            | 137.07    |            |
| 001-0120-58500-00          | Janet Lytle                           | Drinks for OSHA Training                                         | 10/28/2024 | 67.84     |            |
| Subtotal for Divison: 0120 |                                       |                                                                  |            | 67.84     |            |
| 001-0160-51000-00          | Credit Collection Partners            | 09/24 Service                                                    | 10/28/2024 | 176.25    |            |
| 001-0160-59516-00          | Matthew Reed                          | 09/17 - AV Services                                              | 10/28/2024 | 36.00     |            |
| Subtotal for Divison: 0160 |                                       |                                                                  |            | 212.25    |            |
| 001-0205-51000-00          | US Sterling Capital Corp., Inc.       | Enterprise Bank                                                  | 10/28/2024 | 240.00    |            |
| Subtotal for Divison: 0205 |                                       |                                                                  |            | 240.00    |            |
| 001-0207-61000-00          | Office Specialists, Inc.              | Chairmat                                                         | 10/28/2024 | 236.27    |            |



| Account Number             | Vendor                           | Description                                        | Date       | Amount   | PO No |
|----------------------------|----------------------------------|----------------------------------------------------|------------|----------|-------|
| Subtotal for Divison: 0207 |                                  |                                                    |            | 236.27   |       |
| 001-0306-55400-00          | Kendall Zimmerman                | Call Out Fee - 1286 S Seminary St                  | 10/28/2024 | 50.00    |       |
| 001-0306-55400-00          | Kendall Zimmerman                | Removal/Disposal Trash/Debris - 461 E Losey        | 10/28/2024 | 100.00   |       |
| 001-0306-55400-00          | Kendall Zimmerman                | Call Out Fee - 461 E Losey St                      | 10/28/2024 | 50.00    |       |
| 001-0306-55400-00          | Kendall Zimmerman                | Removal/Disposal Trash/Debris - 151 S West St      | 10/28/2024 | 150.00   |       |
| 001-0306-55400-00          | Kendall Zimmerman                | Call Out Fee - 662 E Berrien St                    | 10/28/2024 | 50.00    |       |
| 001-0306-55400-00          | Kendall Zimmerman                | Removal/Disposal Trash/Debris - 225-229 E Water St | 10/28/2024 | 170.00   |       |
| 001-0306-55400-00          | Kendall Zimmerman                | Call Out Fee - 448 E fourth St                     | 10/28/2024 | 50.00    |       |
| 001-0306-55400-00          | Kendall Zimmerman                | Removal/Disposal Trash/Debris - 212 Cottage Ave    | 10/28/2024 | 152.15   |       |
| 001-0306-55400-00          | Kendall Zimmerman                | Call Out Fee - 239 Blaine Ave                      | 10/28/2024 | 50.00    |       |
| 001-0306-55400-00          | Kendall Zimmerman                | Call Out Fee - 195 Arnold St                       | 10/28/2024 | 50.00    |       |
| 001-0306-55400-00          | Kendall Zimmerman                | Removal/Disposal Trash/Debris - 335 Holten St      | 10/28/2024 | 100.00   |       |
| 001-0306-55400-00          | Kendall Zimmerman                | Removal/Disposal Trash/Debris - 989 W Main St      | 10/28/2024 | 350.00   |       |
| 001-0306-55400-00          | Werner Restoraton Services, Inc. | Board Up Service - 1777 Grand Ave                  | 10/28/2024 | 1,357.29 |       |
| 001-0306-55400-00          | Kendall Zimmerman                | Removal/Disposal Trash/Debris - 212 Cottage Ave    | 10/28/2024 | 150.00   |       |
| 001-0306-55400-00          | Kendall Zimmerman                | Call Out Fee - 203 Arnold St                       | 10/28/2024 | 50.00    |       |
| 001-0306-55400-00          | Kendall Zimmerman                | Removal/Disposal Trash/Debris - 1893 Grand Ave     | 10/28/2024 | 100.00   |       |
| 001-0306-55400-00          | Werner Restoraton Services, Inc. | Board Up Service - 1150 W Carl Sandburg            | 10/28/2024 | 445.88   |       |
| 001-0306-55400-00          | Kendall Zimmerman                | Call Out Fee - 868 S Pearl St                      | 10/28/2024 | 50.00    |       |
| 001-0306-55400-00          | Kendall Zimmerman                | Call Out Fee - 201 N Pearl St                      | 10/28/2024 | 50.00    |       |
| 001-0306-55400-00          | Kendall Zimmerman                | Removal/Disposal Trash/Debris - 120 Allens Ave     | 10/28/2024 | 100.00   |       |
| 001-0306-61000-00          | Office Specialists, Inc.         | Plates                                             | 10/28/2024 | 14.95    |       |
| Subtotal for Divison: 0306 |                                  |                                                    |            | 3,640.27 |       |
| 001-0410-61000-00          | Office Specialists, Inc.         | Pens                                               | 10/28/2024 | 20.72    |       |
| Subtotal for Divison: 0410 |                                  |                                                    |            | 20.72    |       |
| 001-0445-52500-00          | Galesburg Sanitary Dist.         | 09/24 Sewer User Charge                            | 09/30/2024 | 10.05    |       |
| 001-0445-55500-00          | Midstate Manufacturing, Inc.     | Rebuild Cylinder #178                              | 10/28/2024 | 140.22   |       |
| 001-0445-55700-00          | Vestis                           | 10/24 Service                                      | 10/28/2024 | 85.68    |       |
| 001-0445-55700-00          | Vestis                           | 10/24 Service                                      | 10/28/2024 | 85.68    |       |
| 001-0445-62500-00          | Advance Auto Parts               | Oil Filter #160                                    | 10/28/2024 | 2.65     |       |
| 001-0445-62500-00          | Advance Auto Parts               | Thermostat Gasket #150                             | 10/28/2024 | 5.00     |       |
| 001-0445-62500-00          | Advance Auto Parts               | Battery #173                                       | 10/28/2024 | 150.34   |       |
| 001-0445-62500-00          | Advance Auto Parts               | Water Pump #150                                    | 10/28/2024 | 101.99   |       |
| 001-0445-63000-00          | Napa Auto Parts                  | Welding Cable                                      | 10/28/2024 | 114.80   |       |
| 001-0445-63000-00          | Napa Auto Parts                  | Cable Ties                                         | 10/28/2024 | 55.53    |       |

| Account Number             | Vendor                             | Description                                                    | Date       | Amount   | PO No      |
|----------------------------|------------------------------------|----------------------------------------------------------------|------------|----------|------------|
| 001-0445-63000-00          | Airgas Mid America Inc             | Industrial Propane                                             | 10/28/2024 | 77.39    |            |
| 001-0445-63000-00          | Airgas Mid America Inc             | Electrodes                                                     | 10/28/2024 | 86.24    |            |
| 001-0445-63000-00          | Airgas Mid America Inc             | Welding Shielding Gas                                          | 10/28/2024 | 111.74   |            |
| 001-0445-63000-00          | Advance Auto Parts                 | Auto Tape, Thread Sealant                                      | 10/28/2024 | 15.90    |            |
| 001-0445-63000-00          | Lawson Products, Inc.              | Washers, Screws, Screwdriver, Cut-Off Wheels, Flap Discs, Nuts | 10/28/2024 | 1,660.52 |            |
| Subtotal for Divison: 0445 |                                    |                                                                |            | 2,703.73 |            |
| 001-0450-52500-00          | Galesburg Sanitary Dist.           | 09/24 Sewer User Charge                                        | 09/30/2024 | 130.71   |            |
| 001-0450-62500-00          | Martin Equipment of Illinois, Inc. | Hose #122                                                      | 10/28/2024 | 211.34   |            |
| Subtotal for Divison: 0450 |                                    |                                                                |            | 342.05   |            |
| 001-0505-51000-00          | Campion, Barrow & Assoc.           | Fire & Police Testing                                          | 10/28/2024 | 930.00   |            |
| Subtotal for Divison: 0505 |                                    |                                                                |            | 930.00   |            |
| 001-0510-51000-00          | Bridgeway Training Services        | 09/24 Secure Document destruction - 61lbs                      | 10/28/2024 | 18.30    |            |
| 001-0510-54500-00          | Blake Carr                         | Meals - Drone Crash Investigation - EMoline II- BCarr          | 10/28/2024 | 7.00     |            |
| 001-0510-54500-00          | Shane Countryman                   | Meals - Drone Crash Investigation - EMoline IL - SCountryman   | 10/28/2024 | 7.00     |            |
| 001-0510-54500-00          | Christopher Hootman                | Meals - Drone Crash Investigation - EMoline IL - CHootman      | 10/28/2024 | 7.00     |            |
| 001-0510-54500-00          | Sean Hayes                         | Meals - Solo Officer Response - Macomb IL- SHayes              | 10/28/2024 | 7.00     |            |
| 001-0510-54500-00          | Petty Cash - Police Dept.          | FBI NA Training - Bloomington IL - RIdle                       | 10/28/2024 | 20.00    |            |
| 001-0510-54500-00          | Kobe Ramirez                       | Meals - Drone Crash Investigation - E Moline II - KRomirez     | 10/28/2024 | 7.00     |            |
| 001-0510-54500-00          | Petty Cash - Police Dept.          | FBI NA Training - Bloomington IL - KLegate                     | 10/28/2024 | 20.00    |            |
| 001-0510-55500-00          | Glass Specialty Inc                | Installation of Windshield #404                                | 10/28/2024 | 430.00   |            |
| 001-0510-55500-00          | Supreme Radio Communications, In   | 11/24 - 12/24 Service - Cust# GG9151B                          | 10/28/2024 | 2,526.50 |            |
| 001-0510-62500-00          | Ford of Galesburg                  | Battery #6                                                     | 10/28/2024 | 200.00   |            |
| 001-0510-62500-00          | Ford of Galesburg                  | Battery #6                                                     | 10/28/2024 | 104.96   |            |
| 001-0510-62500-00          | Ford of Galesburg                  | Handle #5                                                      | 10/28/2024 | 98.93    |            |
| 001-0510-62500-00          | Ford of Galesburg                  | Blower Resistor #404                                           | 10/28/2024 | 93.95    |            |
| 001-0510-62500-00          | Ford of Galesburg                  | Mode Motor #404                                                | 10/28/2024 | 30.55    |            |
| 001-0510-62500-00          | Ford of Galesburg                  | HVAC Control #404                                              | 10/28/2024 | 158.38   |            |
| 001-0510-62500-00          | Advance Auto Parts                 | Blower Motor #404                                              | 10/28/2024 | 135.37   |            |
| 001-0510-62500-00          | Map Automotive of Peoria           | Fan Motor #34                                                  | 10/28/2024 | 238.79   |            |
| 001-0510-65500-00          | Ray O'Herron Co., Inc.             | Equipment for Squad Car Conversion #29                         | 10/28/2024 | 2,395.00 | 0000092772 |
| 001-0510-67500-00          | PH&S Products, LLC                 | Nitrile Gloves                                                 | 10/28/2024 | 262.00   |            |
| Subtotal for Divison: 0510 |                                    |                                                                |            | 6,767.73 |            |
| 001-0550-55500-00          | Supreme Radio Communications, In   | 11/24 - 12/24 Service - Cust# GG9151B                          | 10/28/2024 | 3,374.50 |            |
| 001-0550-61000-00          | Office Specialists, Inc.           | Labels, Toner, Copy Paper                                      | 10/28/2024 | 551.94   |            |

| Account Number             | Vendor                            | Description                                                | Date       | Amount    | PO No      |
|----------------------------|-----------------------------------|------------------------------------------------------------|------------|-----------|------------|
| 001-0550-61000-00          | Office Specialists, Inc.          | Toner                                                      | 10/28/2024 | 218.34    |            |
| 001-0550-61000-00          | Office Specialists, Inc.          | Toner                                                      | 10/28/2024 | 120.09    |            |
| 001-0550-61000-00          | Office Specialists, Inc.          | Labels                                                     | 10/28/2024 | 6.73      |            |
| 001-0550-85500-00          | Knox County Sheriff's Department  | 10/24 Share of Ambulance Service                           | 10/28/2024 | 674.82    |            |
| 001-0550-85500-00          | Knox County Sheriff's Department  | 11/24 Share of Ambulance Service                           | 10/28/2024 | 674.82    |            |
| Subtotal for Divison: 0550 |                                   |                                                            |            | 5,621.24  |            |
| 001-0605-51000-00          | Rock Valley Physical Therapy      | Annual physicals, chest xrays, pulmonary tests, PSA, HbA1C | 10/28/2024 | 13,397.50 | 0000092718 |
| 001-0605-52500-00          | Galesburg Sanitary Dist.          | 09/24 Sewer User Charge                                    | 09/30/2024 | 90.49     |            |
| 001-0605-55500-00          | Legacy Fire Apparatus             | Repair Leaking Valve                                       | 10/28/2024 | 332.28    |            |
| 001-0605-55500-00          | Supreme Radio Communications, Inc | 11/24 - 12/24 Service - Cust# GG9151A                      | 10/28/2024 | 1,651.00  |            |
| 001-0605-55700-00          | American Pest Control Inc         | Annual Termite Inspection                                  | 10/28/2024 | 75.00     |            |
| 001-0605-55700-00          | American Pest Control Inc         | 10/24 Pest Service                                         | 10/28/2024 | 55.00     |            |
| 001-0605-58500-00          | Sunshine Sweets by Rachel         | Cake & Cupcakes for Retirement Party                       | 10/28/2024 | 75.00     |            |
| 001-0605-62500-00          | Nichols Diesel Service, Inc       | Filter Kit #52                                             | 10/28/2024 | 203.90    |            |
| 001-0605-62500-00          | Mutual Wheel Co., Inc.            | Brake Chamber #51                                          | 10/28/2024 | 205.57    |            |
| 001-0605-65000-00          | Office Specialists, Inc.          | Laundry Detergent                                          | 10/28/2024 | 135.75    |            |
| 001-0605-65000-00          | Office Specialists, Inc.          | Lime Remover Cleaner                                       | 10/28/2024 | 48.03     |            |
| 001-0605-65000-00          | Office Specialists, Inc.          | Paper Towels                                               | 10/28/2024 | 46.00     |            |
| 001-0605-66500-00          | Municipal Emergency Services, Inc | Air-Pak X3 Pro SCBA with CGA                               | 10/28/2024 | 24,036.54 | 0000092824 |
| 001-0605-67500-00          | Midwest Uniform Supply, Inc       | Pants - NWalters                                           | 10/28/2024 | 79.98     |            |
| 001-0605-67500-00          | Midwest Uniform Supply, Inc       | Hats - AO'Daniel                                           | 10/28/2024 | 33.00     |            |
| 001-0605-67500-00          | Ray O'Herron Co., Inc.            | Namebar - Walters                                          | 10/28/2024 | 21.66     |            |
| 001-0605-67500-00          | Ray O'Herron Co., Inc.            | Buttons, Shirts - Pendergast                               | 10/28/2024 | 178.47    |            |
| 001-0605-67500-00          | Ray O'Herron Co., Inc.            | Hat Band, Buttons, Shirt - Walters                         | 10/28/2024 | 93.62     |            |
| 001-0605-68600-00          | Office Specialists, Inc.          | Nitrile Gloves                                             | 10/28/2024 | 55.26     |            |
| Subtotal for Divison: 0605 |                                   |                                                            |            | 40,814.05 |            |
| 001-0630-51500-00          | Sebis Direct Inc                  | 09/24 Knox County Alert Network Insert                     | 10/28/2024 | 615.50    |            |
| Subtotal for Divison: 0630 |                                   |                                                            |            | 615.50    |            |
| Subtotal for Fund 001      |                                   |                                                            |            | 91,972.65 |            |
| 011-0000-66000-00          | Roanoke Concrete Products Co      | 2024 Supply of Concrete                                    | 10/28/2024 | 2,908.50  | 0000092616 |
| 011-0000-66000-00          | Roanoke Concrete Products Co      | 2024 Supply of Concrete                                    | 10/28/2024 | 277.00    | 0000092616 |
| Subtotal for Divison: 0000 |                                   |                                                            |            | 3,185.50  |            |

| Account Number             | Vendor                              | Description                                                | Date       | Amount           | PO No      |
|----------------------------|-------------------------------------|------------------------------------------------------------|------------|------------------|------------|
| Subtotal for Fund 011      |                                     |                                                            |            | <u>3,185.50</u>  |            |
| 013-0000-51000-00          | Nelson\Nygaard Consulting Associat  | Comprehensive Transit Study for Public Transportation      | 10/28/2024 | 7,081.43         | 0000092653 |
| Subtotal for Divison: 0000 |                                     |                                                            |            | <u>7,081.43</u>  |            |
| Subtotal for Fund 013      |                                     |                                                            |            | <u>7,081.43</u>  |            |
| 014-0000-51000-00          | Geotechnics                         | Material testing for the 2024 Construction Season          | 10/28/2024 | 2,551.00         | 0000092675 |
| 014-0000-51000-00          | Klingner & Associates P.C.          | 2023 Safe Routes to School Preliminary Engineering         | 10/28/2024 | 3,785.50         | 0000092780 |
| 014-0000-64500-00          | Vulcan, Inc.                        | Signs for South St Underpass                               | 10/28/2024 | 406.80           |            |
| 014-0000-64500-00          | Grainger, Inc.                      | Roller Bearing Cup                                         | 10/28/2024 | 18.52            |            |
| 014-0000-64500-00          | Grainger, Inc.                      | D-Shackle                                                  | 10/28/2024 | 36.88            |            |
| 014-0000-64500-00          | Grainger, Inc.                      | Roller Bearing Cone                                        | 10/28/2024 | 62.64            |            |
| 014-0000-66000-00          | CityScapes International Inc        | Dumpster enclosure Screen Panel Board Replacement          | 10/28/2024 | 1,170.00         |            |
| 014-0000-66500-00          | Galesburg Electric, Inc.            | Battery                                                    | 10/28/2024 | 165.00           |            |
| Subtotal for Divison: 0000 |                                     |                                                            |            | <u>8,196.34</u>  |            |
| Subtotal for Fund 014      |                                     |                                                            |            | <u>8,196.34</u>  |            |
| 018-0000-62500-00          | Coe Equipment, Inc                  | Debris Hose #128                                           | 10/28/2024 | 933.65           |            |
| Subtotal for Divison: 0000 |                                     |                                                            |            | <u>933.65</u>    |            |
| Subtotal for Fund 018      |                                     |                                                            |            | <u>933.65</u>    |            |
| 019-0000-20102-00          | Brightspeed                         | 10/24 Service Acct #304035525                              | 10/28/2024 | 485.30           |            |
| 019-0000-33386-00          | Kimberly Currie                     | Refund for Jr Streaks Registration - Processing Fee        | 10/28/2024 | 67.50            |            |
| Subtotal for Divison: 0000 |                                     |                                                            |            | <u>552.80</u>    |            |
| 019-1905-59511-00          | Galesburg Tourism Fund              | 11/24 - Marketing Payment                                  | 10/28/2024 | 2,500.00         |            |
| 019-1905-59511-00          | Galesburg Tourism Fund              | 10/24 - Tourism Agreement                                  | 10/28/2024 | 15,833.33        |            |
| 019-1905-59528-00          | Galesburg Community Foundation      | 08/24 -2% Hotel/Motel Taxes                                | 10/28/2024 | 21,391.11        |            |
| Subtotal for Divison: 1905 |                                     |                                                            |            | <u>39,724.44</u> |            |
| 019-1910-52500-00          | Galesburg Sanitary Dist.            | 09/24 Sewer User Charge                                    | 09/30/2024 | 65.36            |            |
| 019-1910-55700-00          | Johnson Controls Fire Protection LP | Inspection of Alarm                                        | 10/28/2024 | 619.20           |            |
| 019-1910-65000-00          | Office Specialists, Inc.            | Mop Frame, Handle, Trash Bags, Air Freshener, Paper Towels | 10/28/2024 | 428.81           |            |
| 019-1910-65000-00          | Office Specialists, Inc.            | Mop Pad, Paper Towels                                      | 10/28/2024 | 203.26           |            |

| Account Number             | Vendor                            | Description                                                | Date       | Amount    | PO No      |
|----------------------------|-----------------------------------|------------------------------------------------------------|------------|-----------|------------|
| Subtotal for Divison: 1910 |                                   |                                                            |            | 1,316.63  |            |
| 019-1911-52500-00          | Galesburg Sanitary Dist.          | 09/24 Sewer User Charge                                    | 09/30/2024 | 170.93    |            |
| 019-1911-55700-00          | Neil Thomas Plumbing & Heating, I | Removed Blockage in Drain                                  | 10/28/2024 | 145.00    |            |
| 019-1911-55700-00          | Vestis                            | 10/24 Service                                              | 10/28/2024 | 26.70     |            |
| 019-1911-55700-00          | Vestis                            | 10/24 Service                                              | 10/28/2024 | 26.70     |            |
| 019-1911-55700-00          | Kone, Inc                         | Repair of Elevator                                         | 10/28/2024 | 391.34    |            |
| 019-1911-55700-00          | Kone, Inc                         | Repair of Elevator                                         | 10/28/2024 | 491.67    |            |
| 019-1911-65000-00          | Office Specialists, Inc.          | Mop Pad, Urinal Screen                                     | 10/28/2024 | 127.75    |            |
| 019-1911-65000-00          | Office Specialists, Inc.          | Bucket, Mop Frame, Mop Handle, Trash Bags                  | 10/28/2024 | 300.06    |            |
| 019-1911-65000-00          | Office Specialists, Inc.          | Paper Towel                                                | 10/28/2024 | 164.80    |            |
| 019-1911-65000-00          | Office Specialists, Inc.          | Toilet Paper, Disinfectant Wipes                           | 10/28/2024 | 72.65     |            |
| Subtotal for Divison: 1911 |                                   |                                                            |            | 1,917.60  |            |
| 019-1915-52500-00          | Galesburg Sanitary Dist.          | 09/24 Sewer User Charge                                    | 09/30/2024 | 7,556.25  |            |
| 019-1915-55500-00          | Galesburg Welding, Inc            | Repair Truck Box #506                                      | 10/28/2024 | 4,783.20  |            |
| 019-1915-55500-00          | Nichols Diesel Service, Inc       | Diagnosed Turbo Actuator Seized #506                       | 10/28/2024 | 342.00    |            |
| 019-1915-55700-00          | Lambasio, Inc.                    | Repair Back Up in Drain                                    | 10/28/2024 | 112.00    |            |
| 019-1915-55700-00          | American Pest Control Inc         | 10/24 Pest Service                                         | 10/28/2024 | 70.00     |            |
| 019-1915-55700-00          | American Pest Control Inc         | 10/24 Pest Service                                         | 10/28/2024 | 40.00     |            |
| 019-1915-55700-00          | Vestis                            | 10/24 Service                                              | 10/28/2024 | 74.86     |            |
| 019-1915-57500-00          | Vestis                            | 10/24 Service                                              | 10/28/2024 | 74.86     |            |
| 019-1915-62500-00          | Nichols Diesel Service, Inc       | Turbo Core Return Credit #506                              | 10/28/2024 | -325.00   |            |
| 019-1915-62500-00          | Nichols Diesel Service, Inc       | Transfer Pump #506                                         | 10/28/2024 | 302.55    |            |
| 019-1915-62500-00          | Nichols Diesel Service, Inc       | Tube Assy #506                                             | 10/28/2024 | 1,168.58  |            |
| 019-1915-62500-00          | Nichols Diesel Service, Inc       | Mirror #506                                                | 10/28/2024 | 107.54    |            |
| 019-1915-62500-00          | Nichols Diesel Service, Inc       | Turbo #506                                                 | 10/28/2024 | 2,947.49  |            |
| 019-1915-62510-00          | Herr Petroleum Corp               | 277.50 Gal Diesel, 435.6 Gal Unleaded Ethanol              | 10/28/2024 | 2,026.80  | 0000092628 |
| 019-1915-68500-00          | Tri-State Water                   | Chlorine                                                   | 10/28/2024 | 223.68    |            |
| Subtotal for Divison: 1915 |                                   |                                                            |            | 19,504.81 |            |
| 019-1920-52500-00          | Galesburg Sanitary Dist.          | 09/24 Sewer User Charge                                    | 09/30/2024 | 170.93    |            |
| 019-1920-55700-00          | Vestis                            | 10/24 Service                                              | 10/28/2024 | 58.23     |            |
| 019-1920-55700-00          | American Pest Control Inc         | 10/24 Pest Service                                         | 10/28/2024 | 55.00     |            |
| 019-1920-57500-00          | Vestis                            | 10/24 Service                                              | 10/28/2024 | 58.23     |            |
| 019-1920-62510-00          | Herr Petroleum Corp               | 155.20 Gal Diesel, 225.60 Gal Unleaded Ethanol             | 10/28/2024 | 1,085.48  | 0000092629 |
| 019-1920-63500-00          | D & K Products                    | Rebate - Early Order - Fungicides,Insecticides, Herbicides | 10/15/2024 | -352.00   |            |
| 019-1920-63500-00          | D & K Products                    | Defoamer, Thatch Relief, Fungicide                         | 10/28/2024 | 1,202.38  |            |

| Account Number             | Vendor                    | Description                                                | Date       | Amount   | PO No |
|----------------------------|---------------------------|------------------------------------------------------------|------------|----------|-------|
| 019-1920-64125-00          | Smithfield Direct, LLC    | Misc Concessions                                           | 10/28/2024 | 128.70   |       |
| 019-1920-64125-00          | Smithfield Direct, LLC    | Misc Concessions                                           | 10/28/2024 | 85.80    |       |
| 019-1920-64125-00          | Smithfield Direct, LLC    | Misc Concessions                                           | 10/28/2024 | 42.90    |       |
| 019-1920-64125-00          | Atlantic Coca-Cola        | Misc Concessions                                           | 10/28/2024 | 649.25   |       |
| 019-1920-64125-00          | Boxcar Express            | Misc Sandwiches                                            | 10/28/2024 | 1,584.50 |       |
| 019-1920-64125-00          | J & M Golf                | Golf Shoes                                                 | 10/28/2024 | 96.00    |       |
| 019-1920-66000-00          | MTI Distributing, Inc     | Switch & Surge Board                                       | 10/28/2024 | 404.73   |       |
| Subtotal for Divison: 1920 |                           |                                                            |            | 5,270.13 |       |
| 019-1925-52500-00          | Galesburg Sanitary Dist.  | 09/24 Sewer User Charge                                    | 09/30/2024 | 231.26   |       |
| Subtotal for Divison: 1925 |                           |                                                            |            | 231.26   |       |
| 019-1935-52500-00          | Galesburg Sanitary Dist.  | 09/24 Sewer User Charge                                    | 09/30/2024 | 70.38    |       |
| 019-1935-55700-00          | American Pest Control Inc | 10/24 Pest Service                                         | 10/28/2024 | 80.00    |       |
| 019-1935-55700-00          | Stuard & Associates, Inc  | Annual Inspection - Hydraulic Elevator & Lift & Dumbwaiter | 10/28/2024 | 428.93   |       |
| 019-1935-55700-00          | Vestis                    | 10/24 Service                                              | 10/28/2024 | 454.48   |       |
| 019-1935-55700-00          | Vestis                    | 10/24 Service                                              | 10/28/2024 | 454.48   |       |
| Subtotal for Divison: 1935 |                           |                                                            |            | 1,488.27 |       |
| 019-1945-52500-00          | Galesburg Sanitary Dist.  | 09/24 Sewer User Charge                                    | 09/30/2024 | 30.16    |       |
| 019-1945-55700-00          | American Pest Control Inc | 10/24 Pest Service                                         | 10/28/2024 | 95.00    |       |
| Subtotal for Divison: 1945 |                           |                                                            |            | 125.16   |       |
| 019-1950-52500-00          | Galesburg Sanitary Dist.  | 09/24 Sewer User Charge                                    | 09/30/2024 | 6,656.31 |       |
| 019-1950-55700-00          | American Pest Control Inc | 10/24 Pest Service                                         | 10/28/2024 | 55.00    |       |
| Subtotal for Divison: 1950 |                           |                                                            |            | 6,711.31 |       |
| 019-1955-52500-00          | Galesburg Sanitary Dist.  | 09/24 Sewer User Charge                                    | 09/30/2024 | 211.15   |       |
| 019-1955-55700-00          | American Pest Control Inc | 10/24 Pest Service                                         | 10/28/2024 | 40.00    |       |
| 019-1955-55700-00          | American Pest Control Inc | 10/24 Pest Service                                         | 10/28/2024 | 40.00    |       |
| 019-1955-59300-00          | UniFirst First Aid Corp   | Refill of First Aid Supplies                               | 10/28/2024 | 161.61   |       |
| 019-1955-65500-00          | Tri-State Water           | Ladder Bumper Pads                                         | 10/28/2024 | 15.96    |       |
| 019-1955-68500-00          | Tri-State Water           | DPD Powder                                                 | 10/28/2024 | 23.00    |       |
| Subtotal for Divison: 1955 |                           |                                                            |            | 491.72   |       |
| 019-1960-52500-00          | Galesburg Sanitary Dist.  | 09/24 Sewer User Charge                                    | 09/30/2024 | 35.19    |       |
| 019-1960-55700-00          | American Pest Control Inc | 10/24 Pest Service                                         | 10/28/2024 | 60.00    |       |
| 019-1960-59300-00          | UniFirst First Aid Corp   | Refill of First Aid Supplies                               | 10/28/2024 | 155.18   |       |

| Account Number             | Vendor                        | Description                                         | Date       | Amount    | PO No      |
|----------------------------|-------------------------------|-----------------------------------------------------|------------|-----------|------------|
| Subtotal for Divison: 1960 |                               |                                                     |            | 250.37    |            |
| 019-1965-51000-00          | Lacky Monument Co.            | Date of Passing - Lefler, Sizemore, Melton, Gibbs   | 10/28/2024 | 1,000.00  |            |
| 019-1965-52500-00          | Galesburg Sanitary Dist.      | 09/24 Sewer User Charge                             | 09/30/2024 | 65.36     |            |
| 019-1965-55700-00          | American Pest Control Inc     | 10/24 Pest Service                                  | 10/28/2024 | 50.00     |            |
| 019-1965-55700-00          | American Pest Control Inc     | 10/24 Pest Service                                  | 10/28/2024 | 50.00     |            |
| 019-1965-55700-00          | Vestis                        | 10/24 Service                                       | 10/28/2024 | 39.44     |            |
| 019-1965-57500-00          | Vestis                        | 10/24 Service                                       | 10/28/2024 | 39.44     |            |
| 019-1965-59300-00          | UniFirst First Aid Corp       | Refill of First Aid Supplies                        | 10/28/2024 | 112.43    |            |
| 019-1965-65500-00          | Scott Equipment, LLC          | Deck/Pump Idler Spring                              | 10/28/2024 | 33.98     |            |
| Subtotal for Divison: 1965 |                               |                                                     |            | 1,390.65  |            |
| 019-1975-52500-00          | Galesburg Sanitary Dist.      | 09/24 Sewer User Charge                             | 09/30/2024 | 5.03      |            |
| 019-1975-62500-00          | Galesburg Welding, Inc        | Steel Liner #144                                    | 10/28/2024 | 3,427.20  |            |
| Subtotal for Divison: 1975 |                               |                                                     |            | 3,432.23  |            |
| Subtotal for Fund 019      |                               |                                                     |            | 82,407.38 |            |
| 020-0000-20102-00          | Brightspeed                   | 10/24 Service Acct #304035525                       | 10/28/2024 | 65.56     |            |
| 020-0000-59300-00          | UniFirst First Aid Corp       | Refill of First Aid Supplies                        | 10/28/2024 | 206.86    |            |
| Subtotal for Divison: 0000 |                               |                                                     |            | 272.42    |            |
| Subtotal for Fund 020      |                               |                                                     |            | 272.42    |            |
| 021-0000-54500-00          | Kyle McGee                    | Lodging - Smoker Divers - Calument City IL - KMcGee | 10/28/2024 | 412.83    |            |
| 021-0000-61800-00          | Life Fitness                  | Aspire Treadmill                                    | 10/28/2024 | 7,728.33  | 0000092761 |
| Subtotal for Divison: 0000 |                               |                                                     |            | 8,141.16  |            |
| Subtotal for Fund 021      |                               |                                                     |            | 8,141.16  |            |
| 023-0000-83100-00          | AMP Companies Inc             | Removed Furnace - 526 Maple St                      | 10/28/2024 | 4,275.00  |            |
| Subtotal for Divison: 0000 |                               |                                                     |            | 4,275.00  |            |
| Subtotal for Fund 023      |                               |                                                     |            | 4,275.00  |            |
| 024-0000-51000-00          | Bruner, Cooper and Zuck, Inc. | Architectural Renderings for North Side of Square   | 10/28/2024 | 749.89    | 0000092823 |
| 024-0000-83100-00          | Galesburg Museums, Inc        | 11/24 Discovery Depot Grant                         | 10/28/2024 | 8,333.33  |            |
| 024-0000-88300-00          | Breslin's Floor Covering, Inc | 11/24 Parking Lot Lease                             | 10/28/2024 | 623.20    |            |

| Account Number             | Vendor                           | Description                                                      | Date       | Amount     | PO No      |
|----------------------------|----------------------------------|------------------------------------------------------------------|------------|------------|------------|
| Subtotal for Divison: 0000 |                                  |                                                                  |            | 9,706.42   |            |
| Subtotal for Fund 024      |                                  |                                                                  |            | 9,706.42   |            |
| 030-0000-20102-00          | Brightspeed                      | 10/24 Service Acct #304035525                                    | 10/28/2024 | 191.37     |            |
| Subtotal for Divison: 0000 |                                  |                                                                  |            | 191.37     |            |
| 030-0320-52500-00          | Galesburg Sanitary Dist.         | 09/24 Sewer User Charge                                          | 09/30/2024 | 15.08      |            |
| 030-0320-55500-00          | IL Oil Marketing Equipment, Inc. | Diagnosed Inground Lift not working                              | 10/28/2024 | 509.60     |            |
| 030-0320-55500-00          | Nichols Diesel Service, Inc      | State & Fed Tests                                                | 09/30/2024 | 58.50      |            |
| 030-0320-61000-00          | Office Specialists, Inc.         | Envelopes                                                        | 10/28/2024 | 8.34       |            |
| 030-0320-62510-00          | Herr Petroleum Corp              | 325.20 Gal Unleaded Ethanol                                      | 10/28/2024 | 875.95     | 0000092627 |
| 030-0320-65500-00          | RILCO Fluid Care                 | Engine Oil, Transmission Fluid, Antifreeze                       | 10/28/2024 | 2,060.02   |            |
| Subtotal for Divison: 0320 |                                  |                                                                  |            | 3,527.49   |            |
| 030-0370-52500-00          | Galesburg Sanitary Dist.         | 09/24 Sewer User Charge                                          | 09/30/2024 | 35.19      |            |
| 030-0370-62500-00          | Gillig                           | Coolant Temperature Sender                                       | 10/28/2024 | 84.32      |            |
| 030-0370-62500-00          | Gillig                           | Gauges, Sensors                                                  | 10/28/2024 | 222.14     |            |
| 030-0370-62500-00          | Advance Auto Parts               | Gasket Material                                                  | 09/30/2024 | 8.65       |            |
| 030-0370-65500-00          | RILCO Fluid Care                 | Engine Oil, Transmission Fluid, Antifreeze                       | 10/28/2024 | 2,060.02   |            |
| 030-0370-65500-00          | RILCO Fluid Care                 | Blue Def, Def Tote Deposit                                       | 10/28/2024 | 1,276.00   |            |
| Subtotal for Divison: 0370 |                                  |                                                                  |            | 3,686.32   |            |
| Subtotal for Fund 030      |                                  |                                                                  |            | 7,405.18   |            |
| 049-0000-55700-00          | Werner Restoraton Services, Inc. | Emergency Board Up Service - 465 Mulberry St                     | 10/28/2024 | 5,504.69   |            |
| Subtotal for Divison: 0000 |                                  |                                                                  |            | 5,504.69   |            |
| Subtotal for Fund 049      |                                  |                                                                  |            | 5,504.69   |            |
| 052-0000-55700-00          | Brandt Construction Co           | 2024 Intermittent Resurfacing                                    | 10/28/2024 | 398,889.15 | 0000092777 |
| Subtotal for Divison: 0000 |                                  |                                                                  |            | 398,889.15 |            |
| Subtotal for Fund 052      |                                  |                                                                  |            | 398,889.15 |            |
| 053-0000-55700-00          | Mechanical Service Inc.          | Install 4ton mini split system in the City Hall IT server room a | 10/28/2024 | 12,115.00  | 0000092781 |
| Subtotal for Divison: 0000 |                                  |                                                                  |            | 12,115.00  |            |



| Account Number             | Vendor                          | Description                                              | Date       | Amount            | PO No      |
|----------------------------|---------------------------------|----------------------------------------------------------|------------|-------------------|------------|
| Subtotal for Fund 053      |                                 |                                                          |            | <u>12,115.00</u>  |            |
| 057-0000-51000-00          | US Sterling Capital Corp., Inc. | First National Bank                                      | 10/28/2024 | 183.25            |            |
| Subtotal for Divison: 0000 |                                 |                                                          |            | <u>183.25</u>     |            |
| Subtotal for Fund 057      |                                 |                                                          |            | <u>183.25</u>     |            |
| 058-0000-51000-00          | US Sterling Capital Corp., Inc. | First State Bank                                         | 10/28/2024 | 119.67            |            |
| 058-0000-71000-00          | Truck Centers, Inc              | 2025 Freightliner 108SD+ as per bid specs                | 10/28/2024 | 98,118.00         | 0000092558 |
| 058-0000-71000-00          | Truck Centers, Inc              | 2025 Freightliner 108SD+ as per bid specs                | 10/28/2024 | 98,118.00         | 0000092558 |
| 058-0000-71000-00          | Truck Centers, Inc              | 2025 Freightliner 108SD+ as per bid specs                | 10/28/2024 | 98,118.00         | 0000092558 |
| Subtotal for Divison: 0000 |                                 |                                                          |            | <u>294,473.67</u> |            |
| Subtotal for Fund 058      |                                 |                                                          |            | <u>294,473.67</u> |            |
| 061-0000-15401-00          | Klingner & Associates P.C.      | Design costs for new 5 million gallon water storage tank | 10/28/2024 | 4,827.80          | 0000092764 |
| 061-0000-20101-00          | PHOENIX JCR GALESBURG I INI     | Refund Check 060816-003, 1801 MONMOUTH BLVD METER 1      | 10/28/2024 | 70.51             |            |
| 061-0000-20101-00          | RHONDA NICHOLS                  | Refund Check 065641-000, 1879 BAIRD AVE                  | 10/16/2024 | 51.58             |            |
| 061-0000-20101-00          | LYNDA WOODRING                  | Refund Check 063391-000, 1132 N CEDAR ST                 | 10/23/2024 | 126.64            |            |
| 061-0000-20101-00          | RONNOCO PROPERTIES LLC          | Refund Check 058301-000, 1723 N ACADEMY ST               | 10/16/2024 | 93.32             |            |
| 061-0000-20101-00          | SUMMIT PIZZA INC.               | Refund Check 056289-001, 1555 E MAIN ST                  | 10/23/2024 | 103.90            |            |
| 061-0000-20101-00          | RUHL & RUHL REALTORS            | Refund Check 058835-007, 1601 BEECHER AVE                | 10/23/2024 | 126.64            |            |
| 061-0000-20101-00          | VICTOR VASQUEZ                  | Refund Check 043750-000, 380 W SECOND ST                 | 10/23/2024 | 70.34             |            |
| 061-0000-20101-00          | SELENEA POLCZYNSKI              | Refund Check 065456-000, 1630 WILLARD ST                 | 10/23/2024 | 96.07             |            |
| 061-0000-20101-00          | TYLER SMITH                     | Refund Check 066749-000, 1651 MCMASTERS AVE              | 10/25/2024 | 72.91             |            |
| 061-0000-20101-00          | SUSAN PLUE                      | Refund Check 024943-002, 67 W MARY ST                    | 10/16/2024 | 76.66             |            |
| 061-0000-20101-00          | STANLEY PREFERRED PROPERT       | Refund Check 060614-004, 759 E MAIN ST 5                 | 10/16/2024 | 137.30            |            |
| 061-0000-20101-00          | CHAD REID                       | Refund Check 056100-000, 1986 NEWCOMER DR                | 10/23/2024 | 17.27             |            |
| 061-0000-20101-00          | PHOENIX JCR GALESBURG I INI     | Refund Check 060816-003, 1801 MONMOUTH BLVD METER 1      | 10/28/2024 | 2.48              |            |
| 061-0000-20101-00          | ELENA ROMERO                    | Refund Check 021123-007, 566 E KNOX ST REAR              | 10/23/2024 | 81.64             |            |
| 061-0000-20101-00          | NANCY MIELCHEN                  | Refund Check 025331-000, 256 DIVISION ST                 | 10/16/2024 | 21.46             |            |
| 061-0000-20101-00          | MECAILA JOHNSON                 | Refund Check 059639-000, 1081 W BERRIEN ST               | 10/16/2024 | 107.19            |            |
| 061-0000-20101-00          | MICHAELAH KEITH                 | Refund Check 056405-001, 838 E BROOKS ST                 | 10/16/2024 | 91.46             |            |
| 061-0000-20101-00          | ADRIAN GOMEZ HERNANDEZ          | Refund Check 066655-000, 171 W FREMONT ST                | 10/16/2024 | 121.98            |            |
| 061-0000-20101-00          | JOSHUA ESTERS                   | Refund Check 054981-001, 1086 N CHERRY ST                | 10/16/2024 | 89.56             |            |
| 061-0000-20101-00          | LUKE BRADBURN                   | Refund Check 067608-000, 1077 HAWKINSON AVE 6            | 10/25/2024 | 138.90            |            |
| 061-0000-20101-00          | CHARLES CLARK                   | Refund Check 060915-000, 46 HAWKINSON AVE                | 10/23/2024 | 81.64             |            |

| Account Number             | Vendor                          | Description                                                     | Date       | Amount    | PO No      |
|----------------------------|---------------------------------|-----------------------------------------------------------------|------------|-----------|------------|
| 061-0000-20101-00          | JOHN DUERRE                     | Refund Check 023728-000, 392 S FARNHAM ST                       | 10/28/2024 | 55.61     |            |
| 061-0000-20101-00          | JOHN DUERRE                     | Refund Check 023728-000, 392 S FARNHAM ST                       | 10/28/2024 | 2.04      |            |
| 061-0000-20101-00          | JOHN DUERRE                     | Refund Check 023728-000, 392 S FARNHAM ST                       | 10/28/2024 | 1.74      |            |
| 061-0000-20101-00          | ANGELA AMBROSIUS                | Refund Check 042536-000, 117 OREN LN                            | 10/28/2024 | 25.00     |            |
| 061-0000-20101-00          | TREVOR BIRD                     | Refund Check 067862-000, 737 PHILLIPS ST                        | 10/16/2024 | 124.35    |            |
| 061-0000-20102-00          | Brightspeed                     | 10/24 Service Acct #304035525                                   | 10/28/2024 | 261.44    |            |
| 061-0000-51000-00          | US Sterling Capital Corp., Inc. | Community Savings Bank                                          | 10/28/2024 | 235.00    |            |
| 061-0000-51000-00          | Credit Collection Partners      | 09/24 Service                                                   | 10/28/2024 | 72.47     |            |
| 061-0000-51500-00          | Sebis Direct Inc                | 09/24 UB Printing Costs                                         | 10/28/2024 | 976.03    |            |
| 061-0000-52300-00          | Nicor Gas                       | 09/24 Service Acct#14-51-15-5411 6                              | 09/30/2024 | 264.92    |            |
| 061-0000-52300-00          | Nicor Gas                       | 09/24 Service Acct#14-51-15-5411 6                              | 09/30/2024 | 831.32    |            |
| 061-0000-52500-00          | Galesburg Sanitary Dist.        | 09/24 Sewer User Charge                                         | 09/30/2024 | 25.14     |            |
| 061-0000-55500-00          | Altorfer Inc.                   | 2024 OCTOBER - MAINTENANCE ON FOUR GENERATORS                   | 10/28/2024 | 1,879.00  | 0000092471 |
| 061-0000-55700-00          | Waste Management, Inc.          | 10/24 - Service Cust# 9-06892-63006                             | 10/28/2024 | 120.51    |            |
| 061-0000-55700-00          | Waste Management, Inc.          | 10/24 - Service Cust# 64537-23004                               | 10/28/2024 | 21.54     |            |
| 061-0000-55700-00          | American Pest Control Inc       | 10/24 Pest Service                                              | 10/28/2024 | 55.00     |            |
| 061-0000-55700-00          | American Pest Control Inc       | Annual Termite Inspection                                       | 10/28/2024 | 85.00     |            |
| 061-0000-66000-00          | Roanoke Concrete Products Co    | PORTLAND CEMENT CONCRETE, CL PP2 - DELIVERED                    | 10/28/2024 | 399.38    | 0000092607 |
| 061-0000-66000-00          | Galesburg Electric, Inc.        | Box Cover, Locking Receptacle                                   | 10/28/2024 | 15.04     |            |
| 061-0000-66000-00          | Core & Main                     | Orings                                                          | 10/28/2024 | 101.50    |            |
| 061-0000-66000-00          | Core & Main                     | Copper Tubes                                                    | 10/28/2024 | 950.00    |            |
| 061-0000-66000-00          | Core & Main                     | Copper Tubes                                                    | 10/28/2024 | 570.00    |            |
| 061-0000-66000-00          | Core & Main                     | Couplings                                                       | 10/28/2024 | 853.40    |            |
| 061-0000-66000-00          | Core & Main                     | Gaskets                                                         | 10/28/2024 | 443.52    |            |
| 061-0000-68500-00          | USA Bluebook, Inc.              | Misc Chemicals                                                  | 10/28/2024 | 199.90    |            |
| 061-0000-68500-00          | USA Bluebook, Inc.              | Misc Chemicals                                                  | 10/28/2024 | 154.59    |            |
| 061-0000-68500-00          | Brenntag Mid-South, Inc         | Drum Return2024 Liquid Chlorine for Water Division as per bid.  | 10/28/2024 | -2,250.00 | 0000092595 |
| 061-0000-68500-00          | Brenntag Mid-South, Inc         | 2024 Liquid Chlorine for Water Division as per bid. This is a b | 10/28/2024 | 8,092.00  | 0000092595 |
| Subtotal for Divison: 0000 |                                 |                                                                 |            | 21,172.69 |            |
| Subtotal for Fund 061      |                                 |                                                                 |            | 21,172.69 |            |
| 067-0000-20101-00          | JOHN DUERRE                     | Refund Check 023728-000, 392 S FARNHAM ST                       | 10/28/2024 | 2.55      |            |
| 067-0000-51500-00          | Sebis Direct Inc                | 09/24 UB Printing Costs                                         | 10/28/2024 | 487.94    |            |
| 067-0000-59501-00          | Knox County Landfill            | 09/24 Service Acct #121                                         | 09/30/2024 | 28,541.94 |            |
| Subtotal for Divison: 0000 |                                 |                                                                 |            | 29,032.43 |            |

| Account Number             | Vendor                             | Description                                         | Date       | Amount            | PO No |
|----------------------------|------------------------------------|-----------------------------------------------------|------------|-------------------|-------|
| Subtotal for Fund 067      |                                    |                                                     |            | <u>29,032.43</u>  |       |
| 078-0000-56534-00          | Illinois Municipal League Risk Man | 09/24 Service - Claim 23050M043735                  | 10/28/2024 | 3,769.05          |       |
| 078-0000-56534-00          | Illinois Municipal League Risk Man | 09/24 Service - Claim 23050K984062                  | 10/28/2024 | 3,879.92          |       |
| 078-0000-56535-00          | Advanced Rehab & Sports Medicine   | Workers Comp - DOS 09/27/24 - Pat #AA19192680       | 10/28/2024 | 220.32            |       |
| 078-0000-56535-00          | Advanced Rehab & Sports Medicine   | Workers Comp - DOS 09/27/24 - Pat #AA14737711       | 10/28/2024 | 296.66            |       |
| 078-0000-56535-00          | Advanced Rehab & Sports Medicine   | Workers Comp - DOS 09/30/24 - Pat #AA19192680       | 10/28/2024 | 274.94            |       |
| 078-0000-56597-00          | Galesburg Welding, Inc             | Repair Cast Ornamental Light                        | 10/28/2024 | 277.00            |       |
| Subtotal for Divison: 0000 |                                    |                                                     |            | <u>8,717.89</u>   |       |
| Subtotal for Fund 078      |                                    |                                                     |            | <u>8,717.89</u>   |       |
| 091-0000-20101-00          | PHOENIX JCR GALESBURG I INI        | Refund Check 060816-003, 1801 MONMOUTH BLVD METER 1 | 10/28/2024 | 7.92              |       |
| Subtotal for Divison: 0000 |                                    |                                                     |            | <u>7.92</u>       |       |
| Subtotal for Fund 091      |                                    |                                                     |            | <u>7.92</u>       |       |
| Report Total:              |                                    |                                                     |            | <u>993,673.82</u> |       |

### Advance Checks and ACH Payments as of 10/28/2024

| Check Date | Check # | Vendor Name                    | Description                                                      | Account #      | Amount      |
|------------|---------|--------------------------------|------------------------------------------------------------------|----------------|-------------|
| 10/17/2024 | 0       | Chuck Humes                    | 10/15 - Umped Softball - 2 Games                                 | 019-1940-51400 | 80.00       |
| 10/17/2024 | 0       | Constellation Newenergy Inc    | 09/24 Service Acct# 204250116-88144                              | 019-0000-20102 | 24,854.28   |
| 10/17/2024 | 0       | Constellation Newenergy Inc    | 09/24 Service Acct# 204250116-88144                              | 020-0000-20102 | 71.22       |
| 10/17/2024 | 0       | Constellation Newenergy Inc    | 09/24 Service Acct# 204250116-88144                              | 001-0000-20102 | 6,400.72    |
| 10/17/2024 | 0       | Constellation Newenergy Inc    | 09/24 Service Acct# 204250116-88144                              | 061-0000-20102 | 19,219.42   |
| 10/17/2024 | 0       | Dan Burgland                   | 10/15 - Umped Softball - 2 Games                                 | 019-1940-51400 | 80.00       |
| 10/17/2024 | 0       | Hein Construction Co, Inc      | PSB HVAC Renovation                                              | 054-0000-76000 | 252,535.05  |
| 10/17/2024 | 0       | Hein Construction Co, Inc      | Retainage - PSB HVAC Renovation APP #10                          | 054-0000-20103 | (25,253.50) |
| 10/17/2024 | 100186  | Knox County Recorders Office   | Release 2 Property Maint Liens                                   | 001-0160-51300 | 63.00       |
| 10/17/2024 | 100189  | Secretary of State             | Registration for New Plates                                      | 001-0510-51000 | 151.00      |
| 10/17/2024 | 100187  | Secretary of State             | Registration for New Plates                                      | 001-0510-51000 | 151.00      |
| 10/17/2024 | 100188  | Secretary of State             | Transfer form Municipal Plate to Municipal Police Plate          | 001-0510-51000 | 8.00        |
| 10/18/2024 | 0       | Computershare                  | Paying Agent Fee Gale1013AGO Series 2013                         | 047-0000-51000 | 750.00      |
| 10/18/2024 | 0       | Euclid Beverage                | Liquor for Golf Concessions                                      | 019-1920-64125 | 497.10      |
| 10/18/2024 | 0       | Euclid Beverage                | Liquor for Golf Concessions                                      | 019-1920-64125 | 306.55      |
| 10/18/2024 | 0       | G & M Distributors             | Liquor for Golf Concessions                                      | 019-1920-64125 | 451.20      |
| 10/18/2024 | 0       | Illinois Department of Revenue | 09/24 Sales Tax                                                  | 019-1930-84000 | 5.00        |
| 10/18/2024 | 0       | Illinois Department of Revenue | 09/24 Sales Tax                                                  | 019-1920-84000 | 1,952.00    |
| 10/18/2024 | 0       | Illinois Department of Revenue | 09/24 Sales Tax                                                  | 019-1925-84000 | 34.00       |
| 10/18/2024 | 0       | Illinois Department of Revenue | 09/24 Sales Tax                                                  | 019-1940-84000 | 2.00        |
| 10/18/2024 | 0       | Illinois Department of Revenue | 09/24 Sales Tax                                                  | 019-1950-84000 | 39.00       |
| 10/18/2024 | 0       | Illinois Department of Revenue | 09/24 Sales Tax                                                  | 019-1940-84000 | 23.00       |
| 10/18/2024 | 0       | Quadient Leasing USA, Inc      | Postage for Machine                                              | 061-0000-10702 | 1,000.00    |
| 10/18/2024 | 0       | T TECH                         | 09/24 UB ACH Fees                                                | 067-0000-51000 | 389.57      |
| 10/18/2024 | 0       | T TECH                         | 09/24 UB ACH Fees                                                | 061-0000-51000 | 779.13      |
| 10/18/2024 | 0       | Trey Yocum                     | Belt                                                             | 001-0605-67500 | 100.00      |
| 10/23/2024 | 0       | Bank of Montreal               | Menards - Spray Paint                                            | 019-1915-66000 | 14.97       |
| 10/23/2024 | 0       | Bank of Montreal               | Kaser Power Equip - Starter #589                                 | 019-1965-62500 | 249.50      |
| 10/23/2024 | 0       | Bank of Montreal               | SCW - APC Back-UPS                                               | 001-0207-61700 | 220.56      |
| 10/23/2024 | 0       | Bank of Montreal               | Boomers - Exhaust Elbow #301                                     | 001-0450-62500 | 36.40       |
| 10/23/2024 | 0       | Bank of Montreal               | Menards - Misc Cleaning Supplies                                 | 030-0320-65000 | 29.76       |
| 10/23/2024 | 0       | Bank of Montreal               | AC McCartney - Spring for Mower                                  | 019-1915-65500 | 84.05       |
| 10/23/2024 | 0       | Bank of Montreal               | Utilimaster - Mirror Kit #9                                      | 001-0510-62500 | 1,278.04    |
| 10/23/2024 | 0       | Bank of Montreal               | IL Enterprise Zone Association - Fall IEZA Conference - SGugliot | 001-0305-54500 | 250.00      |
| 10/23/2024 | 0       | Bank of Montreal               | Bound Tree - O2 Resus Packs, O2 Gaskets, Safety Lancets          | 001-0605-68600 | 281.90      |
| 10/23/2024 | 0       | Bank of Montreal               | Walmart - Snacks for Outdoor Nature Snacks                       | 019-1940-64000 | 18.38       |
| 10/23/2024 | 0       | Bank of Montreal               | FirstNet - 08/24 Service                                         | 016-0000-20102 | 40.97       |
| 10/23/2024 | 0       | Bank of Montreal               | Wilson Paper - Toilet Paper                                      | 001-0445-63000 | 77.68       |
| 10/23/2024 | 0       | Bank of Montreal               | Hy-Vee - Hot Dog Buns, Mustard, Ketchup, Relish                  | 019-1920-64125 | 26.60       |
| 10/23/2024 | 0       | Bank of Montreal               | Menards - Parts to repair Hand Rail                              | 019-1910-66000 | 17.95       |
| 10/23/2024 | 0       | Bank of Montreal               | IAAI - Conference registration Refund - Walters                  | 001-0605-54500 | (300.00)    |
| 10/23/2024 | 0       | Bank of Montreal               | Gloves-Online - White Class A Gloves - #24-27                    | 021-0000-67500 | 591.95      |
| 10/23/2024 | 0       | Bank of Montreal               | Hyatt Regency - Lodging - IML -Chicago IL - White                | 001-0105-54500 | 929.73      |
| 10/23/2024 | 0       | Bank of Montreal               | Wittek Golf Supply Specialists - Electric Hole Cutter            | 019-1920-66000 | 2,561.78    |

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|------------|--------------------|---------------------------------------------------------------|----------------|----------|
| 10/23/2024 | 0 Bank of Montreal | Fastenal - Wrench, Earplugs                                   | 061-0000-66500 | 92.53    |
| 10/23/2024 | 0 Bank of Montreal | Midstate - Filter Cleaning #128                               | 018-0000-55500 | 20.00    |
| 10/23/2024 | 0 Bank of Montreal | Hyatt Regency - Lodging IML Conference - Chicago II - EHanson | 001-0110-54500 | 619.82   |
| 10/23/2024 | 0 Bank of Montreal | Menards - Wax Ring, Copper Fitting                            | 019-1915-65500 | 150.86   |
| 10/23/2024 | 0 Bank of Montreal | InquireHire - Background Check - Temp Employee                | 078-0000-51000 | 42.80    |
| 10/23/2024 | 0 Bank of Montreal | Amazon - Table Skirts                                         | 019-1935-64000 | 54.98    |
| 10/23/2024 | 0 Bank of Montreal | Office Specialists - 09/24 Service                            | 030-0000-20102 | 100.52   |
| 10/23/2024 | 0 Bank of Montreal | Walmart - Foldable Table, Water Balloons                      | 019-1940-64000 | 68.98    |
| 10/23/2024 | 0 Bank of Montreal | Lowes - Surge Protector                                       | 019-1920-66000 | 18.98    |
| 10/23/2024 | 0 Bank of Montreal | Walmart - Nature Preschool Supplies, Weather Program Supplies | 019-1940-64000 | 200.43   |
| 10/23/2024 | 0 Bank of Montreal | SCW - APC Back-UPS                                            | 001-0207-61700 | 218.10   |
| 10/23/2024 | 0 Bank of Montreal | Amazon - Frames                                               | 001-0605-65000 | 29.48    |
| 10/23/2024 | 0 Bank of Montreal | Office Specialists - 09/24 Service                            | 001-0000-20102 | 2,436.14 |
| 10/23/2024 | 0 Bank of Montreal | Menards - Armor All, Grease Spray                             | 001-0605-65000 | 27.74    |
| 10/23/2024 | 0 Bank of Montreal | Kalahari Resort - Lodging - ProPhoenix Conference -JMoser     | 001-0605-54500 | 232.02   |
| 10/23/2024 | 0 Bank of Montreal | Cooks & Co - Plant for Bennewitz Family                       | 001-0605-58500 | 50.00    |
| 10/23/2024 | 0 Bank of Montreal | Amazon - Chicken Nets for CSO's                               | 001-0510-67500 | 49.98    |
| 10/23/2024 | 0 Bank of Montreal | USPS - Overnight Mailing Documents to IEPA                    | 001-0410-53000 | 30.45    |
| 10/23/2024 | 0 Bank of Montreal | IAAI - Refund IAAI Conference Registration - Seitz            | 001-0605-54500 | (300.00) |
| 10/23/2024 | 0 Bank of Montreal | Harbor Freight - Flap Discs, Blow guns                        | 019-1965-65500 | 29.43    |
| 10/23/2024 | 0 Bank of Montreal | Galesburg Electric - Tax - EHeiden                            | 001-0000-10407 | 5.40     |
| 10/23/2024 | 0 Bank of Montreal | Menards - Fridge Filter, Kitchen Towels, Paper Towels         | 001-0605-65000 | 295.30   |
| 10/23/2024 | 0 Bank of Montreal | Amazon - GPD Stickers for Carrer Fairs                        | 001-0510-83100 | 57.98    |
| 10/23/2024 | 0 Bank of Montreal | Wilson Paper - Windshield Towels                              | 001-0445-63000 | 54.21    |
| 10/23/2024 | 0 Bank of Montreal | Fastenal - Earplugs, Safety Glasses                           | 061-0000-67500 | 92.30    |
| 10/23/2024 | 0 Bank of Montreal | Comcast - 09/24 Service                                       | 001-0630-54000 | 20.00    |
| 10/23/2024 | 0 Bank of Montreal | Lowes - Padlocks                                              | 014-0000-66500 | 11.37    |
| 10/23/2024 | 0 Bank of Montreal | Menards - Fuel for Weed Eater                                 | 001-0450-65500 | 23.97    |
| 10/23/2024 | 0 Bank of Montreal | Carpenter Bus Sales - Walk Thru Door Switch #2002             | 030-0370-62500 | 44.28    |
| 10/23/2024 | 0 Bank of Montreal | Lowes - Refund - Ice Maker                                    | 001-0445-66500 | (109.00) |
| 10/23/2024 | 0 Bank of Montreal | USPS - Stamps                                                 | 030-0320-53000 | 58.40    |
| 10/23/2024 | 0 Bank of Montreal | Lowes - Hose Clamps, Fernco, Fittings                         | 019-1920-65500 | 58.97    |
| 10/23/2024 | 0 Bank of Montreal | Sensaphone - 10/24 -12/24 - Annual pool Flood Sensor          | 019-1955-54000 | 13.90    |
| 10/23/2024 | 0 Bank of Montreal | Acushnet - Golf Balls for Resale                              | 019-1920-64000 | 841.11   |
| 10/23/2024 | 0 Bank of Montreal | Menards - Screws                                              | 001-0605-65000 | 7.38     |
| 10/23/2024 | 0 Bank of Montreal | Wilson Paper - Floor Scrubber, Washer, Gasket                 | 019-1945-65500 | 15.84    |
| 10/23/2024 | 0 Bank of Montreal | O'Reilly Auto Parts - Hose Clamps                             | 061-0000-66000 | 3.59     |
| 10/23/2024 | 0 Bank of Montreal | Walmart - Tax - JGrodjesk                                     | 001-0000-10407 | 3.74     |
| 10/23/2024 | 0 Bank of Montreal | CDWg - Hard Drives                                            | 001-0207-61700 | 453.57   |
| 10/23/2024 | 0 Bank of Montreal | Lowes - PVC Primer                                            | 019-1920-65500 | 13.28    |
| 10/23/2024 | 0 Bank of Montreal | Office Specialists - 09/24 Service                            | 078-0000-20102 | 54.83    |
| 10/23/2024 | 0 Bank of Montreal | Super Cool - Air Cooler #401                                  | 030-0370-62500 | 901.57   |
| 10/23/2024 | 0 Bank of Montreal | Menards - Tape Measure, Chainsaw Wrench                       | 019-1975-66500 | 24.95    |
| 10/23/2024 | 0 Bank of Montreal | Galesburg Electric - Flash Lights                             | 001-0306-66500 | 59.98    |
| 10/23/2024 | 0 Bank of Montreal | Strictly Tech - Memory Upgrade                                | 001-0207-61700 | 244.59   |
| 10/23/2024 | 0 Bank of Montreal | Constellix - DNS Service                                      | 001-0207-55800 | 5.91     |
| 10/23/2024 | 0 Bank of Montreal | Lowes - Landscaping Fabric, Pins For Library                  | 001-0000-10407 | 125.74   |

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|------------|--------------------|------------------------------------------------------------------|----------------|----------|
| 10/23/2024 | 0 Bank of Montreal | Amazon - Cellphone Docking Stations                              | 001-0510-61700 | 134.70   |
| 10/23/2024 | 0 Bank of Montreal | Lowes - Condensate Pump, Tubing                                  | 019-1920-66000 | 106.44   |
| 10/23/2024 | 0 Bank of Montreal | Comcast - 09/24 Service                                          | 001-0510-54000 | 19.90    |
| 10/23/2024 | 0 Bank of Montreal | Amazon - Table Skirts                                            | 019-1935-64000 | 68.99    |
| 10/23/2024 | 0 Bank of Montreal | Amazon - Cellphone Docking Stations, Cables                      | 001-0510-61700 | 195.88   |
| 10/23/2024 | 0 Bank of Montreal | Farm King - Rubber Boots                                         | 061-0000-67500 | 129.95   |
| 10/23/2024 | 0 Bank of Montreal | Amazon - Table Clothes                                           | 013-0000-51500 | 174.97   |
| 10/23/2024 | 0 Bank of Montreal | Lowes - Paint, Painting Tape                                     | 019-1950-66000 | 14.46    |
| 10/23/2024 | 0 Bank of Montreal | The UPS Store - Shipped Hearing Assisted Device for Repair       | 001-0207-53000 | 14.73    |
| 10/23/2024 | 0 Bank of Montreal | Menards - Batteries                                              | 019-1915-66000 | 63.96    |
| 10/23/2024 | 0 Bank of Montreal | Strictly Tech - Tablet                                           | 032-0000-61700 | 592.73   |
| 10/23/2024 | 0 Bank of Montreal | Amazon - Outdoor Nature Preschool Supplies                       | 019-1940-64000 | 22.85    |
| 10/23/2024 | 0 Bank of Montreal | Easy Canvas Prints - Overcharge - DBrackett                      | 001-0000-10407 | 3.49     |
| 10/23/2024 | 0 Bank of Montreal | Ac McCartney - Bolt Kit #588                                     | 019-1965-62500 | 19.12    |
| 10/23/2024 | 0 Bank of Montreal | Walmart - Tax - JGrodjesk                                        | 001-0000-10407 | 2.80     |
| 10/23/2024 | 0 Bank of Montreal | Fazolis - Meals - Conference Moline - KBoynnton, DMannon,Mfoutch | 030-0320-54500 | 23.02    |
| 10/23/2024 | 0 Bank of Montreal | Carpenter Bus Parts - Switch for Passenger Door Entry #467       | 030-0320-62500 | 44.28    |
| 10/23/2024 | 0 Bank of Montreal | Menards - Concrete Placers                                       | 014-0000-66500 | 71.96    |
| 10/23/2024 | 0 Bank of Montreal | Hy-Vee - Soap                                                    | 019-1920-65000 | 3.99     |
| 10/23/2024 | 0 Bank of Montreal | Strictly Tech - 07/24 - 12/24 - VMware Annual Renewal            | 001-0207-55800 | 1,620.40 |
| 10/23/2024 | 0 Bank of Montreal | FirstNet - 08/24 Service                                         | 001-0000-20102 | 1,084.87 |
| 10/23/2024 | 0 Bank of Montreal | 156 East - Lunch - DWight, HACerra                               | 001-0105-58500 | 81.00    |
| 10/23/2024 | 0 Bank of Montreal | Lowes - Toilet Wax Ring                                          | 019-1920-65500 | 4.58     |
| 10/23/2024 | 0 Bank of Montreal | NAACP - NAACP Freedom Fund Gala - Schwartzman, Cheeseman         | 001-0105-54500 | 110.40   |
| 10/23/2024 | 0 Bank of Montreal | Comcast - 09/24 Service - #24-06                                 | 021-0000-54000 | 9.95     |
| 10/23/2024 | 0 Bank of Montreal | IAAI - Refund IAAI Conference Registration - Caruana             | 001-0605-54500 | (300.00) |
| 10/23/2024 | 0 Bank of Montreal | Hyatt Regency - Meals, Lodging - IML -Chicago IL - Hix           | 001-0105-54500 | 1,104.22 |
| 10/23/2024 | 0 Bank of Montreal | Office Specialists - 09/24 Service                               | 019-0000-20102 | 50.00    |
| 10/23/2024 | 0 Bank of Montreal | Lowes - Wipes, Towels                                            | 019-1965-65000 | 14.06    |
| 10/23/2024 | 0 Bank of Montreal | IAAI - Refund IAAI Conference Registration - Schmitt             | 001-0605-54500 | (300.00) |
| 10/23/2024 | 0 Bank of Montreal | Menards - Combination Wrenches                                   | 061-0000-66500 | 58.41    |
| 10/23/2024 | 0 Bank of Montreal | Ameren - 06/24 Service Acct# 7040677163                          | 001-0000-20102 | 83.10    |
| 10/23/2024 | 0 Bank of Montreal | Hoerr Nursery - Treese/Plants for Library                        | 001-0000-10407 | 683.99   |
| 10/23/2024 | 0 Bank of Montreal | Amazon - Pistol Holder                                           | 001-0510-69000 | 59.70    |
| 10/23/2024 | 0 Bank of Montreal | Walmart - Pumpkin Craft Supplies - Craft Night Out               | 019-1940-64000 | 37.08    |
| 10/23/2024 | 0 Bank of Montreal | Hy-Vee - Bottled Water for training                              | 030-0370-54500 | 12.97    |
| 10/23/2024 | 0 Bank of Montreal | Northern IL Nature Preschool Asoc-Conference - ABuchen,JPryor,AS | 019-1940-54500 | 225.00   |
| 10/23/2024 | 0 Bank of Montreal | Menards - Paint, Wood Filler, Wood Hardener, Shaker Cans         | 019-1920-66000 | 7.67     |
| 10/23/2024 | 0 Bank of Montreal | Amazon - Trauma Bandages                                         | 001-0510-67500 | 73.96    |
| 10/23/2024 | 0 Bank of Montreal | Amazon - Refund of USB Cables, Zip Ties                          | 001-0510-61700 | (16.84)  |
| 10/23/2024 | 0 Bank of Montreal | Hy-Vee - Hot Dog Buns, Pickles, Mustard                          | 019-1920-64125 | 23.43    |
| 10/23/2024 | 0 Bank of Montreal | Ray O'Herron - Uniform Shirts                                    | 001-0510-67500 | 296.95   |
| 10/23/2024 | 0 Bank of Montreal | Lowes - Impact Gloves                                            | 001-0450-67500 | 22.98    |
| 10/23/2024 | 0 Bank of Montreal | Office Specialists - 09/24 Service                               | 061-0000-20102 | 337.18   |
| 10/23/2024 | 0 Bank of Montreal | CDWg - Keyboard and Mouse Kits                                   | 001-0605-61700 | 86.82    |
| 10/23/2024 | 0 Bank of Montreal | PackTrack - 09/24 -12/24 Tracking Subscription - Thompson        | 001-0510-55000 | 35.00    |
| 10/23/2024 | 0 Bank of Montreal | Lowes - Arburvitae Trees - Main & Chestnut                       | 059-0000-66000 | 1,095.78 |

|            |                    |                                                                  |                |          |
|------------|--------------------|------------------------------------------------------------------|----------------|----------|
| 10/23/2024 | 0 Bank of Montreal | Snap On Tools - Circuit Tester, Drill                            | 030-0370-66500 | 1,070.96 |
| 10/23/2024 | 0 Bank of Montreal | Amazon - Charging Station Tissue                                 | 019-1955-64000 | 49.99    |
| 10/23/2024 | 0 Bank of Montreal | Cooks & Co - Flowers for Mother of Employee Funeral              | 001-0110-58500 | 75.00    |
| 10/23/2024 | 0 Bank of Montreal | Hy-Vee - Hot Dog Buns                                            | 019-1920-64125 | 14.36    |
| 10/23/2024 | 0 Bank of Montreal | Amazon - Tennis Balls - Adult Tennis League                      | 019-1940-64000 | 165.78   |
| 10/23/2024 | 0 Bank of Montreal | Menards - Antifreeze                                             | 019-1915-65500 | 83.70    |
| 10/23/2024 | 0 Bank of Montreal | IPPFA - Police Pension Conference - MIngles                      | 001-0000-10407 | 495.00   |
| 10/23/2024 | 0 Bank of Montreal | Hy-Vee - Fruit Roll Ups, Granola Bars, Fruit Drinks - Training   | 019-1940-64000 | 20.36    |
| 10/23/2024 | 0 Bank of Montreal | Amazon - Canned Air                                              | 001-0205-61000 | 27.09    |
| 10/23/2024 | 0 Bank of Montreal | Sling - Online Scheduling Program                                | 019-1905-55800 | 157.64   |
| 10/23/2024 | 0 Bank of Montreal | Letter Publications - 1/25-11/25-Transit Access Report 320-55000 | 030-0000-10701 | 159.96   |
| 10/23/2024 | 0 Bank of Montreal | Lowe's - Quikrete                                                | 014-0000-66000 | 11.96    |
| 10/23/2024 | 0 Bank of Montreal | Lowe's - Anchor Bolts                                            | 014-0000-64500 | 20.98    |
| 10/23/2024 | 0 Bank of Montreal | Hy-Vee - Hot Dog Buns, Mustard                                   | 019-1920-64125 | 14.06    |
| 10/23/2024 | 0 Bank of Montreal | Jack Links - Beef Sticks                                         | 019-1920-64125 | 79.96    |
| 10/23/2024 | 0 Bank of Montreal | Walmart - Misc Kitchen Supplies - #24-33                         | 021-0000-68000 | 40.31    |
| 10/23/2024 | 0 Bank of Montreal | Holt Supply - P-Trap                                             | 019-1911-66000 | 21.14    |
| 10/23/2024 | 0 Bank of Montreal | Chamber of Commerce - Annual Dinner - Schwartzman                | 001-0105-58500 | 68.00    |
| 10/23/2024 | 0 Bank of Montreal | Galesburg Electric - Chisel                                      | 061-0000-66500 | 13.25    |
| 10/23/2024 | 0 Bank of Montreal | Birkeys - Spring for Mower                                       | 019-1915-65500 | 191.90   |
| 10/23/2024 | 0 Bank of Montreal | Lowe's - Glass Cleaner, Bleach                                   | 001-0450-65000 | 38.24    |
| 10/23/2024 | 0 Bank of Montreal | Walmart - Shower Curtains                                        | 019-1955-66000 | 99.60    |
| 10/23/2024 | 0 Bank of Montreal | InquireHire - Background Check - Water Supervisor                | 061-0000-51000 | 69.22    |
| 10/23/2024 | 0 Bank of Montreal | MP Parts - AC Compressor #468                                    | 030-0320-62500 | 694.27   |
| 10/23/2024 | 0 Bank of Montreal | Amazon - Coin Counter                                            | 030-0370-66500 | 184.49   |
| 10/23/2024 | 0 Bank of Montreal | Office Specialists - 09/24 Service                               | 067-0000-20102 | 31.39    |
| 10/23/2024 | 0 Bank of Montreal | Letter Publications - 12/24 - Transit Access Report Renewal      | 030-0370-55000 | 14.54    |
| 10/23/2024 | 0 Bank of Montreal | Hoerr Nursery - Maple Tree                                       | 054-0000-63500 | 229.20   |
| 10/23/2024 | 0 Bank of Montreal | Lowe's - Mulch                                                   | 054-0000-63500 | 9.96     |
| 10/23/2024 | 0 Bank of Montreal | Easy Canvas Prints - Brooks Station Canvas Design                | 021-0000-51000 | 206.27   |
| 10/23/2024 | 0 Bank of Montreal | Menards - Hydraulic Cement                                       | 061-0000-66000 | 19.99    |
| 10/23/2024 | 0 Bank of Montreal | Strictly Tech - Vehicle Printers                                 | 001-0510-61700 | 1,674.12 |
| 10/23/2024 | 0 Bank of Montreal | Hoerr Nursery - Trees, Bushes for Library                        | 001-0000-10407 | 287.96   |
| 10/23/2024 | 0 Bank of Montreal | PackTrack - 09/24 -12/24 Tracking Subscription - Taylor          | 001-0510-55000 | 35.00    |
| 10/23/2024 | 0 Bank of Montreal | Letter Publications - 12/24 - Transit Access Report Renewal      | 030-0320-55000 | 14.54    |
| 10/23/2024 | 0 Bank of Montreal | Walmart - Misc Kitchen Supplies - #24-33                         | 021-0000-68000 | 106.65   |
| 10/23/2024 | 0 Bank of Montreal | Amazon - Plates                                                  | 001-0510-61000 | 39.36    |
| 10/23/2024 | 0 Bank of Montreal | Menards - Drill Bit Attachments                                  | 030-0370-66500 | 6.98     |
| 10/23/2024 | 0 Bank of Montreal | Cherry St - Lunch - City Manager of Macomb                       | 001-0110-58500 | 45.00    |
| 10/23/2024 | 0 Bank of Montreal | Ameren - 08/24 Service Acct# 5346260034                          | 024-0000-20102 | 117.99   |
| 10/23/2024 | 0 Bank of Montreal | NAACP - NAACP Freedom Fund Gala - RHovind                        | 001-0605-54500 | 55.20    |
| 10/23/2024 | 0 Bank of Montreal | Menards - Soap                                                   | 061-0000-66000 | 23.95    |
| 10/23/2024 | 0 Bank of Montreal | Google You Tube TV- Monthly Subscription                         | 019-1920-55800 | 72.99    |
| 10/23/2024 | 0 Bank of Montreal | Amazon - Orienteering Supplies - Nature at Night                 | 019-1940-64000 | 48.41    |
| 10/23/2024 | 0 Bank of Montreal | Lowe's - Ice Maker                                               | 001-0445-66500 | 149.00   |
| 10/23/2024 | 0 Bank of Montreal | Illinois OSFM - Boiler Inspection                                | 078-0000-51000 | 71.58    |
| 10/23/2024 | 0 Bank of Montreal | NFA - Meal Ticket - Lenz                                         | 001-0605-54500 | 630.53   |

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| 10/23/2024 | 0 Bank of Montreal | TLO - 08/24 Monthly Bill                                         | 001-0510-55800 | 75.00    |
| 10/23/2024 | 0 Bank of Montreal | Farm King - Screws                                               | 001-0445-63000 | 4.58     |
| 10/23/2024 | 0 Bank of Montreal | Amazon - Case for Wi-Fi Hotspot                                  | 001-0510-61700 | 12.99    |
| 10/23/2024 | 0 Bank of Montreal | Hy-Vee - Hot Dog Buns, Ketchup, Relish, Mustard                  | 019-1920-64125 | 18.97    |
| 10/23/2024 | 0 Bank of Montreal | Target - Batteries for Safe                                      | 019-1955-64000 | 15.99    |
| 10/23/2024 | 0 Bank of Montreal | Phillips 66 - Fuel for Small Equipment                           | 061-0000-62510 | 20.09    |
| 10/23/2024 | 0 Bank of Montreal | Amazon - Misc Macrame Supplies - October                         | 019-1940-64000 | 60.97    |
| 10/23/2024 | 0 Bank of Montreal | Amazon - GPD Koozies for Carrer Fairs                            | 001-0510-83100 | 274.97   |
| 10/23/2024 | 0 Bank of Montreal | Phillips 66 - Fuel for Truck 153                                 | 061-0000-62510 | 110.26   |
| 10/23/2024 | 0 Bank of Montreal | Amazon - Forks, Knives, Coffee                                   | 001-0510-61000 | 52.57    |
| 10/23/2024 | 0 Bank of Montreal | Galesburg Towing - Lofing Collision Tow                          | 078-0000-56534 | 100.00   |
| 10/23/2024 | 0 Bank of Montreal | Safekids Worldwide - CSO Fox recert Car Seat Installer           | 001-0510-55000 | 55.00    |
| 10/23/2024 | 0 Bank of Montreal | Amazon - Bowls, Dish Soap                                        | 001-0205-61000 | 56.92    |
| 10/23/2024 | 0 Bank of Montreal | Zoro - Hazmat Cleanup Call #24-6144                              | 001-0605-65500 | 287.99   |
| 10/23/2024 | 0 Bank of Montreal | Menards - Toilet Paper, Trimline, Hose Nozzle                    | 001-0605-65000 | 36.87    |
| 10/23/2024 | 0 Bank of Montreal | Menards - Shelf Units                                            | 019-1955-65500 | 79.98    |
| 10/23/2024 | 0 Bank of Montreal | FirstNet - 08/24 Service                                         | 001-0000-20102 | 669.50   |
| 10/23/2024 | 0 Bank of Montreal | Walmart - Lysol, Disinfectant                                    | 019-1920-65000 | 10.94    |
| 10/23/2024 | 0 Bank of Montreal | 09/24 CC Charges Library                                         | 001-0000-10407 | 4,940.21 |
| 10/23/2024 | 0 Bank of Montreal | FirstNet - 08/24 Service                                         | 030-0000-20102 | 688.56   |
| 10/23/2024 | 0 Bank of Montreal | USPS - Shipping to Grainger                                      | 001-0450-53000 | 6.50     |
| 10/23/2024 | 0 Bank of Montreal | Galesburg Builders - Pea Gravel                                  | 061-0000-66000 | 503.22   |
| 10/23/2024 | 0 Bank of Montreal | Farm King - Cable #528                                           | 019-1915-62500 | 11.87    |
| 10/23/2024 | 0 Bank of Montreal | Hy-Vee - Hot Dog Buns                                            | 019-1920-64125 | 10.00    |
| 10/23/2024 | 0 Bank of Montreal | Lowes - Pruners                                                  | 019-1915-66500 | 19.98    |
| 10/23/2024 | 0 Bank of Montreal | Fazolis - Meals - Conference Moline - KBoynnton, DMannon,Mfoutch | 030-0370-54500 | 23.01    |
| 10/23/2024 | 0 Bank of Montreal | FirstNet - 08/24 Service                                         | 061-0000-20102 | 384.24   |
| 10/23/2024 | 0 Bank of Montreal | Walmart - Misc Kitchen Supplies - #24-33                         | 021-0000-68000 | 109.41   |
| 10/23/2024 | 0 Bank of Montreal | Menards - Bolts                                                  | 001-0450-65500 | 24.37    |
| 10/23/2024 | 0 Bank of Montreal | Sensaphone - 1/25-10/25 -Annual pool Flood Sensor 019-1955-54000 | 019-0000-10701 | 69.50    |
| 10/23/2024 | 0 Bank of Montreal | PackTrack - 1/25-9/25 -Tracking Subscription - Thompson 510-5500 | 001-0000-10701 | 105.00   |
| 10/23/2024 | 0 Bank of Montreal | Sling - Sling Monthly Bill                                       | 001-0550-55800 | 71.75    |
| 10/23/2024 | 0 Bank of Montreal | Amazon - Coats for Crossing Guard                                | 001-0525-67500 | 40.38    |
| 10/23/2024 | 0 Bank of Montreal | Midstate - Filter Cleaning #178                                  | 001-0445-55500 | 20.00    |
| 10/23/2024 | 0 Bank of Montreal | GoVanGoghs - Baseball Hats                                       | 001-0525-67500 | 96.00    |
| 10/23/2024 | 0 Bank of Montreal | NAACP - NAACP Freedom Fund Gala - EHanson                        | 001-0115-54500 | 55.20    |
| 10/23/2024 | 0 Bank of Montreal | Hy-Vee - Coffee, Sweetener                                       | 019-1920-64125 | 17.67    |
| 10/23/2024 | 0 Bank of Montreal | SCW - Hearing Assisted Headset                                   | 061-0000-61700 | 21.17    |
| 10/23/2024 | 0 Bank of Montreal | Amazon - Coffee, Creamer                                         | 001-0510-61000 | 37.52    |
| 10/23/2024 | 0 Bank of Montreal | Lowes - Plumbing Fittings                                        | 019-1920-65500 | 21.60    |
| 10/23/2024 | 0 Bank of Montreal | Letter Publications -1/25-11/25-Transit Access Report 370-55000  | 030-0000-10701 | 159.96   |
| 10/23/2024 | 0 Bank of Montreal | Amazon - Cellphone Charger                                       | 001-0510-61700 | 26.31    |
| 10/23/2024 | 0 Bank of Montreal | Wilson Paper - Carwash PSQ                                       | 001-0445-63000 | 152.55   |
| 10/23/2024 | 0 Bank of Montreal | Professional Window Tint - Window Tinting #6                     | 001-0510-55500 | 201.00   |
| 10/23/2024 | 0 Bank of Montreal | Farm King - Parts for Pressure Washer                            | 061-0000-65500 | 19.98    |
| 10/23/2024 | 0 Bank of Montreal | Amazon - Air Purifier Filters                                    | 001-0205-65500 | 296.34   |
| 10/23/2024 | 0 Bank of Montreal | Lowes - Safe                                                     | 019-1955-65500 | 228.48   |



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| 10/23/2024 | 0 Bank of Montreal | Dunkin - Donuts for Hazmat Tech Class                           | 001-0605-58500 | 66.23    |
| 10/23/2024 | 0 Bank of Montreal | Strictly Tech - Cellular & Wi-Fi Antenna                        | 030-0320-61700 | 245.50   |
| 10/23/2024 | 0 Bank of Montreal | Acushnet - Golf Balls Resale                                    | 019-1920-64000 | 135.30   |
| 10/23/2024 | 0 Bank of Montreal | Fondriest Environmental - Staff Gauge                           | 019-1915-66000 | 120.64   |
| 10/23/2024 | 0 Bank of Montreal | Acushnet - Golf Balls Resale                                    | 019-1920-64000 | 611.71   |
| 10/23/2024 | 0 Bank of Montreal | Phillips 66 - Fuel for Truck #153                               | 061-0000-62510 | 99.57    |
| 10/23/2024 | 0 Bank of Montreal | Ac McCartney - Blade Kit #175                                   | 001-0445-62500 | 211.98   |
| 10/23/2024 | 0 Bank of Montreal | 09/24 CC Charges - ETSB                                         | 001-0000-10407 | 1,383.12 |
| 10/23/2024 | 0 Bank of Montreal | MTC Communications - 09/24 -Internet - Oquawaka                 | 061-0000-54000 | 89.95    |
| 10/23/2024 | 0 Bank of Montreal | Farm King - Hand Cleaner                                        | 061-0000-65000 | 16.99    |
| 10/23/2024 | 0 Bank of Montreal | Phillips 66 - Fuel for Tractor                                  | 061-0000-62510 | 127.78   |
| 10/23/2024 | 0 Bank of Montreal | Pro-Vision - Camera Kit #107                                    | 001-0450-62500 | 415.23   |
| 10/23/2024 | 0 Bank of Montreal | Amazon - Trash Can Lids                                         | 019-1935-64000 | 149.97   |
| 10/23/2024 | 0 Bank of Montreal | Hyatt Regency - Lodging - IML -Chicago IL - Schwartzman         | 001-0105-54500 | 929.73   |
| 10/23/2024 | 0 Bank of Montreal | Cooks & Co - Flowers for Retiree Funeral                        | 001-0110-58500 | 75.00    |
| 10/23/2024 | 0 Bank of Montreal | Office Specialists - 09/24 Service                              | 019-0000-20102 | 178.95   |
| 10/23/2024 | 0 Bank of Montreal | IPPFA - Police Pension Conference - CHootman                    | 001-0000-10407 | 495.00   |
| 10/23/2024 | 0 Bank of Montreal | Menards - Batteries, Plastic Tote                               | 019-1915-65500 | 14.67    |
| 10/23/2024 | 0 Bank of Montreal | Lowes - Soil for Library                                        | 001-0000-10407 | 23.94    |
| 10/23/2024 | 0 Bank of Montreal | Lowes - Garden Soil for Library                                 | 001-0000-10407 | 17.92    |
| 10/23/2024 | 0 Bank of Montreal | Holt Supply - Closet Spud                                       | 019-1920-65500 | 9.91     |
| 10/23/2024 | 0 Bank of Montreal | USPS - Postage to Mail Found Phone to Patron                    | 019-1905-53000 | 6.60     |
| 10/23/2024 | 0 Bank of Montreal | The Knot - Advertising Online Pavilion                          | 019-1905-51500 | 1,268.19 |
| 10/23/2024 | 0 Bank of Montreal | Nutrien AG - Glyphosate                                         | 019-1965-63500 | 250.00   |
| 10/23/2024 | 0 Bank of Montreal | Doubletree - Lodging - IGFOA Conference -Springfield- BChockley | 001-0205-54500 | 241.68   |
| 10/23/2024 | 0 Bank of Montreal | Torque Fitness - M4 Tank Workout Sled #24-28                    | 021-0000-61800 | 1,712.25 |
| 10/23/2024 | 0 Bank of Montreal | Amtrak - Transport- IML - Heather Acerra                        | 001-0105-54500 | 26.00    |
| 10/23/2024 | 0 Bank of Montreal | Lowes - Marking Paint, Paint Sprayer                            | 014-0000-64500 | 56.94    |
| 10/23/2024 | 0 Bank of Montreal | S&S Industrial Supply - Brake Clean, Workhouse                  | 001-0445-63000 | 144.18   |
| 10/23/2024 | 0 Bank of Montreal | Farm King - Oil, Sealant, Hose                                  | 061-0000-66000 | 39.34    |
| 10/23/2024 | 0 Bank of Montreal | Amtrak -Transport-Tax Increment Finance&IML Seminars-SGugliotta | 001-0305-54500 | 47.00    |
| 10/23/2024 | 0 Bank of Montreal | Holt Supply - Plug                                              | 061-0000-66000 | 3.76     |
| 10/23/2024 | 0 Bank of Montreal | Walmart - Coffee Creamer, Sugar, Air Freshener                  | 019-1910-65000 | 84.63    |
| 10/23/2024 | 0 Bank of Montreal | Midwest Driver Training - Driver Training - JERickson           | 001-0450-54500 | 250.00   |
| 10/23/2024 | 0 Bank of Montreal | Lowes - Garden Soil for Library                                 | 001-0000-10407 | 80.64    |
| 10/23/2024 | 0 Bank of Montreal | Cherry St - Lunch W/ New Officers - 5 Employees                 | 015-0000-54500 | 130.09   |
| 10/23/2024 | 0 Bank of Montreal | Hy-Vee - Hot Dog Buns, Ketchup, Relish, Mustard                 | 019-1920-64125 | 33.77    |
| 10/23/2024 | 0 Bank of Montreal | Fastenal - Nuts, Bolts                                          | 061-0000-66000 | 71.50    |
| 10/23/2024 | 0 Bank of Montreal | Amazon - Wristbands                                             | 019-1940-64000 | 49.50    |
| 10/23/2024 | 0 Bank of Montreal | Hyatt Regency - Lodging ITIA & IML Conference - SGugliotta      | 001-0305-54500 | 309.91   |
| 10/23/2024 | 0 Bank of Montreal | Strictly Tech - 1/25-7/25 - VMware Annual Renewal - 207-55800   | 001-0000-10701 | 2,268.56 |
| 10/23/2024 | 0 Bank of Montreal | Amazon - Acrylic Sign Stand                                     | 013-0000-61000 | 27.78    |
| 10/23/2024 | 0 Bank of Montreal | Hy-Vee - Misc Kitchen Supplies #24-01                           | 021-0000-68000 | 141.80   |
| 10/23/2024 | 0 Bank of Montreal | Gannett - Register Mail Subscription                            | 001-0110-55000 | 7.99     |
| 10/23/2024 | 0 Bank of Montreal | Menards - Leaktite, Star Drive, Couplings, Paint Brushes, Paint | 061-0000-66000 | 294.18   |
| 10/23/2024 | 0 Bank of Montreal | Vistaprint - Retractable Banner                                 | 013-0000-51500 | 294.40   |
| 10/23/2024 | 0 Bank of Montreal | Midstate - Filter Cleaning #536                                 | 019-1915-55500 | 15.00    |

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| 10/23/2024 | 0 Bank of Montreal | Schulte Supply - Marking Paint                                   | 061-0000-66000 | 1,817.76 |
| 10/23/2024 | 0 Bank of Montreal | Hyatt Regency - Meals, Lodging - IML -Chicago IL - Acerra        | 001-0105-54500 | 1,171.98 |
| 10/23/2024 | 0 Bank of Montreal | Imagine that Graphics - Embroidery on Shirts                     | 030-0370-51000 | 24.00    |
| 10/23/2024 | 0 Bank of Montreal | PackTrack - 1/25-9/25 -Tracking Subscription - Taylor 510-5500   | 001-0000-10701 | 105.00   |
| 10/23/2024 | 0 Bank of Montreal | Pro-Vision - Camera                                              | 001-0000-10801 | 420.00   |
| 10/23/2024 | 0 Bank of Montreal | O'Reilly Auto Parts - Quik Wax                                   | 001-0605-65500 | 10.99    |
| 10/23/2024 | 0 Bank of Montreal | Otter.ai - Monthly Notes & Transcription Service                 | 001-0115-55800 | 30.00    |
| 10/23/2024 | 0 Bank of Montreal | Simple Tire - Tires #51                                          | 001-0605-62500 | 2,148.72 |
| 10/23/2024 | 0 Bank of Montreal | Ameren - 08/24 Service Acct# 4724426007                          | 019-0000-20102 | 220.53   |
| 10/23/2024 | 0 Bank of Montreal | Walmart - Misc Snacks for Hazmat Tech Class                      | 001-0605-58500 | 103.57   |
| 10/23/2024 | 0 Bank of Montreal | Hy-Vee - Hot Dog buns, Ketchup, Relish                           | 019-1920-64125 | 62.81    |
| 10/23/2024 | 0 Bank of Montreal | Cherry St - Lunch for Officer of the Year - 3 Employees          | 015-0000-54500 | 80.00    |
| 10/23/2024 | 0 Bank of Montreal | Webber Rental - Gas Can, Spouts                                  | 020-0000-66500 | 162.98   |
| 10/23/2024 | 0 Bank of Montreal | Lowes - Mulch                                                    | 019-1915-63500 | 19.44    |
| 10/23/2024 | 0 Bank of Montreal | Amazon - Psychrometer Classroom Kits                             | 019-1940-64000 | 31.99    |
| 10/23/2024 | 0 Bank of Montreal | University of IL Extension - State Master Naturalist Conf - ABuc | 019-1905-54500 | 45.00    |
| 10/23/2024 | 0 Bank of Montreal | Lowes - Putty Knife, Scraper, Paint, Tape                        | 014-0000-66500 | 84.82    |
| 10/23/2024 | 0 Bank of Montreal | Day Break - Diesel for Dump Truck                                | 061-0000-62510 | 122.79   |
| 10/23/2024 | 0 Bank of Montreal | Grandstay Hotel - Lodging - Trulson - Johnston IA                | 001-0510-54500 | 105.28   |
| 10/23/2024 | 0 Bank of Montreal | Amazon - Table Skirts                                            | 019-1935-64000 | 54.98    |
| 10/23/2024 | 0 Bank of Montreal | Menards - Door, Door Knob, Caulk, Insulation                     | 019-1915-66000 | 250.90   |
| 10/23/2024 | 0 Bank of Montreal | Birkeys - Washer #576                                            | 019-1905-62500 | 81.21    |
| 10/23/2024 | 0 Bank of Montreal | Glenns Radiator - Alignment #574                                 | 019-1915-55500 | 89.95    |
| 10/23/2024 | 0 Bank of Montreal | Menards - Tubing, Shelf Brackets                                 | 019-1955-65500 | 16.81    |
| 10/23/2024 | 0 Bank of Montreal | First Glass - Window Replacment@ Webber Rental -Broken by city   | 078-0000-56534 | 1,162.32 |
| 10/23/2024 | 0 Bank of Montreal | Walmart - Candy for CSC/Knox Student Fairs - ADs for Trans       | 030-0370-51500 | 79.88    |
| 10/23/2024 | 0 Bank of Montreal | SCW - Replacement UPS                                            | 001-0207-61700 | 110.38   |
| 10/23/2024 | 0 Bank of Montreal | Ameren - 08/24 Service Acct# 5244167035                          | 024-0000-20102 | 34.50    |
| 10/23/2024 | 0 Bank of Montreal | Doubletree - Lodging IGFOA Conference - Springfield JO'Hern      | 001-0205-54500 | 241.68   |
| 10/23/2024 | 0 Bank of Montreal | Amazon - Treadmill Lubricant                                     | 001-0605-65500 | 49.99    |
| 10/23/2024 | 0 Bank of Montreal | Menards - Misc Cleaning Supplies                                 | 030-0320-65000 | 11.33    |
| 10/23/2024 | 0 Bank of Montreal | Lowes - Garbage Bags                                             | 019-1920-65000 | 26.98    |
| 10/23/2024 | 0 Bank of Montreal | Menards - Trash Bags                                             | 001-0605-65000 | 8.49     |
| 10/23/2024 | 0 Bank of Montreal | Cooks & Co - Tax - EGugliotta                                    | 001-0000-10407 | 6.75     |
| 10/23/2024 | 0 Bank of Montreal | City of Galesburg - Bulk Water Test                              | 061-0000-66000 | 1.50     |
| 10/23/2024 | 0 Bank of Montreal | Titanium - iPad                                                  | 001-0115-61700 | 669.73   |
| 10/23/2024 | 0 Bank of Montreal | Chipotle - Meals - Picking up #459 - 2 Employees                 | 030-0320-54500 | 43.80    |
| 10/23/2024 | 0 Bank of Montreal | Hoerr Nursery - Tulip Tree                                       | 054-0000-63500 | 189.00   |
| 10/23/2024 | 0 Bank of Montreal | Quickscores - Fall Softball - Team Scheduling Online Software    | 019-1940-55800 | 49.00    |
| 10/23/2024 | 0 Bank of Montreal | Professional Window Tint - Window Tinting #5                     | 001-0510-55500 | 201.00   |
| 10/23/2024 | 0 Bank of Montreal | FirstNet - 08/24 Service                                         | 019-0000-20102 | 172.69   |
| 10/23/2024 | 0 Bank of Montreal | Amazon - Batteries                                               | 001-0510-65500 | 6.99     |
| 10/23/2024 | 0 Bank of Montreal | AD Starr - Softballs                                             | 019-1940-64000 | 1,054.00 |
| 10/23/2024 | 0 Bank of Montreal | Menards - Wheels, Shop Vac                                       | 019-1955-65500 | 87.97    |
| 10/23/2024 | 0 Bank of Montreal | Hy-Vee - Hot Dog Buns                                            | 019-1920-64125 | 17.95    |
| 10/23/2024 | 0 Bank of Montreal | Walmart - Misc Snacks for Hazmat Tech Class                      | 001-0605-58500 | 110.71   |
| 10/23/2024 | 0 Bank of Montreal | Webber Rental & Supply - Caulk                                   | 014-0000-66000 | 96.15    |

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| 10/23/2024 | 0 Bank of Montreal                             | Lowes - Mums, Misc Plants                                        | 019-1915-63500     | 99.84                |
| 10/23/2024 | 0 Bank of Montreal                             | Amazon - Laptop Power Cord                                       | 030-0320-61700     | 22.96                |
| 10/23/2024 | 0 Bank of Montreal                             | USA Blue Book - Lubricant, Not In Service Bags, Hydrant Markers  | 061-0000-66000     | 401.15               |
| 10/23/2024 | 0 Bank of Montreal                             | Menards - Hose Cart                                              | 061-0000-66000     | 144.95               |
| 10/24/2024 | 0 American Val-You Home Improvement            | Porch Repairs - 1064 W Brooks St                                 | 023-0000-83100     | 1,612.86             |
| 10/24/2024 | 0 BlueCross BlueShield of Illinois             | 11/24 Health Insurance Premiums                                  | 078-0000-20315     | 411,111.12           |
| 10/24/2024 | 0 Elementary Earthworks LLC                    | Minority/Woman owned business startup incentive approved by coun | 054-0000-83100     | 571.54               |
| 10/24/2024 | 100260 Illinois Office of the Attorney General | 09/24 Sex Offender Registration fund 0958                        | 001-0000-22007     | 360.00               |
| 10/24/2024 | 100261 ILLOWA                                  | ILLOWA Traning - 4 Inspectors                                    | 001-0306-54500     | 80.00                |
| 10/24/2024 | 100262 Johnson Controls Security Solutions     | 2024 Annual Service Charge Cust# 01300115403978                  | 019-1910-55700     | 1,108.60             |
| 10/24/2024 | 100262 Johnson Controls Security Solutions     | Service Credit - Cancellation Cust# 01300115403978               | 019-1910-55700     | (849.93)             |
| 10/24/2024 | 100263 Knox County Records Office              | 5 Water/Sewer/Refuse Lien Filed                                  | 061-0000-51000     | 63.00                |
| 10/24/2024 | 100263 Knox County Records Office              | File 44 Weed/Trash/Demo Liens                                    | 001-0160-51300     | 363.00               |
| 10/24/2024 | 100264 Pekin Insurance Co.                     | 11/24 Monthly Life Insurance Premiums                            | 001-0510-47500     | 132.00               |
| 10/24/2024 | 100264 Pekin Insurance Co.                     | 11/24 Monthly Life Insurance Premiums                            | 001-0605-47500     | 128.70               |
| 10/24/2024 | 100265 ProSpan Consulting, Inc                 | On-Site Course Training - Trenching & Excavating -16 Employees   | 001-0450-54500     | 300.00               |
| 10/24/2024 | 100265 ProSpan Consulting, Inc                 | On-Site Course Training - Trenching & Excavating -16 Employees   | 001-0410-54500     | 30.00                |
| 10/24/2024 | 100265 ProSpan Consulting, Inc                 | On-Site Course Training - Trenching & Excavating -16 Employees   | 061-0000-54500     | 150.00               |
| 10/24/2024 | 100266 USA Excavation & Recycling LLC          | Payment for sidewalk replacement at 151 E Main Street            | 014-0000-78070     | 33,151.50            |
| 10/25/2024 | 0 G & M Distributors                           | Liquor for Golf Concessions                                      | 019-1920-64125     | 253.70               |
| 10/25/2024 | 0 IMRF                                         | 09/24 IMRF Contributions                                         | 001-0000-20311     | 112,991.92           |
| 10/25/2024 | 0 Quadient Leasing USA, Inc                    | Postage for Machine                                              | 061-0000-10702     | 1,000.00             |
| 10/25/2024 | 0 Quadient Leasing USA, Inc                    | Postage for Machine                                              | 061-0000-10702     | 500.00               |
|            |                                                |                                                                  | <b>Grand Total</b> | <b>\$ 913,725.43</b> |

**COUNCIL LETTER  
CITY OF GALESBURG  
NOVEMBER 4, 2024**

**AGENDA ITEM:** Adjustment of various rates and fees collected by the City

**SUMMARY RECOMMENDATION:** The City Manager and Director of Finance recommend the approval of the various rates and fees.

**BACKGROUND:** One of the goals of City Council's discussed in the past was to have Administration evaluate rates and fees to ensure cost-recovery but to avoid the rates/fees being a barrier. As part of the fiscal year 2025 budget process, the Council is provided with the fee changes that are recommended in the Master Revenue Fee Schedule. The schedule provides a list of recommended changes, including increases to various licenses, recreation fees, water fees and refuse fees. All recommended increases are usual and customary increases, with no unusual or out of the ordinary increases requested. There is only one new fee, which is the addition of a no-show fee for scheduled inspections.

If approved by City Council, it is recommended that the rate and fee changes become effective on January 1, 2025.

**BUDGET IMPACT:** The rate and fee will be budgeted for fiscal year 2025 and will become effective January 1, 2025.

**SUPPORTING DOCUMENTS:**

1. Summary Master Revenue Fee Schedule Changes
2. Ordinance Amendments Concerning Applicable Fees

**CITY OF GALESBURG**  
**2025 MASTER REVENUE FEE SCHEDULE**  
**EFFECTIVE DATE JANUARY 1, 2025**  
**EXHIBIT A**  
**As of 10/17/24**

|  |                                       |
|--|---------------------------------------|
|  | Revenue recommended to change in 2025 |
|  | New fees                              |

| Fund # | Acct #           | Revenue Source                                                                                                                                                                                             | Notes                | Dept.               | Municipal Code | Last Change (fiscal year) | Current Fee Amount                                          | Recommended Fee Amount | \$ Change                        | Additional Notes |
|--------|------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|---------------------|----------------|---------------------------|-------------------------------------------------------------|------------------------|----------------------------------|------------------|
| 19     | 33361            | Hawthorne pool season pass 1 individual 3 months                                                                                                                                                           | Hawthorne pool       | Park & Rec          |                | 2024                      | 98.00                                                       | 120.00                 | 22.00                            |                  |
| 19     | 33361            | <del>Hawthorne pool season pass add'l family individuals 3 months</del> <b>Hawthorne pool season pass add'l family individuals 3 months - Residing in same household 3 months for an additional person</b> | Hawthorne pool       | Park & Rec          |                | 2024                      | \$45.00 1st Additional;<br>\$30.00 2nd Additional           | 40.00                  | (\$5) 1st Addl;<br>\$10 2nd Addl |                  |
| 19     | 33363            | Hawthorne Pool - Add On Rental Fee Wi-Bit Inflatable                                                                                                                                                       | Hawthorne pool       | Park & Rec          |                | 2024                      | 50.00                                                       | 60.00                  | 10.00                            |                  |
| 19     | 33373            | Lakeside Water Park facility rental fee after hours per hour                                                                                                                                               | Lakeside Pool        | Park & Rec          |                | 2024                      | 400.00                                                      | 450.00                 | 50.00                            |                  |
| 19     | 33373            | Lakeside Water Park facility rental fee after hours per hour-no concessions                                                                                                                                | Lakeside Pool        | Park & Rec          |                | 2024                      | 350.00                                                      | 400.00                 | 50.00                            |                  |
| 19     | 33373            | Lakeside pool basic party fee - up to 15 patrons                                                                                                                                                           | Lakeside Pool        | Park & Rec          |                | 2024                      | 225.00                                                      | 250.00                 | 25.00                            |                  |
| 19     | 33373            | Lakeside pool basic party fee - each additional patron above 15                                                                                                                                            | Lakeside Pool        | Park & Rec          |                | 2024                      | 17.00                                                       | 18.00                  | 1.00                             |                  |
| 19     | 33373            | Lakeside pool premium party fee - up to 15 patrons                                                                                                                                                         | Lakeside Pool        | Park & Rec          |                | 2024                      | 250.00                                                      | 275.00                 | 25.00                            |                  |
| 19     | 33373            | Lakeside pool premium party fee - each additional patron above 15                                                                                                                                          | Lakeside Pool        | Park & Rec          |                | 2024                      | 20.00                                                       | 22.00                  | 2.00                             |                  |
| 19     | 33377            | <del>Lakeside recreation facility in-door tennis courts rental per hour</del> <b>Lakeside recreation facility in-door tennis courts rental per hour 1 person/hour</b>                                      | Lakeside Rec         | Park & Rec          |                | 2024                      | 9.00                                                        | 10.00                  | 1.00                             |                  |
| 19     | 33377            | Lakeside Tennis 10-Punch Pass                                                                                                                                                                              | Lakeside Rec         | Park & Rec          |                | 2024                      | 81.00                                                       | 90.00                  | 9.00                             |                  |
| 19     | 33385            | Pavilion: Non-alcohol Daily Rate Monday-Thursday up to 5 hours                                                                                                                                             | Lake Storey Pavilion | Park & Rec          |                | 2024                      | 295.00                                                      | 400.00                 | 105.00                           |                  |
| 19     | 33385            | Pavilion: Non-alcohol Daily Rate Friday, Saturday, Sunday up to 5 hours                                                                                                                                    | Lake Storey Pavilion | Park & Rec          |                | 2024                      | 550.00                                                      | 675.00                 | 125.00                           |                  |
| 19     | 33385            | Pavilion: Alcohol Daily Rate Monday-Thursday up to 5 hours                                                                                                                                                 | Lake Storey Pavilion | Park & Rec          |                | 2024                      | 495.00                                                      | 650.00                 | 155.00                           |                  |
| 19     | 33385            | Pavilion: Alcohol Daily Rate Friday, Saturday, Sunday                                                                                                                                                      | Lake Storey Pavilion | Park & Rec          |                | 2024                      | 715.00                                                      | 875.00                 | 160.00                           |                  |
| 19     | 33385            | Pavilion: Daily Rate Additional Hours after 5 hours                                                                                                                                                        | Lake Storey Pavilion | Park & Rec          |                | 2017                      | 75.00                                                       | 100.00                 | 25.00                            |                  |
| 30     | <del>33800</del> | <del>Handivan advertisements</del>                                                                                                                                                                         | <del>Transit</del>   | <del>Comm-Dev</del> |                | <del>2020</del>           | <del>Front \$36 (1-5 months)<br/>or \$26 (6+ months)</del>  |                        |                                  | Remove           |
| 30     | <del>33800</del> | <del>Transit advertisements</del>                                                                                                                                                                          | <del>Transit</del>   | <del>Comm-Dev</del> |                | <del>2020</del>           | <del>Street \$51 (1-5 months)<br/>or \$41 (6+ months)</del> |                        |                                  | Remove           |
| 30     | <del>33800</del> | <del>Transit advertisements</del>                                                                                                                                                                          | <del>Transit</del>   | <del>Comm-Dev</del> |                | <del>2020</del>           | <del>Curb \$41 (1-5 months)<br/>or \$31 (6+ months)</del>   |                        |                                  | Remove           |

CITY OF GALESBURG

2025 MASTER REVENUE FEE SCHEDULE

EFFECTIVE DATE JANUARY 1, 2025

EXHIBIT A

As of 10/17/24

Revenue recommended to change in 2025

New fees

| Fund # | Acct # | Revenue Source                                                                                                                | Notes               | Dept.      | Municipal Code | Last Change (fiscal year) | Current Fee Amount                                                     | Recommended Fee Amount | \$ Change | Additional Notes                    |
|--------|--------|-------------------------------------------------------------------------------------------------------------------------------|---------------------|------------|----------------|---------------------------|------------------------------------------------------------------------|------------------------|-----------|-------------------------------------|
| 30     | 33800  | Transit advertisements                                                                                                        | Transit             | Comm-Dev   |                | 2020                      | <del>Tail \$41 (1-5 months)<br/>or \$31 (6+ months)</del>              |                        |           | Remove                              |
| 30     | 33800  | Transit advertisements                                                                                                        | Transit             | Comm-Dev   |                | 2020                      | <del>Interior bus sign \$30 (1-5 months)<br/>or \$20 (6+ months)</del> |                        |           | Remove                              |
| 30     | 33800  | Transit advertisements                                                                                                        | Transit             | Comm-Dev   |                | 2020                      | <del>Bus Shelter \$30 (1-5 months)<br/>or \$20 (6+ months)</del>       |                        |           | Remove                              |
| 30     | 33800  | Transit advertisements                                                                                                        | Transit             | Comm-Dev   |                | 2020                      | <del>Painted bus or vinyl wrap<br/>\$350 per month</del>               |                        |           | Remove                              |
| 30     | 33810  | <del>Handivan fees - in town evening fare one way</del>                                                                       | <del>Handivan</del> | Comm-Dev   |                | <del>2016</del>           | <del>3.00</del>                                                        |                        |           | Remove - Resolution 23-27 on 5/1/23 |
| 19     | 33386  | Outdoor Mobile Playground Private Rental hourly rate-2 hour minimum rental                                                    |                     | Park & Rec |                | 2024                      | 85.00                                                                  | 90.00                  | 5.00      |                                     |
| 19     | 33386  | Outdoor Mobile Playground Private Rental Non Profit Group hourly rate - 2 hour minimum                                        |                     | Park & Rec |                | 2024                      | 50.00                                                                  | 55.00                  | 5.00      |                                     |
| 19     | 33386  | Indoor Mobile Playground <b>2 hour min.</b>                                                                                   |                     | Park & Rec |                | 2024                      | \$225.00 for 2 hours                                                   | \$230.00 for 2 hours   | 5.00      |                                     |
| 19     | 37010  | Section H. Lots ten by 20 feet are <del>\$650-\$700</del> per grave space, except Block 1, which is reserved for future sale. | Cemetery            | Park & Rec | 92.40(7)       | 2024                      | 650.00                                                                 | 700.00                 | 50.00     | Ordinance 23-3707                   |
| 19     | 33305  | Green fees 18 holes                                                                                                           | Golf Course         | Park & Rec |                | 2024                      | 23.00                                                                  | 24.00                  | 1.00      |                                     |
| 19     | 33311  | Cart fee 18 holes                                                                                                             | Golf Course         | Park & Rec |                | 2024                      | 14.00                                                                  | 15.00                  | 1.00      |                                     |
| 19     | 33305  | Green fees after 1 PM 18 holes                                                                                                | Golf Course         | Park & Rec |                | 2024                      | 18.00                                                                  | 19.00                  | 1.00      |                                     |
| 19     | 33311  | Cart fee after 1 PM 18 holes                                                                                                  | Golf Course         | Park & Rec |                | 2024                      | 14.00                                                                  | 15.00                  | 1.00      |                                     |
| 19     | 33305  | Green fees after 4 PM 18 holes                                                                                                | Golf Course         | Park & Rec |                | 2024                      | 14.00                                                                  | 15.00                  | 1.00      |                                     |
| 19     | 33311  | Cart fee after 4 PM 18 holes                                                                                                  | Golf Course         | Park & Rec |                | 2024                      | 14.00                                                                  | 15.00                  | 1.00      |                                     |
| 19     | 33305  | Punch cards (golf only) 10 Rounds (18 holes)                                                                                  | Golf Course         | Park & Rec |                | 2024                      | 210.00                                                                 | 220.00                 | 10.00     |                                     |
| 19     | 33305  | Punch cards (golf only) 20 Rounds (18 holes)                                                                                  | Golf Course         | Park & Rec |                | 2024                      | 395.00                                                                 | 415.00                 | 20.00     |                                     |
| 19     | 33306  | Green fees Season Pass REGULAR Season Ticket                                                                                  | Golf Course         | Park & Rec | 95.60 (A)      | 2024                      | 550.00                                                                 | 600.00                 | 50.00     |                                     |
| 19     | 33306  | Green fees Season Pass SENIOR, OVER 65 YEARS OLD                                                                              | Golf Course         | Park & Rec | 95.60 (A)      | 2024                      | 535.00                                                                 | 560.00                 | 25.00     |                                     |
| 19     | 33306  | Green fees Season Pass MINOR, UNDER 19 YEARS OLD                                                                              | Golf Course         | Park & Rec | 95.60 (A)      | 2024                      | 175.00                                                                 | 180.00                 | 5.00      |                                     |

CITY OF GALESBURG

2025 MASTER REVENUE FEE SCHEDULE

EFFECTIVE DATE JANUARY 1, 2025

EXHIBIT A

As of 10/17/24

Revenue recommended to change in 2025

New fees

| Fund # | Acct # | Revenue Source                                                                                                                                                                                                                | Notes                | Dept.      | Municipal Code     | Last Change (fiscal year) | Current Fee Amount | Recommended Fee Amount                                                     | \$ Change | Additional Notes |
|--------|--------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|------------|--------------------|---------------------------|--------------------|----------------------------------------------------------------------------|-----------|------------------|
| 19     | 33306  | Green fees Season Pass MINOR, UNDER 19 YEARS OLD Season Ticket with Cart Rental                                                                                                                                               | Golf Course          | Park & Rec | 95.60 (A)          | 2024                      | 340.00             | 350.00                                                                     | 10.00     |                  |
| 19     | 33306  | Green fees Season Pass JUNIOR, 19-25 YEARS OLD                                                                                                                                                                                | Golf Course          | Park & Rec | 95.60 (A)          | 2024                      | 270.00             | 275.00                                                                     | 5.00      |                  |
| 19     | 33306  | Green fees Season Pass JUNIOR, 19-25 YEARS OLD with Cart Rental                                                                                                                                                               | Golf Course          | Park & Rec | 95.60 (A)          | 2024                      | 515.00             | 520.00                                                                     | 5.00      |                  |
| 19     | 33306  | Green fees Season Pass YOUNG ADULT, 26-30 YEARS OLD                                                                                                                                                                           | Golf Course          | Park & Rec | 95.60 (A)          | 2024                      | 345.00             | 350.00                                                                     | 5.00      |                  |
| 19     | 33306  | Green fees Season Pass YOUNG ADULT, 26-30 YEARS OLD with cart                                                                                                                                                                 | Golf Course          | Park & Rec | 95.60 (A)          | 2024                      | 640.00             | 645.00                                                                     | 5.00      |                  |
| 19     | 33306  | Green fees Seasons Pass ASSOCIATE (First additional immediate family member)                                                                                                                                                  | Golf Course          | Park & Rec | 95.60 (A)          | 2024                      | 275.00             | 290.00                                                                     | 15.00     |                  |
| 19     | 33306  | Green fees Season Pass SECOND AND SUBSEQUENT additional family members (per additional member) without cart                                                                                                                   | Golf Course          | Park & Rec | 95.60 (A)          | 2024                      | 65.00              | 70.00                                                                      | 5.00      |                  |
| 19     | 33311  | Season cart pass                                                                                                                                                                                                              | Golf Course          | Park & Rec | 95.60 (A)          | 2024                      | 575.00             | 600.00                                                                     | 25.00     |                  |
| 19     | 33311  | Season cart pass ASSOCIATE                                                                                                                                                                                                    |                      | Park & Rec |                    | 2024                      | 290.00             | 305.00                                                                     | 15.00     |                  |
| 19     | 33306  | Green fees Season Pass FIRST TIME SEASON TICKET                                                                                                                                                                               | Golf Course          | Park & Rec | 95.60 (A)          | 2024                      | 920.00             | 965.00                                                                     | 45.00     |                  |
| 19     | 33307  | Trail and outdoor storage fees for grandfathered privately owned golf carts shall be <del>\$435</del> <b>\$450</b> for electric-powered carts per season, and <del>\$380</del> <b>\$395</b> for gas-powered carts per season. | Golf Course          | Park & Rec | 95.61(A)           | 2024                      | \$435/\$380        | \$450/\$395                                                                | \$15/\$15 |                  |
| 19     | 33307  | Trail and outdoor storage fees for all new privately owned power golf cart shall be <del>\$630</del> <b>\$655</b> for electric-powered cart per season, and <del>\$575</del> <b>\$600</b> for gas-powered carts per season.   | Golf Course          | Park & Rec | 95.61 (B)          | 2024                      | \$630/\$575        | \$655/\$600                                                                | \$25/\$25 |                  |
| 1      | 31010  | Alcoholic Liquor Class D <del>&amp; E</del>                                                                                                                                                                                   |                      | City Clerk | 113.045A(1)        | 2020                      | 2,250.00           | 2,250.00                                                                   | -         | Removed Class E  |
| 1      | 31015  | Gaming License                                                                                                                                                                                                                |                      | City Clerk | 118.003            | 2020                      | 250.00             | 300.00                                                                     | 50.00     |                  |
|        | 36010  | "No Show" to a scheduled inspection fee.                                                                                                                                                                                      | Construction permits | Comm Dev   | 152.999 Appendix A |                           |                    | \$25 for 2nd no show, \$50 for 3rd, then \$100 for each subsequent no show |           |                  |
|        |        | REFUSE FUND                                                                                                                                                                                                                   |                      | Refuse     |                    |                           |                    |                                                                            |           |                  |

**CITY OF GALESBURG**  
**2025 MASTER REVENUE FEE SCHEDULE**  
**EFFECTIVE DATE JANUARY 1, 2025**  
**EXHIBIT A**  
**As of 10/17/24**

|  |                                       |
|--|---------------------------------------|
|  | Revenue recommended to change in 2025 |
|  | New fees                              |

| Fund # | Acct # | Revenue Source                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Notes                                      | Dept.  | Municipal Code | Last Change (fiscal year) | Current Fee Amount | Recommended Fee Amount | \$ Change | Additional Notes     |
|--------|--------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------|--------|----------------|---------------------------|--------------------|------------------------|-----------|----------------------|
| 67     | 36200  | Solid waste rates and charges. All one-family, two-family and three-family dwelling water users, within the city limits, shall have added to the utility bills issued by the city the sum of <del>\$25.47</del> <b>\$26.23</b> per month, per dwelling unit, to be used for the financing of the collection and disposal of solid waste; provided, however, that owners of multi-family structures containing four or more dwelling units may elect to either use the solid waste collection and disposal services provided by the city and pay at a rate of <del>\$25.47</del> <b>\$26.23</b> per month for each dwelling unit, or the owners may elect to dispose of the solid waste by private waste hauling contractor, in which latter event, they will not be charged a collection and disposal fee by the city. |                                            | Refuse | 50.40A         | 2024                      | 25.47              | 26.23                  | 0.76      |                      |
|        |        | <b>WATER FUND</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                            | Water  |                |                           |                    |                        |           |                      |
| 61     | 33510  | Less than 1 in.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Water monthly facility charge - meter size | Water  | 51.065A        | 2024                      | 17.6400            | 18.2600                | 0.62      | Per water rate study |
| 61     | 33510  | 1 in. to less than 2 in.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Water monthly facility charge - meter size | Water  | 51.065A        | 2024                      | 36.6400            | 37.9300                | 1.29      | Per water rate study |
| 61     | 33510  | 2 in. to less than 4 in.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Water monthly facility charge - meter size | Water  | 51.065A        | 2024                      | 73.2900            | 75.8500                | 2.56      | Per water rate study |
| 61     | 33510  | 4 in. to less than 6 in.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Water monthly facility charge - meter size | Water  | 51.065A        | 2024                      | 183.3300           | 189.7400               | 6.41      | Per water rate study |



**CITY OF GALESBURG**  
**2025 MASTER REVENUE FEE SCHEDULE**  
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**As of 10/17/24**

|  |                                       |
|--|---------------------------------------|
|  | Revenue recommended to change in 2025 |
|  | New fees                              |

| Fund # | Acct # | Revenue Source                                                                                                                                                               | Notes                                      | Dept. | Municipal Code | Last Change (fiscal year) | Current Fee Amount | Recommended Fee Amount | \$ Change | Additional Notes     |
|--------|--------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------|-------|----------------|---------------------------|--------------------|------------------------|-----------|----------------------|
| 61     | 33510  | 6 in. and greater                                                                                                                                                            | Water monthly facility charge - meter size | Water | 51.065A        | 2024                      | 458.3400           | 474.3900               | 16.05     | Per water rate study |
| 61     | 33500  | The following rates shall be charged for water furnished consumers inside the corporate limits of the city: Per month , per 100 cubic feet - <del>\$2.77</del> <b>\$2.87</b> |                                            | Water | 51.066         | 2024                      | 2.770              | 2.870                  | 0.10      | Per water rate study |
| 61     | 36160  | The following rates shall be charged for fire service connections for metered water consumers serving properties located inside of the corporate limits: 2 inches            | Fire service line monthly rate             | Water | 51.070         | 2024                      | 9.7000             | 10.0400                | 0.34      | Per water rate study |
| 61     | 36160  | The following rates shall be charged for fire service connections for metered water consumers serving properties located inside of the corporate limits: 3 inches            | Fire service line monthly rate             | Water | 51.070         | 2024                      | 11.6400            | 12.0500                | 0.41      | Per water rate study |
| 61     | 36160  | The following rates shall be charged for fire service connections for metered water consumers serving properties located inside of the corporate limits: 4 inches            | Fire service line monthly rate             | Water | 51.070         | 2024                      | 13.5800            | 14.0600                | 0.48      | Per water rate study |
| 61     | 36160  | The following rates shall be charged for fire service connections for metered water consumers serving properties located inside of the corporate limits: 6 inches            | Fire service line monthly rate             | Water | 51.070         | 2024                      | 17.4600            | 18.0700                | 0.61      | Per water rate study |
| 61     | 36160  | The following rates shall be charged for fire service connections for metered water consumers serving properties located inside of the corporate limits: 8 inches            | Fire service line monthly rate             | Water | 51.070         | 2024                      | 21.3400            | 22.0900                | 0.75      | Per water rate study |
| 61     | 36160  | The following rates shall be charged for fire service connections for metered water consumers serving properties located inside of the corporate limits: 10 inches           | Fire service line monthly rate             | Water | 51.070         | 2024                      | 27.1600            | 28.1100                | 0.95      | Per water rate study |

**CITY OF GALESBURG**  
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|  |                                       |
|--|---------------------------------------|
|  | Revenue recommended to change in 2025 |
|  | New fees                              |

| Fund # | Acct # | Revenue Source                                                                                                                                                     | Notes                          | Dept. | Municipal Code | Last Change (fiscal year) | Current Fee Amount | Recommended Fee Amount | \$ Change | Additional Notes     |
|--------|--------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------|-------|----------------|---------------------------|--------------------|------------------------|-----------|----------------------|
| 61     | 36160  | The following rates shall be charged for fire service connections for metered water consumers serving properties located inside of the corporate limits: 12 inches | Fire service line monthly rate | Water | 51.070         | 2024                      | 32.9800            | 34.1400                | 1.16      | Per water rate study |
| 61     | 36160  | The following rates shall be charged for fire service connections for metered water customers serving properties located outside the corporate limits: 2 inches    | Fire service line monthly rate | Water | 51.071A        | 2024                      | 15.0000            | 15.5200                | 0.52      | Per water rate study |
| 61     | 36160  | The following rates shall be charged for fire service connections for metered water customers serving properties located outside the corporate limits: 4 inches    | Fire service line monthly rate | Water | 51.071A        | 2024                      | 22.5000            | 23.2900                | 0.79      | Per water rate study |
| 61     | 36160  | The following rates shall be charged for fire service connections for metered water customers serving properties located outside the corporate limits: 6 inches    | Fire service line monthly rate | Water | 51.071A        | 2024                      | 29.9900            | 31.0400                | 1.05      | Per water rate study |
| 61     | 36160  | The following rates shall be charged for fire service connections for metered water customers serving properties located outside the corporate limits: 8 inches    | Fire service line monthly rate | Water | 51.071A        | 2024                      | 39.3700            | 40.7500                | 1.38      | Per water rate study |
| 61     | 36160  | The following rates shall be charged for fire service connections for metered water customers serving properties located outside the corporate limits: 10 inches   | Fire service line monthly rate | Water | 51.071A        | 2024                      | 48.7400            | 50.4400                | 1.70      | Per water rate study |
| 61     | 36160  | The following rates shall be charged for fire service connections for metered water customers serving properties located outside the corporate limits: 12 inches   | Fire service line monthly rate | Water | 51.071A        | 2024                      | 59.9900            | 62.0900                | 2.10      | Per water rate study |
| 61     | 36160  | The following rates shall be charged for fire service connections for non-water customers serving properties located outside the corporate limits: 2 inches        | Fire service line monthly rate | Water | 51.071B        | 2024                      | 26.2500            | 27.1700                | 0.92      | Per water rate study |

**CITY OF GALESBURG**  
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|--|---------------------------------------|
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|  | New fees                              |

| Fund # | Acct # | Revenue Source                                                                                                                                               | Notes                          | Dept. | Municipal Code | Last Change (fiscal year) | Current Fee Amount   | Recommended Fee Amount | \$ Change            | Additional Notes     |
|--------|--------|--------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------|-------|----------------|---------------------------|----------------------|------------------------|----------------------|----------------------|
| 61     | 36160  | The following rates shall be charged for fire service connections for non-water customers serving properties located outside the corporate limits: 4 inches  | Fire service line monthly rate | Water | 51.071B        | 2024                      | 33.7400              | 34.9200                | 1.18                 | Per water rate study |
| 61     | 36160  | The following rates shall be charged for fire service connections for non-water customers serving properties located outside the corporate limits: 6 inches  | Fire service line monthly rate | Water | 51.071B        | 2024                      | 43.1200              | 44.6300                | 1.51                 | Per water rate study |
| 61     | 36160  | The following rates shall be charged for fire service connections for non-water customers serving properties located outside the corporate limits: 8 inches  | Fire service line monthly rate | Water | 51.071B        | 2024                      | 52.5000              | 54.3300                | 1.83                 | Per water rate study |
| 61     | 36160  | The following rates shall be charged for fire service connections for non-water customers serving properties located outside the corporate limits: 10 inches | Fire service line monthly rate | Water | 51.071B        | 2024                      | 61.8600              | 64.0300                | 2.17                 | Per water rate study |
| 61     | 36160  | The following rates shall be charged for fire service connections for non-water customers serving properties located outside the corporate limits: 12 inches | Fire service line monthly rate | Water | 51.071B        | 2024                      | 73.1100              | 75.6700                | 2.56                 | Per water rate study |
| 61     | 33500  | The charge for water sold in bulk shall be at a rate set by the City Manager                                                                                 |                                | Water | 51.073         | 2024                      | 1.35 per 100 gallons | 1.40 per 100 gallons   | 0.05 per 100 gallons | Per water rate study |

ORDINANCE NO. \_\_\_\_\_

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GALESBURG, ILLINOIS, AS FOLLOWS:**

**SECTION 1** The amendments to the various sections of the Galesburg Code of Ordinances concerning applicable fees, as shown on Exhibit A which is attached hereto and incorporated by reference thereto, are hereby adopted and approved.

**SECTION 2** All ordinances or parts of ordinances, in conflict with this ordinance are, to the extent of such conflict, hereby repealed.

**SECTION 3** This ordinance shall take effect on January 1, 2025, after its passage, approval and publication as provided by law.

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2024, by roll call vote as follows:

Roll Call #: \_\_\_\_\_

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

Absent: \_\_\_\_\_

Abstain: \_\_\_\_\_

\_\_\_\_\_  
Peter Schwartzman, Mayor

ATTEST:

\_\_\_\_\_  
Kelli R. Bennewitz, City Clerk

**COUNCIL LETTER  
CITY OF GALESBURG  
NOVEMBER 4, 2024**

**AGENDA ITEM:** Amending Chapter 93 regarding lift-related services.

**SUMMARY RECOMMENDATION:** The City Manager and Fire Chief recommend approval of an ordinance, which establishes a fee for non-emergency, mobility-related service calls after ten calls per year, per individual.

**BACKGROUND:** The Galesburg Fire Department (GFD) responds to many calls, including non-emergency calls for mobility-related assistance that do not require emergency medical attention. This is a beneficial non-emergency service for individuals who have mobility challenges but is not an ideal substitute for regularly required mobility assistance through home health or other similar service agencies. The Fire Department has seen a significant increase in the number of non-emergency, mobility-related calls for service. In 2023, GFD responded to 382 lift assists and as of October 15, GFD has responded to 308 lift assists thus far during 2024.

The minimum cost to respond to a basic call such as lift-assistance is \$400 for fuel, wear and tear on equipment and personnel to man the apparatus, as well as limits the department's capacity to respond to other emergency calls.

A thorough search was conducted of comparable departments and how they manage calls for lift-related service. Staff determined that continuing to provide assistance for non-emergency mobility-related services up to 10 calls per individual, per year without a fee, would be a sufficient number to accommodate the vast majority of lift-assistance calls. During any calendar year, the first ten calls made by an individual for lift-related services will continue to be uncharged. After the first ten calls per calendar year, the individual shall be charged \$100 per response for non-emergency mobility related services. Emergency response will continue to be provided for lift-related calls in excess of ten per calendar year, but the fee applied to non-emergency mobility-related calls over ten would encourage the service to be reserved for emergencies and other, more suitable services scheduled for regularly expected mobility assistance needs.

**BUDGET IMPACT:** A minimal budget impact is anticipated.

**SUPPORTING DOCUMENTS:**

1. Ordinance

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE CREATING SECTION 93.22 OF THE GALESBURG CITY CODE REGARDING CALLS FOR LIFT ASSISTANCE**

WHEREAS, the City of Galesburg, Illinois, is a home rule unit of government pursuant to Section 6, Article VII of the Constitution of the State of Illinois; and

WHEREAS, Article VII, Section 6(a) of the Illinois Constitution grants a home rule unit authority to exercise any power and perform any function pertaining to its government and affairs; and

WHEREAS, the Galesburg Fire Department finds it in the public interest and desires to promote and protect the health, safety and welfare of the public and otherwise provide adequate protection from fire for lives and property; and

WHEREAS, the Fire Department responds to all lift assist 911 calls to assist individuals who have fallen and need assistance in getting up, or other mobility related assistance; and

WHEREAS, The frequency of repeated lift assistance calls has increased; and

WHEREAS, the lift assistance calls expose City employees to potential injury and limits the department's capacity to respond to other emergencies; and

WHEREAS, instituting a fee for lift assistance calls in excess of ten calls per individual, per year, would allow for the Fire Department to continue to respond to all emergency lift assistance requests, while limiting regular and recurring calls that reduce capacity to respond to other emergency calls.

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GALESBURG, ILLINOIS, AS FOLLOWS:**

**SECTION ONE:** The foregoing recitals are hereby incorporated into this ordinance as is fully set forth herein.

**SECTION TWO:** Section 93.001 is amended to add a definition, as follows:

**LIFT ASSISTANCE:** Response to a 911 call or other call to the Fire Department, requesting assistance for non-emergency mobility-related services, without medical emergency treatment required.

**SECTION THREE:** Section 93.22 is created, and hereafter shall read as follows:

**93.22 FEES FOR LIFT-RELATED SERVICES**

- (A) The City may charge a fee for services rendered by the City Fire Department in cases of calls for lift assistance services.
- (B) During the calendar year, the first ten calls made by an individual for lift-assistance services shall be uncharged. All calls for lift-assistance services that exceed ten calls per individual per year shall be charged a fee of \$100 per call.

**SECTION FOUR: All** ordinances or parts of ordinances, in conflict with this ordinance are, to the extent of such conflict, hereby repealed.

**SECTION FIVE: This** ordinance shall be in full force and effect from and after its passage, approval and publication as provided by law.

Approved this \_\_\_\_\_ day of \_\_\_\_\_ 2024, by a roll call vote as follows:

Roll Call #: \_\_\_\_\_

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

Absent: \_\_\_\_\_

Abstain: \_\_\_\_\_

\_\_\_\_\_  
Peter D. Schwartzman, Mayor

ATTEST

\_\_\_\_\_  
Kelli R. Bennewitz, City Clerk

**COUNCIL LETTER  
CITY OF GALESBURG  
NOVEMBER 4, 2024**

**AGENDA ITEM:** Amendment to Chapter 94 of the Development Ordinance regulating the length of abatement for weed nuisances.

**SUMMARY RECOMMENDATION:** The City Manager, Director of Community Development and Code Compliance Supervisor recommend approval of the ordinance amendments.

**BACKGROUND:** The nuisance chapter was amended in 2022 and included several changes, one of which was to modify the amount of time a person had to abate various nuisances. For many years weed violations had to be abated within 5 days of a notice, the 2022 amendment increased that time to 10 days. After implementing this amendment for the last two years, concerns have been raised about the effectiveness and its consequences.

The initial notice is not sent until the grass height is at least 12 inches. During certain parts of the year, grass can grow quite rapidly and waiting 10 days for a notice to expire, then conducting a reinspection and then issuing a work order to get the mowing into the schedule can, at times, mean grass height can exceed 16 inches. This not only causes aesthetic issues but can also cause issues for the equipment and make it more difficult for operators to see what might be covered by the excessive height of weeds and unexpectedly hit items that could damage the equipment or operator.

The proposed amendment would reduce the abatement period for weeds from 10 days to 5 days. Other nuisances, such as trash & debris, outside storage, enclosure of openings, open cisterns will remain at 10 days for abatement as those can conceivably take more time to coordinate. If the ordinance is approved, it would become effective January 1, 2025.

**BUDGET IMPACT:** There would be no anticipated impact upon the budget if the ordinance amendment is approved.

**SUPPORTING DOCUMENTS:**

1. Ordinance Amendment to Chapter 94 of the Development Ordinance regulating the length of abatement for weed nuisances.



ORDINANCE NO. \_\_\_\_\_

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GALESBURG, ILLINOIS, AS FOLLOWS:**

**SECTION 1** That Section 94.03 (B) (5) of the Galesburg Code of Ordinances shall be, and hereby is, amended by eliminating the following language:

That the nuisance shall be abated in ten days unless this chapter provides a longer time period for abatement, or arrangements have been made with the Community Development Department for an extension;

And in its place insert the following language:

That a weed nuisance shall be abated in five days and all other nuisances shall be abated in ten days unless this chapter provides a longer time period for abatement, or arrangements have been made with the Community Development Department for an extension;

**SECTION 2** All ordinances, or parts of ordinances, in conflict with this ordinance are, to the extent of such conflict, hereby repealed.

**SECTION 3** All provisions of this ordinance shall become effective January 1, 2025.

Approved this \_\_\_\_ day of \_\_\_\_\_, 2024, by a roll call vote as follows:

Roll Call #:

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

Absent: \_\_\_\_\_

Abstain: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Peter Schwartzman, Mayor

\_\_\_\_\_  
Kelli R. Bennewitz, City Clerk

**COUNCIL LETTER  
CITY OF GALESBURG  
NOVEMBER 4, 2024**

**AGENDA ITEM:** 2024 Property Tax Levy Ordinance

**SUMMARY RECOMMENDATION:** The City Manager and Director of Finance recommend the City Council approve the 2024 Property Tax Levy Ordinance.

**BACKGROUND:** Annually, the City Council establishes a dollar amount needed from property tax extensions by the County Clerk. This amount is then aggregated with other taxing districts resulting in individual tax bills on individual property. The City should receive the majority of the money collected from this levy in June and September of 2025.

The 2024 tax levy request has been established at \$10,453,414 which is an increase of 2.66% when compared to the total amount of the current year tax levy (2023) extension. The following table displays the levy request by use:

| DESCRIPTION     | 2024<br>LEVY<br>AMOUNT | \$ CHANGE FROM<br>2023 LEVY<br>EXTENSION | % CHANGE FROM<br>2023<br>LEVY EXTENSION | % OF TOTAL<br>LEVY REQUEST |
|-----------------|------------------------|------------------------------------------|-----------------------------------------|----------------------------|
| Corporate       | \$2,583,419            | (\$77,263)                               | (2.9%)                                  | 24.7%                      |
| G.O. Bonds      | 0                      | 0                                        | 0%                                      | 0%                         |
| Social Security | 250,112                | (11)                                     | 0%                                      | 2.4%                       |
| IMRF            | 285,023                | (16)                                     | 0%                                      | 2.7%                       |
| Police Pension  | 2,798,715              | 205,033                                  | 7.9%                                    | 26.8%                      |
| Fire Pension    | 2,590,714              | 92,864                                   | 3.7%                                    | 24.8%                      |
| Public Library  | 1,945,431              | 50,408                                   | 2.7%                                    | 18.6%                      |

Based on the current Estimated Assessed Value (EAV) for the 2024 tax levy, the estimated property tax rate for the City would be approximately \$2.433 or \$0.010 less than the 2023 tax levy rate. The property tax rate is applied to individual tax bills.

**BUDGET IMPACT:** The property tax levy will fund a portion of the City's General Fund and Park & Recreation Fund general operations; IMRF obligations in the General Fund; the majority of the Public Library's general operations; and the police pension and firefighters' pension funds.

**SUPPORTING DOCUMENTS:**

1. 2024 Property Tax Levy Estimation
2. 2025 Appropriations for Tax Levy

Estimated Real Estate Extension Report

KNOX COUNTY TAX YEAR - 2024

Estimated Taxable Value (EAV) \$ 424,710,600

| Description                       | Estimated Rate | 2024 Levy Request | 2023 Levy Extension | \$ Change in Levy | % Change in Levy |
|-----------------------------------|----------------|-------------------|---------------------|-------------------|------------------|
| <b><u>Galesburg City</u></b>      |                |                   |                     |                   |                  |
| Corporate                         | \$ 0.267       | \$ 1,133,340      | \$ 1,310,737        | \$ (177,397)      | -13.53%          |
| Bonds                             | -              | 0                 | 0                   | -                 | #DIV/0!          |
| IMRF                              | 0.067          | 285,023           | 285,039             | (16)              | -0.01%           |
| Social Security                   | 0.059          | 250,112           | 250,123             | (11)              | 0.00%            |
| Police Pension                    | 0.659          | 2,798,715         | 2,593,682           | 205,033           | 7.91%            |
| Library                           | 0.458          | 1,945,431         | 1,895,023           | 50,408            | 2.66%            |
| Body Totals                       | \$ 1.510       | \$ 6,412,621      | \$ 6,334,604        | \$ 78,017         | 1.23%            |
| <b><u>Galesburg City Fire</u></b> |                |                   |                     |                   |                  |
| Corporate                         | \$ 0.331       | 1,450,079         | \$ 1,349,945        | \$ 100,134        | 7.42%            |
| Fire Pension                      | 0.592          | 2,590,714         | 2,497,850           | 92,864            | 3.72%            |
| Body Totals                       | \$ 0.923       | \$ 4,040,793      | \$ 3,847,795        | \$ 192,998        | 5.02%            |
| Grand Total                       | \$ 2.433       | \$ 10,453,414     | \$ 10,182,399       | \$ 271,015        | 2.66%            |

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by a roll call vote as follows:

Roll Call #: \_\_\_\_\_

Ayes: \_\_\_\_\_

\_\_\_\_\_

Nays: \_\_\_\_\_

Absent: \_\_\_\_\_

\_\_\_\_\_  
Peter Schwartzman, Mayor

ATTEST:

\_\_\_\_\_  
Kelli R. Bennewitz, City Clerk

Special Ordinance No. \_\_\_\_\_

**AN ORDINANCE MAKING THE LEVY FOR CORPORATE PURPOSES AND SPECIAL FUNDS,  
FOR THE CURRENT YEAR COMMENCING ON THE FIRST DAY OF JANUARY, 2025 AND ENDING  
ON THE THIRTY-FIRST DAY OF DECEMBER, 2025 FOR THE CITY OF GALESBURG, ILLINOIS**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GALESBURG, ILLINOIS:**

**SECTION 1.** That a tax levy for the following sums of money, or as much thereof as may be authorized by law, to defray all expenses and liabilities of the City be, and the same is hereby levied for the purposes specified against all taxable property in the City for the fiscal year commencing on the first day of January, 2025, and ending on the thirty-first day of December, 2025. The specific amounts are levied for the purposes listed below, indicated by being placed in a separate column designated "Amount Raised by Taxation" which item appears at the right hand column of this ordinance. The tax so levied for the fiscal year of the City of Galesburg, and is for the appropriation amounts to be raised by taxation, the total of which has been determined as follows:

| <b>Fund</b> | <b>Description</b>                                                  | <b>FY 25 Budget</b> | <b>Amount Raised by<br/>Other than Taxation</b> | <b>Amount Raised<br/>by Taxation</b> |
|-------------|---------------------------------------------------------------------|---------------------|-------------------------------------------------|--------------------------------------|
| 001         | General                                                             | 23,291,650          | 22,384,980                                      | 906,670                              |
|             | General Fund Fire Department                                        | 8,915,670           | 7,465,590                                       | 1,450,080                            |
|             | Various Pensions and Social Security Contributions in General Fund: |                     |                                                 |                                      |
|             | IMRF                                                                |                     | (285,025)                                       | 285,025                              |
|             | Social Security                                                     |                     | (250,115)                                       | 250,115                              |
|             | Police Pension                                                      |                     | (2,798,715)                                     | 2,798,715                            |
|             | Fire Pension                                                        |                     | (2,590,715)                                     | 2,590,715                            |
| <b>1</b>    | <b>Total General Fund</b>                                           | <b>32,207,320</b>   | <b>23,926,000</b>                               | <b>8,281,320</b>                     |
| 011         | Motor Fuel Tax                                                      | 1,870,750           | 1,870,750                                       | -                                    |
| 012         | Community Improvements/Infrast                                      | 1,848,250           | 1,848,250                                       | -                                    |
| 013         | Grants                                                              | 3,447,280           | 3,447,280                                       | -                                    |
| 014         | City Gas Tax                                                        | 652,990             | 652,990                                         | -                                    |
| 015         | Federal Special Enforcement                                         | -                   | -                                               | -                                    |
| 016         | Special Enforcement                                                 | 58,035              | 58,035                                          | -                                    |
| 017         | 911 Communications                                                  | 136,370             | 136,370                                         | -                                    |
| 018         | Storm Water Utility                                                 | 1,036,615           | 1,036,615                                       | -                                    |
| 019         | Parks & Recreation                                                  | 7,104,180           | 6,877,510                                       | 226,670                              |
| 020         | Airport Operations                                                  | 365,410             | 365,410                                         | -                                    |
| 021         | Foreign Fire                                                        | 54,225              | 54,225                                          | -                                    |
| 023         | Property Redevelopment                                              | 1,201,885           | 1,201,885                                       | -                                    |
| 024         | Economic Development                                                | 1,963,995           | 1,963,995                                       | -                                    |
| 026         | UDAG Repayment                                                      | 884,130             | 884,130                                         | -                                    |
| 030         | Public Transportation Services                                      | 2,814,615           | 2,814,615                                       | -                                    |
| 043         | 2016 GO Bond Debt Service                                           | 652,315             | 652,315                                         | -                                    |
| 044         | 2023 GO Bond Debt                                                   | 718,050             | 718,050                                         | -                                    |
| 047         | Business Dstrct 2013A GO Bonds                                      | 120,480             | 120,480                                         | -                                    |
| 049         | TIF IV                                                              | 617,700             | 617,700                                         | -                                    |
| 051         | Players Fields Capital Imp                                          | 4,600               | 4,600                                           | -                                    |
| 052         | 2023 GO Bond Capital Expense                                        | 2,572,045           | 2,572,045                                       | -                                    |
| 053         | Building Repair & Maintenance                                       | 92,620              | 92,620                                          | -                                    |
| 054         | Planning Fund                                                       | 255,650             | 255,650                                         | -                                    |
| 057         | Computer Replacement                                                | 335,100             | 335,100                                         | -                                    |
| 058         | Vehicle Replacement                                                 | 613,000             | 613,000                                         | -                                    |
| 059         | Utility Tax Capital Projects                                        | 1,707,405           | 1,707,405                                       | -                                    |
| 060         | Seminary St Business District                                       | 43,970              | 43,970                                          | -                                    |
| 061         | Water Operations                                                    | 7,394,115           | 7,394,115                                       | -                                    |
| 067         | Refuse                                                              | 3,419,770           | 3,419,770                                       | -                                    |

| Fund                                               | Description                 | FY 25 Budget      | Amount Raised by<br>Other than Taxation | Amount Raised<br>by Taxation |
|----------------------------------------------------|-----------------------------|-------------------|-----------------------------------------|------------------------------|
| 078                                                | Risk Management             | 1,257,585         | 1,257,585                               | -                            |
| 085                                                | OPEB Trust                  | 1,146,725         | 1,146,725                               | -                            |
| 088                                                | Linwood Cemetery Trust      | 1,950             | 1,950                                   | -                            |
| 089                                                | East Linwood Cemetery Trust | 16,500            | 16,500                                  | -                            |
| 900                                                | Public Library              | 2,143,850         | 198,420                                 | 1,945,430                    |
| <b>Total All Other Funds</b>                       |                             | <b>46,552,160</b> | <b>44,380,060</b>                       | <b>2,172,100</b>             |
| <b>Total 2025 Appropriations for 2024 Tax Levy</b> |                             | <b>78,759,480</b> | <b>68,306,060</b>                       | <b>10,453,420</b>            |

**SECTION 2.** The City Clerk of the City of Galesburg is hereby directed to file with the County Clerk of Knox County, Illinois, a properly certified copy of the ordinance on or before the last Tuesday of December 2024.

**SECTION 3.** The provisions of this ordinance are hereby declared to be separable, and if any section, phrase or provision shall for any reason be declared to be invalid, such declaration shall not affect the validity of the remainder of the sections, phrases or provisions hereof.

**SECTION 4.** This section shall be in full force and effect after its passage and approval by the Mayor.

**SECTION 5.** This ordinance is adopted pursuant to the state law of Illinois and the home rule authority provided pursuant to the Constitution of the State of Illinois.

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by a roll call vote as follows:

Roll Call #: \_\_\_\_\_

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

Absent \_\_\_\_\_

\_\_\_\_\_  
Peter Schwartzman, Mayor

ATTEST:

\_\_\_\_\_  
Kelli R. Bennewitz, City Clerk

24-1024

**COUNCIL LETTER  
CITY OF GALESBURG  
NOVEMBER 4, 2024**

**AGENDA ITEM:** Special Ordinance to approve the 2024 levy for the Special Service Area #1 (Downtown Area).

**SUMMARY RECOMMENDATION:** It is recommended the City Council approve the Special Service Area Tax Levy Ordinance.

**BACKGROUND:** On January 20, 1975, the City Council approved Special Ordinance No. 75-4, which created from Special Service Area #1, a flat rate of \$1 per \$100 equalized assessed value. Money generated from this levy is utilized to pay maintenance services in the downtown area.

On May 2, 1992, the Downtown Council requested that at the time their levy for bond repayment expired, a new tax replaced it in the amount of \$1.50 per \$100 of equalized assessed value to assist in covering operational expenses. Their request was approved and in 1995 the Downtown Council began receiving the new tax. The ordinance for the property tax stated that the tax shall not be levied for more than 10 years.

On November 18, 2013, the City Council approved a ten-year extension of the \$1.50 tax for the Special Service Area tax commencing on the 2014 property tax levy (payable in 2015).

On November 20, 2023, the City Council approved a ten-year extension of the \$1.50 tax for the Special Service Area tax commencing on the 2024 property tax levy (payable in 2025). The tax levy must be approved in time to be filed with the Knox County Clerk by the last Tuesday in December 2024.

**BUDGET IMPACT:** The City uses replacement taxes to make up the difference between the amount received from the levy and the contract amount.

**SUPPORTING DOCUMENTS:**

1. SSA Tax Levy Ordinance

## SPECIAL ORDINANCE NUMBER \_\_\_\_\_

AN ORDINANCE MAKING THE LEVY FOR THE SPECIAL SERVICE AREA #1 FOR THE CURRENT FISCAL YEAR COMMENCING THE FIRST DAY OF JANUARY, 2025 AND ENDING ON THE THIRTY-FIRST DAY OF DECEMBER, 2025, FOR THE CITY OF GALESBURG, ILLINOIS.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GALESBURG, ILLINOIS:

SECTION 1: That a tax for the following sums of money, or as much thereof as may be authorized by law to defray all expenses and liabilities of the City be, and the same is, hereby levied for the purpose specified against all taxable property in the Special Service Area #1 in the City for the fiscal year commencing on the first day of January, 2025 and ending on the thirty-first day of December, 2025.

| SPECIAL SERVICE AREA #1 MAINTENANCE                                                                                  | APPROPRIATED | LEVIED    |
|----------------------------------------------------------------------------------------------------------------------|--------------|-----------|
| Contractual Services SSA#1 Maintenance                                                                               | \$211,000    |           |
| Total SSA #1 Maintenance                                                                                             | \$211,000    |           |
| Appropriated for the foregoing expenses of the Special Service Area #1 Maintenance from sources other than taxation. | \$36,750     |           |
| Levied as tax for Special Service Area #1 Maintenance Fund the sum of                                                |              | \$69,700  |
| Levied as tax for Special Service Area #1 an Additional Maintenance Fund for Special Services                        |              | \$104,550 |
| Total Levy for Special Service Area                                                                                  |              | \$174,250 |

SECTION 2. The City Clerk of Galesburg is hereby directed to file with the County Clerk of Knox County, Illinois, a properly certified copy of this ordinance on or before the last Tuesday of December 2024.

SECTION 3. If any item or portion of this ordinance is for any reason held invalid, such decision shall not affect the validity of the remaining portion of this ordinance.

SECTION 4. That this ordinance shall be in full force and affect after its passage and approval and recording as provided by law.

Approved this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by a roll call vote as follows:

Roll Call #: \_\_\_\_\_

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

Absent: \_\_\_\_\_

Abstain: \_\_\_\_\_

\_\_\_\_\_  
Peter Schwartzman, Mayor

ATTEST:

\_\_\_\_\_  
Kelli R. Bennewitz, City Clerk

\_\_\_\_\_



24-1025

**CITY OF GALESBURG  
COUNCIL LETTER  
NOVEMBER 4, 2024**

**AGENDA ITEM:** Amend Chapter 118 of the Galesburg Municipal Code regarding Video Gaming Licenses.

**SUMMARY RECOMMENDATION:** The City Manager and City Clerk recommend approval.

**BACKGROUND:** In 2020, the City Council added a Video Gaming Terminal License requiring that each establishment purchase a license from the City, with an application made through the City Clerk's office with a fee of \$250 per terminal. There are currently 33 establishments offering gaming with a total of 190 gaming terminals within the City.

Based upon discussions with City Council regarding the consideration of any additional gaming licenses, it is recommended that a moratorium be put in place that would direct City staff not to accept any new applications for video gaming.

The City has seen significant growth in the expansion of video gaming and the clustering of these businesses into targeted areas of the community. In particular, one ramification of video gaming is that this use has become the primary business of several establishments. While it is possible that additional gaming terminals would generate new revenue for the City, it could also be argued that the marketplace is saturated, and additional video gaming licenses would simply further divide those establishments that are already licensed.

This ordinance would not affect the operation of any previously approved video gaming licenses or the annual renewal of any current licenses.

**BUDGET IMPACT:** None

**SUPPORTING DOCUMENTS:**

1. Redline Ordinance

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE AMENDING CHAPTER 118 OF THE GALESBURG CITY CODE REGARDING  
VIDEO GAMING LICENSURE****CHAPTER 118: OPERATION OF VIDEO GAMING TERMINALS****§ 118.002 LICENSE REQUIRED.**

No person, either as owner, lessee, manager, officer or agent, or in any other capacity, shall operate or permit to be operated any video gaming terminal as defined in the Video Gaming Act, ILCS Ch. 230, Act 40, §§ 1 et. seq., at any licensed premises within the City of Galesburg without first having obtained a valid license. The license provided for in this chapter shall permit a licensee to operate a video gaming terminal.

(Ord. 20-3605, passed 3-2-2020)

**§ 118.003 LICENSE REQUIREMENTS.**

(A) No applicant, including any person, either as owner, lessee, manager, officer, or agent, shall be eligible for a video gaming license from the City, nor shall an existing license holder be entitled to maintain a video gaming license, unless each of the following requirements are met and continue to be met:

- (a) The applicant holds the appropriate certificate or license from the State of Illinois permitting video gaming and is in good standing with same;
- (b) The establishment has been in operation at the location in the City of Galesburg for at least 12 months at the time the application is filed;
- (c) The applicant has not violated or is not otherwise in violation of the 50% rule set forth in § 118.003 (B);
- (d) The applicant is not in arrears in any tax, fee, or bill due to the City of Galesburg or the State of Illinois; if the applicant is a corporation, limited-liability company, or partnership, the applicant is disqualified if any officer is in arrears in any tax, fee, or bill due to the City of Galesburg or the State of Illinois;
- (e) The applicant has completed and complies with all the application requirements set forth in § 118.006 and is not disqualified due to a felony, gambling offense, or crime of moral turpitude;
- (f) The applicant has not had a video gaming license revoked within the past three years;

(B) Except for liquor license classification A-2, to be eligible to have video gaming at an establishment, the revenues generated by the establishment from video gaming as shown on the Illinois State Gaming reports cannot exceed 50% of the total gross revenues in Net Terminal Income generated by the establishment.

**118.004 LIMITATION ON NUMBER OF VIDEO GAMING LICENSES.**

(A) There shall be no more than 34 Video Gaming Licenses issued within the City of

Galesburg.

- (B) No establishment shall have on its premises more than six video gaming terminals.
- (C) Any other provision of this Section notwithstanding, a qualified fraternal organization that derives its charter from a national fraternal organization and a qualified veterans organization that derives its charter from a national veterans organization shall be eligible to apply to the City for a Video Gaming License (230 ILCS 40/27 (b)(1)

#### § 118.0035 LICENSE FEES.

- (A) The applicant for a license under this chapter shall pay to the City Clerk, prior to filing the application, a fee of \$250 for each video gaming terminal per license year, ~~beginning May 1, 2020 and ending April 30, 2021, and annually thereafter. If the license is denied, the license fee shall be refunded to the applicant.~~
- (B) The city may allow licensees to make quarterly payments for the cost of their video gaming license(s). In the event that a licensee does not make a timely quarterly payment, a fee of \$25 per day shall be assessed against the licensee for each day that they remain delinquent on their payment.

(Ord. 20-3605, passed 3-2-2020)

#### § 118.0046 APPLICATION AND RENEWALS

- (A) An application for a license required by this chapter shall be made to the City Clerk and contain the following:
  - (a) The name of the individual, partnership, corporation, association or other entity applying for the license;
  - (b) The residence, phone number and driver's license number of the applicant or partners; or, if a corporation, association or other entity, the residence, phone numbers and driver's license number of the principal officers;
  - (c) The location for which the license is requested;
  - (d) ~~The legal name of the establishment;~~
  - (e) ~~The business name of the establishment and proof of the DBA registered with the State of Illinois;~~
  - (f) ~~A clear and specific diagram to scale as to where the gaming terminals will be located;~~
  - (g) ~~Evidence that the applicant is currently in good standing with the State of Illinois Liquor Control Commission;~~
  - (h) ~~A statement that the establishment is not in arrears in any tax, fee or bill due to the City of Galesburg;~~
  - (i) ~~A statement that the establishment agrees to abide by all state and federal laws and any local ordinances; and~~
  - (j) A true and accurate photocopy of the State of Illinois license granted to the applicant under the Video Gaming Act for the applicable premises.
- (B) ~~Renewals. Every video gaming license holder shall be required to file a renewal application, which contains the same or similar information as set forth in § 118.0046.~~
  - (a) ~~Renewal applications shall be submitted no later than May 31 of each year.~~

### 118.007 NON-GAMING REVENUE REQUIREMENT

In December of each year, the annual Net Terminal video gaming revenues generated by all liquor license establishments, except A-2 classifications, will be verified that they do not exceed annual total gross revenues as submitted on the establishment's Prepared Food & Beverage Return by 50% (§ 35.096)

If the establishment's video gaming is greater than these revenue totals, the establishment's video gaming license may be revoked, suspended, fined, or altered, including the potential reduction in the number of video gaming terminals at the establishment.

#### § 118.0058 POSTING.

A liquor license holder who receives approval under this chapter for placement of video gaming terminals will receive a ~~liquor~~ gaming license denoting this approval.

(Ord. 20-3605, passed 3-2-2020)

#### § 118.0069 TRANSFER PROHIBITED.

A license issued pursuant to this chapter may not be transferred, sold or assigned to any other person, corporation, association or other entity, ~~nor shall such license be transferred to any location other than that listed on the application~~ except that a video gaming license may be transferred from a current licensee to a proposed licensee if the license is for the same establishment and location.

- (A) A person or entity desiring to receive a transferred video gaming license shall be required to complete a transfer application that must be submitted with all required supporting documentation and a formal letter requesting the transfer that is signed by both parties to the proposed transfer.
- (B) The applicant acquiring the establishment license must meet the requirements of § 118.003 and § 118.006.
- (C) The fee for a transfer of a license shall be \$1,000 in addition to \$250.00 per video gaming terminal.

#### § 118.010 LOCATION CHANGE.

A licensee may change the location of the licensed establishment upon the completion and approval of a location change application, which shall include information on the new location, including floor plans and other pertinent information required by § 118.003 and § 118.006.

- (A) A license location change under this section will only be considered for a business whose ownership will remain the same.
- (B) The City Clerk and Community Development Director shall be responsible for reviewing and granting location change applications based on the criteria set forth in this article.
- (C) No location change application may be granted unless it meets the general licensure requirement set forth in this article.
- (D) The fee for a location change application shall be \$1,000.

§ 118.00711 REVOCATION, SUSPENSION, FINES.

(A) Any license issued pursuant to this chapter may be revoked, suspended ~~for a period not to exceed 30 days~~ and/or imposed a fine of not more than \$1,000 by the Liquor Commissioner, or his or her designee, if they find after a hearing:

1. That the licensee has violated any of the provisions of this chapter, the laws of the state, or ordinances of the city at the licensed location;
2. That the licensee has knowingly furnished false or misleading information or withheld relevant information on any application for a license required by this chapter or any investigation into any such application;
3. ~~Failure to pay the video gaming license fee;~~
4. ~~Violation of any law occurring on the establishment's premises which the establishment did not take adequate means to prevent, or to which the establishment did not respond in an appropriate manner after it became aware of such violation;~~
5. ~~Failure to pay any tax, judgment, fee, or bill owed to the City of Galesburg;~~
6. ~~Ceasing to meet the video gaming licensure requirements of 118.003.~~
7. ~~Ceasing to meet the non-gaming revenue requirements of 118.007.~~

(B) ~~Copies of all imposed suspensions or fines will be sent to the Illinois State Gaming Board and to the Illinois State Liquor Commissioner for their records.~~

§ 118.999 PENALTY.

Any person, corporation, association or entity convicted of violating this chapter shall be fined not less than \$500 nor more than \$1,000 for each offense. Each day a violation occurs shall constitute a separate offense.

24-3048

**COUNCIL LETTER  
CITY OF GALESBURG  
NOVEMBER 4, 2024**

**AGENDA ITEM:** Approve bid for purchase of utility vehicle for Bunker Links Golf Course.

**SUMMARY RECOMMENDATION:** The City Manager, Parks & Recreation Director and Purchasing Agent recommend the City Council approve the bid submitted by Revels Turf & Tractor (Elgin, IL) in the amount of \$41,907.45 including trade for the purchase of a new John Deere ProGator 2020A for the Golf Division.

**BACKGROUND:** The Golf Division currently utilizes a 2012 Cushman Turf Truckster as a normal part of its operations. This unit is still mechanically sound and will remain in the fleet and used as a backup utility vehicle at the golf course. The current backup unit, a 2001 Toro Workman 3200 will be traded in as part of this purchase.

The request for bid was advertised in the Galesburg Register-Mail, made available on the city website and emails were sent to all known utility vehicle vendors. Two vendors responded as a result of this request: Revels Turf & Tractor and MTI Distributing Inc.

While the primary use of this utility vehicle will be part of the daily operations of the golf course, consideration was taken during the bid review for the potential need for a backup power unit for the current sprayer system. Currently, the golf course uses a John Deere 2030A utility vehicle with a tank and sprayer system to frequently apply fungicides and herbicides at the golf course. The golf course does not currently have a backup sprayer and if this utility vehicle is out of service, the new unit will be used as a backup power unit for chemical application and must be capable of hauling the John Deere sprayer system. Sprayer systems are very costly, and it would be in the city's best interest to purchase a utility vehicle capable of hauling the current sprayer system.

Although MTI Distributing provided the lowest bid offering a Toro Workman HDX, the Toro model is not capable of hauling the current sprayer system. Revels Turf & Tractor offered a John Deere 2020A in the amount of \$43,707.45 with a trade allowance of \$1,800.00 for a net cost of \$41,907.45. This unit is compatible with the city's current sprayer system while meeting the necessary bid requirements. City staff recommend approval of this purchase from Revels Turf and Tractor.

**BUDGET IMPACT:** There are sufficient funds in the Vehicle Replacement Fund (58) for this purchase.

**SUPPORTING DOCUMENTS:**

1. Bid Tabulation

CITY OF GALESBURG

Finance Department

Bid Tabulation -New Utility Vehicle Unit #553

10/23/2024

Attended by: T.Miller / D.Miles

| Company                                 | Revels Turf & Tractor                    | MTI Distributing Inc       |      |
|-----------------------------------------|------------------------------------------|----------------------------|------|
| City, State                             | Elgin, IL                                | Berkely, MO                |      |
|                                         |                                          |                            |      |
| Cost of New Utility Vehicle Unit #553   | \$ 43,707.45                             | \$ 36,262.84               |      |
| Less Trade: 2001 Toro Workman 3200 #535 | \$ 1,800.00                              | \$ 2,500.00                |      |
|                                         |                                          |                            |      |
| Net Cost to City:                       | \$ 41,907.45                             | \$ 33,762.84               | \$ - |
|                                         |                                          |                            |      |
| Brand & Model of Unit Offered:          | John Deere 2020A                         | Toro Workman HDX 2WD (Gas) |      |
|                                         |                                          |                            |      |
| Delivery Date:                          | Late 1st Qtr - Early 2nd Qtr (or sooner) | Summer 2025                |      |
|                                         |                                          |                            |      |
| Warranty:                               | Not Provided                             | 2 Year Limited Warranty    |      |

**\*\*Low and Best Bid\*\***

24-3049

**COUNCIL LETTER  
CITY OF GALESBURG  
NOVEMBER 4, 2024**

**AGENDA ITEM:** Approve bid for the purchase of an 11 ft rotary mower for Bunker Links Golf Course.

**SUMMARY RECOMMENDATION:** The City Manager, Parks and Recreation Director and Purchasing Agent recommend the City Council approve the bid, including trade, from MTI Distributing Inc (Berkeley, MO) in the amount \$89,580.16 for the purchase of an 11 ft rotary mower including a leaf mulching kit for the Golf Division.

**BACKGROUND:** The Golf Division currently utilizes a 2019 John Deere 1600 Wide Area Mower as a part of their everyday operations. This unit has needed numerous repairs including emission and electronic component related repairs over the past five years. The mowers are diagnosed and repaired at the local John Deere dealership as the software used to determine the fault codes remains proprietary to John Deere. This leads to excessive, unavoidable downtime causing major delays during the busy mowing season.

The warranty for the mower provided coverage for a two-year period and multiple repairs were completed during that time. During the three years following the warranty period, the required ongoing repairs, not including regular maintenance, have cost the city approximately \$6,000.00

This purchase was originally bid out in October of 2023 with two other 11 ft rotary mowers. Due to budgetary constraints, only the two mowers requiring the most repairs were approved to be replaced. Consequently, the remaining John Deere 1600 mower has required additional repairs over the past year and will need to be replaced.

The request for bid was advertised in the Galesburg Register-Mail, made available on the city website and emails were sent to all known commercial mower vendors. Three bids were received as a result of this request from Revels Turf & Tractor, MTI Distributing Inc and Taza Supplies Inc. Revels Turf & Tractor provided the lowest bid by offering the same make and model of mower the Golf Division currently utilizes in its operations, a John Deere 1600 Wide Area Mower. John Deere has not made changes to the emissions or electronic components to correct the issues causing the need for extensive repairs; therefore, the purchase of the John Deere mower offered may eventually begin costing the city money in similar repairs once the warranty expires.

Revels Turf & Tractor proved to be the lowest bidder submitting a bid for the same make and model as the current unit in the amount of \$71,087.43 including trade. MTI Distributing Inc offered a Toro Groundsmaster 4000-D in the amount of \$93,580.16 with a trade allowance of \$4,000 for a net cost of \$89,580.16. The Park and Recreation Division is familiar with Toro brand mowers. The mower traded during the purchase of the current John Deere mower is the same



make and model as the current Toro mower offered by MTI Distributing Inc. The mower was simply traded due to the unit being past its useful life, not due to costly repairs.

City staff thoroughly reviewed the bids and determined MTI Distributing Inc met the necessary bid requirements and will be most advantageous for the city. City staff recommend approval of this purchase.

**BUDGET IMPACT:** There are sufficient funds in the Vehicle Replacement Fund (58).

**SUPPORTING DOCUMENTS:**

1. Bid Tabulation

# CITY OF GALESBURG

Finance Department

Bid Tabulation -11 ft Rotary Mower w/Leaf Mulching Kit #552 - REBID

10/23/2024

Attended by: T.Miller/D.Miles

| Company                                            | Taza Supplies Inc                                                                    | Revels Turf & Tractor                | MTI Distributing Inc                   | B&B Lawn Equipment |
|----------------------------------------------------|--------------------------------------------------------------------------------------|--------------------------------------|----------------------------------------|--------------------|
| City State                                         | South Holland, IL                                                                    | Elgin, IL                            | Berkeley, MO                           | Geneseo, IL        |
| Cost of New 11 ft Rotary Mower w/Leaf Mulching Kit | \$ 94,250.00                                                                         | \$ 75,587.43                         | \$ 93,580.16                           | No Bid             |
| Less Trade: 2019 JD 1600 Wide Area Mower Unit #552 | \$ -                                                                                 | \$ 4,500.00                          | \$ 4,000.00                            |                    |
|                                                    |                                                                                      |                                      |                                        |                    |
| <b>Net Cost to City:</b>                           | \$ 94,250.00                                                                         | \$ 71,087.43                         | \$ 89,580.16                           |                    |
|                                                    |                                                                                      |                                      |                                        |                    |
| <b>Brand &amp; Model of Unit Offered:</b>          | Toro 2024 44 HP Yanmar Turbo Diesel w/ 144" Turbo Force RD Deck Z Master 7500 Series | John Deere 1600                      | Toro Groundsmater 4000-D, Model #30609 |                    |
|                                                    |                                                                                      |                                      |                                        |                    |
| <b>Delivery Date:</b>                              | 12 to 14 Weeks                                                                       | January of 2025 (pending order date) | Spring 2025                            |                    |
|                                                    |                                                                                      |                                      |                                        |                    |
| <b>Warranty:</b>                                   | Will Provide After Award                                                             | Two years                            | Two years or 1,500 hours               |                    |

**\*\*Low and Best Bid\*\***

24-4073

**COUNCIL LETTER  
CITY OF GALESBURG  
NOVEMBER 4, 2024**

**AGENDA ITEM:** Consider a Minor Plat of the Fritzler Estates Extension Two.

**SUMMARY RECOMMENDATION:** The Planning and Zoning (P&Z) Commission held the required public hearing during their October 22, 2024 meeting. On a vote of seven ayes (Members Cochrane, Johnson, Lee, McKelvie, Paulsgrove, Thomas, Uhlmann), zero nays and zero abstentions, the P&Z recommended approval of the Minor Plat. The City Manager and Director of Community Development concur with the P&Z's recommendation.

**BACKGROUND:** This proposed subdivision is outside the city limits, but within 1 ½ miles of the corporate boundaries and thus, subject to the City's normal subdivision review process.

The property is currently zoned (R) Residential in Knox County, and the proposed subdivision would create two lots. Proposed Lot 3 will be approximately 2.56 acres, which is the tract in between 1964 & 2040 E Fremont St. The other proposed lot will be approximately 72.87 acres.

| GALESBURG / KNOX COUNTY Zoning |                            | Land Use              |
|--------------------------------|----------------------------|-----------------------|
| North                          | I, Institutional           | Religious Institution |
| West                           | ER, Estate Residential     | Single-Family Home    |
| East                           | ER, Estate Residential     | Single-Family Home    |
| South                          | Knox County R, Residential | Agriculture           |

**BUDGET IMPACT:** There would be no anticipated impact upon the budget if the Minor Plat is approved.

**SUPPORTING DOCUMENTS:**

1. Aerial – General Location
2. Affidavit
3. Minor Plat of the Fritzler Estates Extension Two





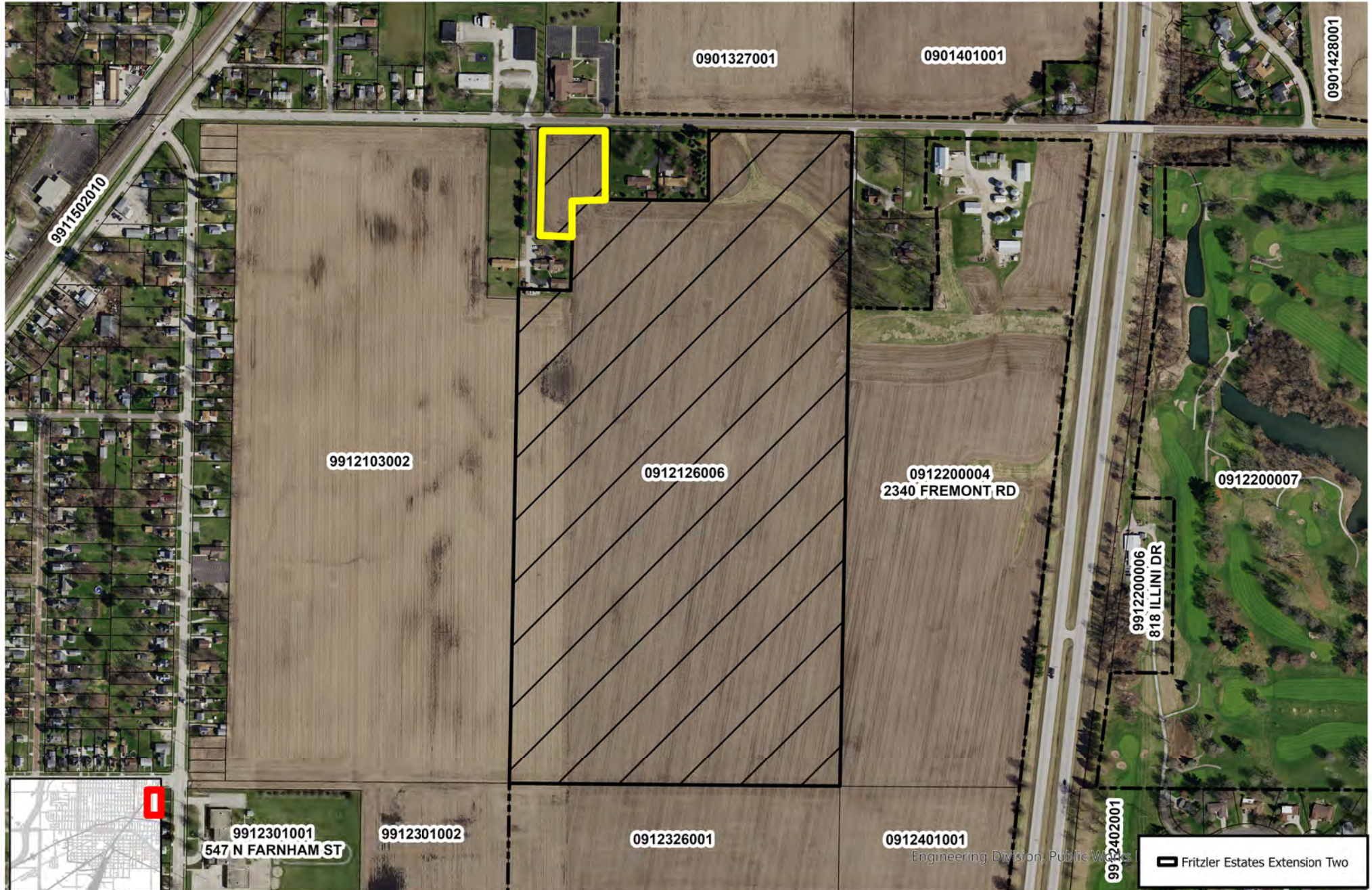
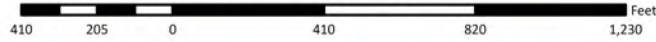
Community Development Department

Community Development Department

# Minor Plat Fritzler Estates Extension Two

## 2 lot subdivision

[Back to Agenda](#)



The information included in this map is intended to be advisory only and is NOT designed or intended to be used as a substitute for an accurate field survey, as performed by a Registered Land Surveyor, to determine precise property location

September 09, 2024



AFFIDAVIT

[Back to Agenda](#)

State of Illinois    )  
                                  )SS  
County of Knox    )

I, Kevan J. Cooper, Illinois Professional Land Surveyor Number 3716, being duly sworn, allege and state that:

- 1)     On March 15, 2024 I did sign and seal a Subdivision Plat being a subdivision of the Northwest Quarter of Section 12, Township 11 North, Range 1 East of the Fourth Principal Meridian, Knox County, Illinois.
- 2)     The said Plat was recorded on \_\_\_\_\_, 2024 as Document Number \_\_\_\_\_ in Plat Book \_\_\_\_\_, Page \_\_\_\_\_ in the Knox County Recorder's Office.
- 3)     The legal description shown on said Plat, contains a scrivener's error that reads "thence South 89°08'50" East, a distance of 282.51 feet along the north line of the Northwest Quarter of Section 12". It should read "thence South 89°08'50" East, a distance of **282.42** feet along the north line of the Northwest Quarter of Section 12".

Dated at Galesburg, Illinois, this \_\_\_\_ day of \_\_\_\_\_ 2024.

Surveyor's Seal

\_\_\_\_\_  
Kevan J. Cooper  
Illinois Professional Land Surveyor No. 3716  
License Renewal Date: 11/30/2024

Subscribed and sworn to before me this \_\_\_\_ day of \_\_\_\_\_ 2024.

Notary Seal

\_\_\_\_\_  
Notary Public

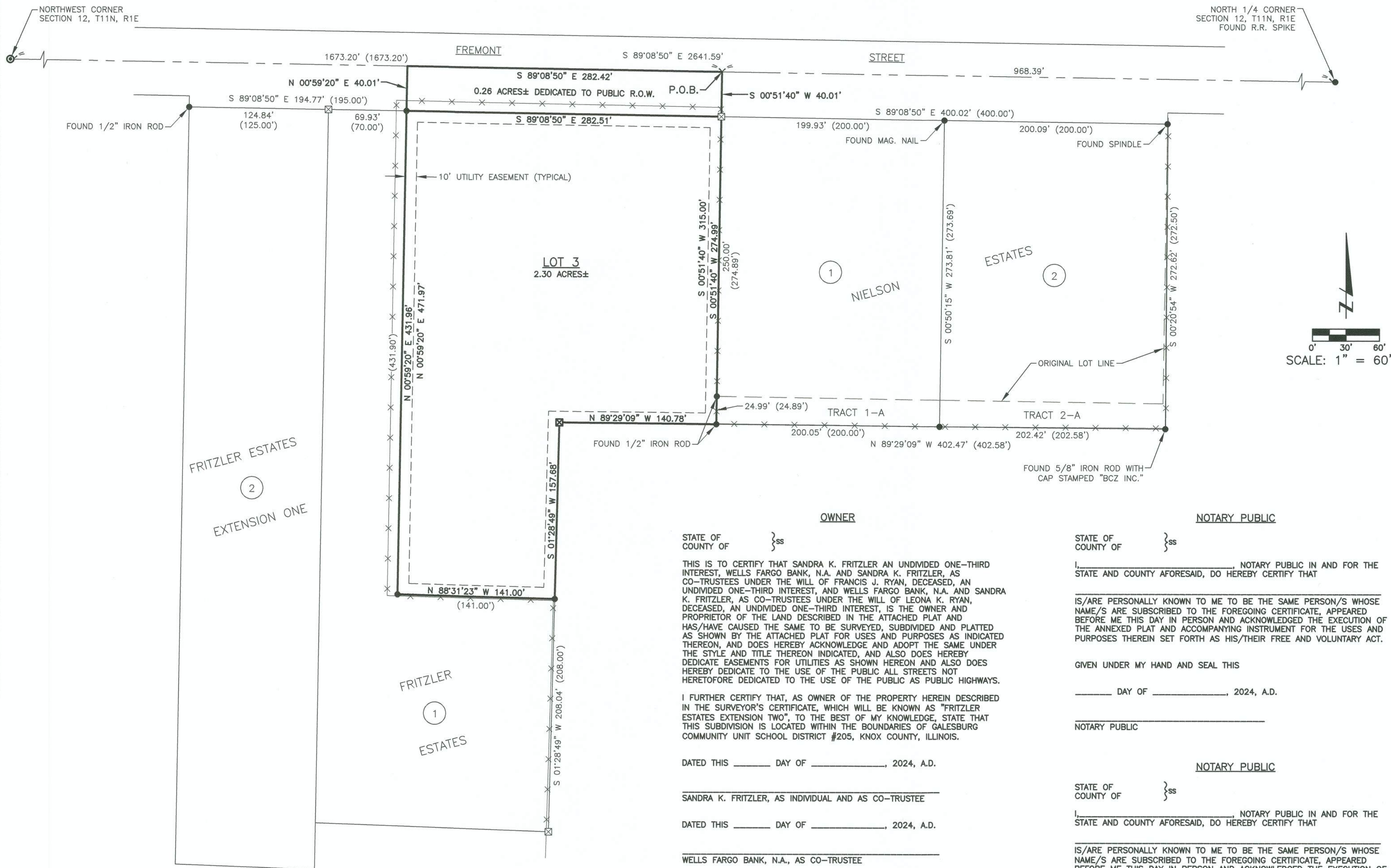
Prepared by:   Bruner, Cooper & Zuck, Inc.  
                  188 East Simmons Street  
                  Galesburg, IL 61401



## FRITZLER ESTATES

## EXTENSION TWO

BEING A SUBDIVISION OF THE NORTHWEST QUARTER OF SECTION 12, TOWNSHIP 11 NORTH, RANGE 1 EAST OF THE FOURTH PRINCIPAL MERIDIAN, KNOX COUNTY, ILLINOIS.



OWNER

STATE OF ILLINOIS }  
COUNTY OF KNOX }ss

THIS IS TO CERTIFY THAT SANDRA K. FRITZLER AN UNDIVIDED ONE-THIRD INTEREST, WELLS FARGO BANK, N.A. AND SANDRA K. FRITZLER, AS CO-TRUSTEES UNDER THE WILL OF FRANCIS J. RYAN, DECEASED, AN UNDIVIDED ONE-THIRD INTEREST, AND WELLS FARGO BANK, N.A. AND SANDRA K. FRITZLER, AS CO-TRUSTEES UNDER THE WILL OF LEONA K. RYAN, DECEASED, AN UNDIVIDED ONE-THIRD INTEREST, IS THE OWNER AND PROPRIETOR OF THE LAND DESCRIBED IN THE ATTACHED PLAT AND HAS/HAVE CAUSED THE SAME TO BE SURVEYED, SUBDIVIDED AND PLATTED AS SHOWN BY THE ATTACHED PLAT FOR USES AND PURPOSES AS INDICATED THEREON, AND DOES HEREBY ACKNOWLEDGE AND ADOPT THE SAME UNDER THE STYLE AND TITLE THEREON INDICATED, AND ALSO DOES HEREBY DEDICATE EASEMENTS FOR UTILITIES AS SHOWN HEREON AND ALSO DOES HEREBY DEDICATE TO THE USE OF THE PUBLIC ALL STREETS NOT HERETOFORE DEDICATED TO THE USE OF THE PUBLIC AS PUBLIC HIGHWAYS.

I FURTHER CERTIFY THAT, AS OWNER OF THE PROPERTY HEREIN DESCRIBED IN THE SURVEYOR'S CERTIFICATE, WHICH WILL BE KNOWN AS "FRITZLER ESTATES EXTENSION TWO", TO THE BEST OF MY KNOWLEDGE, STATE THAT THIS SUBDIVISION IS LOCATED WITHIN THE BOUNDARIES OF GALESBURG COMMUNITY UNIT SCHOOL DISTRICT #205, KNOX COUNTY, ILLINOIS.

DATED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2024, A.D.

SANDRA K. FRITZLER, AS INDIVIDUAL AND AS CO-TRUSTEE

DATED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2024, A.D.

WELLS FARGO BANK, N.A., AS CO-TRUSTEE

NOTARY PUBLIC

STATE OF ILLINOIS }  
COUNTY OF KNOX }ss

I, \_\_\_\_\_, NOTARY PUBLIC IN AND FOR THE STATE AND COUNTY AFORESAID, DO HEREBY CERTIFY THAT

IS/ARE PERSONALLY KNOWN TO ME TO BE THE SAME PERSON/S WHOSE NAME/S ARE SUBSCRIBED TO THE FOREGOING CERTIFICATE, APPEARED BEFORE ME THIS DAY IN PERSON AND ACKNOWLEDGED THE EXECUTION OF THE ANNEXED PLAT AND ACCOMPANYING INSTRUMENT FOR THE USES AND PURPOSES THEREIN SET FORTH AS HIS/THEIR FREE AND VOLUNTARY ACT.

GIVEN UNDER MY HAND AND SEAL THIS

\_\_\_\_\_ DAY OF \_\_\_\_\_, 2024, A.D.

NOTARY PUBLIC

NOTARY PUBLIC

STATE OF ILLINOIS }  
COUNTY OF KNOX }ss

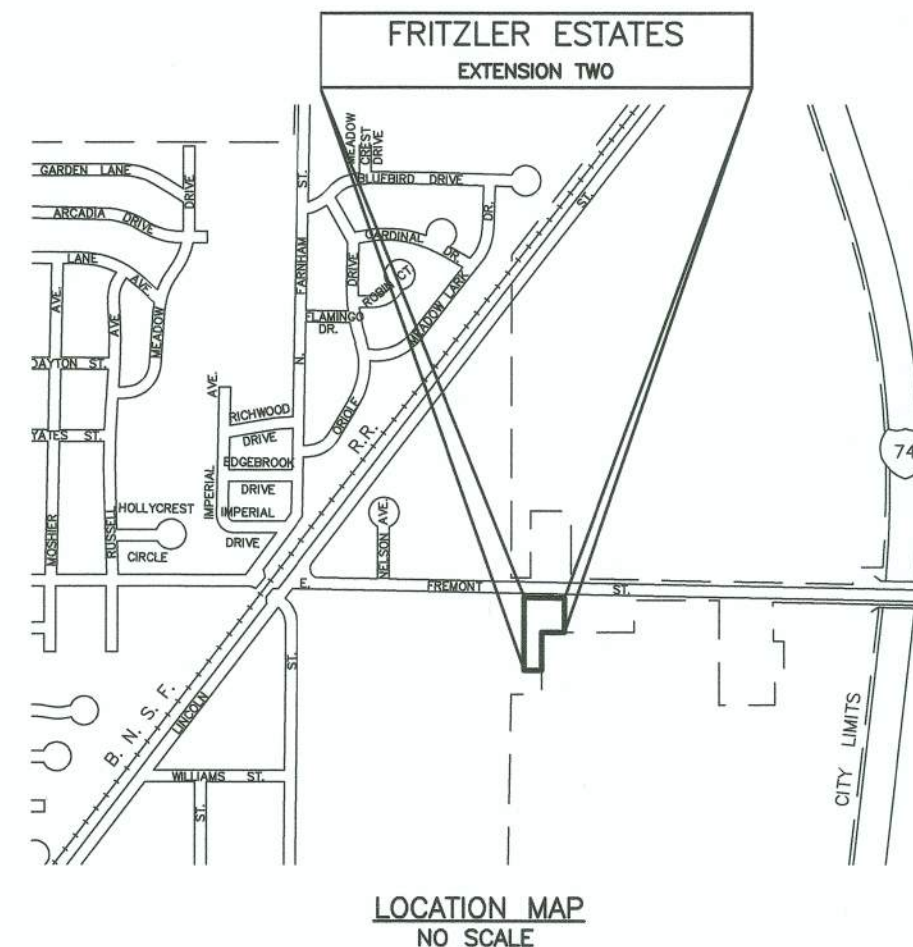
I, \_\_\_\_\_, NOTARY PUBLIC IN AND FOR THE STATE AND COUNTY AFORESAID, DO HEREBY CERTIFY THAT

IS/ARE PERSONALLY KNOWN TO ME TO BE THE SAME PERSON/S WHOSE NAME/S ARE SUBSCRIBED TO THE FOREGOING CERTIFICATE, APPEARED BEFORE ME THIS DAY IN PERSON AND ACKNOWLEDGED THE EXECUTION OF THE ANNEXED PLAT AND ACCOMPANYING INSTRUMENT FOR THE USES AND PURPOSES THEREIN SET FORTH AS HIS/THEIR FREE AND VOLUNTARY ACT.

GIVEN UNDER MY HAND AND SEAL THIS

\_\_\_\_\_ DAY OF \_\_\_\_\_, 2024, A.D.

NOTARY PUBLIC



PLANNING AND ZONING COMMISSION

STATE OF ILLINOIS }  
COUNTY OF KNOX }ss

APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2024, A.D.

CITY OF GALESBURG PLANNING AND ZONING COMMISSION

CITY OF GALESBURG

STATE OF ILLINOIS }  
COUNTY OF KNOX }ss

EXAMINED AND APPROVED BY THE CITY COUNCIL OF GALESBURG

ON THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2024, A.D.

CITY CLERK - CITY OF GALESBURG

PUBLIC HEALTH DIRECTOR

STATE OF ILLINOIS }  
COUNTY OF KNOX }ss

I, \_\_\_\_\_, DIRECTOR OF THE PUBLIC HEALTH DEPARTMENT OF THE COUNTY OF KNOX, STATE OF ILLINOIS, DO HEREBY CERTIFY THAT THE LAND DESCRIBED IN THE ANNEXED PLAT MEETS THE MINIMUM REQUIREMENTS OF SAID COUNTY FOR PRIVATE, ON-SITE SEWAGE TREATMENT SYSTEMS AND POTABLE WATER SUPPLIES.

DATED AT \_\_\_\_\_, ILLINOIS, THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2024, A.D.

DIRECTOR OF PUBLIC HEALTH

SPECIAL NOTE:

LOT 3 OF FRITZLER ESTATES EXTENSION TWO PART OF PIN: 09-12-126-006

- NOTES:
- INDICATES 5/8" IRON ROD UNLESS NOTED OTHERWISE FOUND IN PLACE.
  - INDICATES CONCRETE SURVEY MARKER FOUND IN PLACE.
  - INDICATES 5/8" X 30" REBAR WITH PLASTIC CAP STAMPED "BCZ INC." SET THIS SURVEY.
  - ⊗ INDICATES CONCRETE SURVEY MARKER SET THIS SURVEY.
  - ⊙ INDICATES MAG. NAIL IN ASPHALT PAVEMENT SET THIS SURVEY.
  - X— INDICATES FENCE.
  - DISTANCES ARE IN FEET AND DECIMAL PARTS THEREOF.
  - BEARINGS AND DISTANCES IN PARENTHESIS ARE THOSE OF RECORD; ALL OTHERS ARE FIELD MEASUREMENTS.
  - BEARINGS ARE BASED ON ILLINOIS STATE PLANE COORDINATE SYSTEM, WEST ZONE 1202.
  - DATE OF COMPLETION OF FIELD WORK: 02/07/2024.
  - FIELD BOOK: 23-14 PAGES 61-62.
  - TOTAL AREA OF SUBDIVISION 2.56 ACRES±.
  - NIELSON ESTATES RECORDED IN PLAT BOOK 17 PAGE 24 AS DOC. NO. 632046.
  - FRITZLER ESTATES RECORDED IN PLAT BOOK 25 PAGE 15 AS DOC. NO. 720752.
  - FRITZLER ESTATES EXTENSION ONE RECORDED IN PLAT BOOK 32 PAGE 35 AS DOC. NO. 842997.
  - PLAT OF SURVEY OF TRACTS 1-A & 2-A RECORDED IN PLAT BOOK 40 PAGE 63 AS DOC. NO. 973947.

## SURVEYOR

STATE OF ILLINOIS }  
COUNTY OF KNOX }ss

I, KEVAN J. COOPER BEING AN ILLINOIS LAND SURVEYOR, DO HEREBY STATE THAT TO THE BEST OF MY KNOWLEDGE, I HAVE SURVEYED AND SUBDIVIDED, INTO 1 LOT TO BE KNOWN AS "FRITZLER ESTATES EXTENSION TWO", BEING A SUBDIVISION OF THE NORTHWEST QUARTER OF SECTION 12, TOWNSHIP 11 NORTH, RANGE 1 EAST OF THE FOURTH PRINCIPAL MERIDIAN, KNOX COUNTY, ILLINOIS.

MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTHWEST CORNER OF SECTION 12; THENCE SOUTH 89°08'50" EAST, A DISTANCE OF 1673.20 FEET ALONG THE NORTH LINE OF THE NORTHWEST QUARTER OF SECTION 12 TO THE POINT OF BEGINNING; THENCE SOUTH 00°51'40" WEST, A DISTANCE OF 315.00 FEET; THENCE NORTH 89°29'09" WEST, A DISTANCE OF 140.78 FEET; THENCE SOUTH 01°28'49" WEST, A DISTANCE OF 157.68 FEET; THENCE NORTH 88°31'23" WEST, A DISTANCE OF 141.00 FEET; THENCE NORTH 00°59'20" EAST, A DISTANCE OF 471.97 FEET TO THE NORTH LINE OF THE NORTHWEST QUARTER OF SECTION 12; THENCE SOUTH 89°08'50" EAST, A DISTANCE OF 282.51 FEET ALONG THE NORTH LINE OF THE NORTHWEST QUARTER OF SECTION 12 TO THE POINT OF BEGINNING. SAID TRACT CONTAINS 2.56 ACRES MORE OR LESS, AND BEING SUBJECT TO EASEMENTS, AGREEMENTS OR RESTRICTIONS OF RECORD.

I ALSO STATE THAT TO THE BEST OF MY KNOWLEDGE THE ATTACHED PLAT IS A TRUE AND CORRECT REPRESENTATION OF SAID SURVEY AND SUBDIVISION. ALL DISTANCES ARE IN FEET AND DECIMAL PARTS THEREOF.

I FURTHER STATE THAT TO THE BEST OF MY KNOWLEDGE THE LAND IS WITHIN 1.5 MILES OF THE CORPORATE LIMITS OF THE CITY OF GALESBURG, WHICH HAS ADOPTED A CITY PLAN AND IS EXERCISING THE SPECIAL POWERS AUTHORIZED BY DIVISION 12 OF ARTICLE 11 OF THE ILLINOIS MUNICIPAL CODE, AS NOW OR HEREAFTER AMENDED.

I FURTHER STATE THAT NO PART OF THE PROPERTY COVERED BY THIS PLAT IS SITUATED WITHIN A SPECIAL FLOOD HAZARD AREA AS IDENTIFIED FOR KNOX COUNTY, ILLINOIS BY THE FEDERAL EMERGENCY MANAGEMENT AGENCY, PER COMMUNITY PANEL NUMBER 17095C0279E, WITH AN EFFECTIVE DATE OF AUGUST 2, 2011.

DATED THIS 15TH DAY OF MARCH, 2024, A.D.

By: \_\_\_\_\_  
KEVAN J. COOPER - ILLINOIS PROFESSIONAL LAND SURVEYOR NO. 3716  
LICENSE RENEWAL DATE: 11/30/2024



## COUNTY CLERK

STATE OF ILLINOIS }  
COUNTY OF KNOX }ss

THIS IS TO CERTIFY THAT I FIND NO DELINQUENT OR UNPAID TAXES OR SPECIAL ASSESSMENTS, NO UNPAID FORFEITED TAXES, AND NO REDEEMABLE TAX SALES AGAINST ANY OF THE REAL ESTATE DESCRIBED IN THE FOREGOING CERTIFICATES. I FURTHER CERTIFY THAT I HAVE RECEIVED ALL STATUTORY FEES IN CONNECTION WITH THE ANNEXED PLAT.

DATED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2024, A.D.

COUNTY CLERK

## SUPERVISOR OF ASSESSMENTS

STATE OF ILLINOIS }  
COUNTY OF KNOX }ss

APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2024, A.D.

SUPERVISOR OF ASSESSMENTS

## PLAT OFFICER

STATE OF ILLINOIS }  
COUNTY OF KNOX }ss

APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2024, A.D.

PLAT OFFICER

CLIENT: RYAN TRUSTS / FRITZLER FARM

**Bruner, Cooper & Zuck, Inc.**  
Civil Engineers • Structural Engineers • Architects • Land Surveyors  
Professional Design Firm LS/ARC/PE/SE Corp. 184-002633-0015  
bcz@bczengineering.com www.bczengineering.com

|                                                                   |                                                                |                                                                   |
|-------------------------------------------------------------------|----------------------------------------------------------------|-------------------------------------------------------------------|
| 188 East Simmons St.<br>Galesburg, Illinois 61401<br>309.343.9282 | 308 North 3rd Street<br>Burlington, Iowa 52601<br>319.752.9282 | 635 Golden Valley Drive<br>Bettendorf, Iowa 52722<br>563.355.1856 |
| JOB NO. 2023225                                                   |                                                                | DATE: 03/15/2024                                                  |
| DRAWN: PJM                                                        |                                                                | CHECKED: ERW                                                      |
|                                                                   |                                                                | APPROVED: KJC                                                     |



24-4074

**COUNCIL LETTER  
CITY OF GALESBURG  
NOVEMBER 4, 2024**

**AGENDA ITEM:** Consider a Minor Plat of the Seminary Square Commercial Resub No 4.

**SUMMARY RECOMMENDATION:** The Planning and Zoning (P&Z) Commission held the required public hearing during their October 29, 2024 meeting. On a vote of seven ayes (Members Cochrane, Johnson, Leahy, Markwart, McKelvie, Thomas, Uhlmann), zero nays and zero abstentions, the P&Z recommended approval of the Minor Plat. The City Manager and Director of Community Development concur with the P&Z's recommendation.

**BACKGROUND:** The proposed subdivision is located at 503 Knox Square Drive and currently contains two multi-tenant commercial buildings. The current owner is proposing to subdivide the property into three lots.

Proposed Lot 1 will be approximately 5.60 acres and is the northern portion of the lot that contains one of the multi-tenant buildings. Proposed Lot 2 will be approximately 0.80 acres in approximately the middle of the lot and is currently parking/grass area. Proposed Lot 3 is approximately 1.66 acres and is the southern portion of the lot that contains one of the multi-tenant buildings.

The property is currently zoned B2, Commercial.

|       | <b>GALESBURG Zoning</b> | <b>Land Use</b>             |
|-------|-------------------------|-----------------------------|
| North | R-1A, Single Family     | Expressway Interchange      |
| West  | B2, Commercial          | Car Dealership / Restaurant |
| East  | B2, Commercial          | Walmart                     |
| South | B2, Commercial          | Strip Mall                  |

**BUDGET IMPACT:** There would be no anticipated impact upon the budget if the Minor Plat is approved.

**SUPPORTING DOCUMENTS:**

1. Aerial – General Location
2. Minor Plat of the Seminary Square Commercial Resub No 4



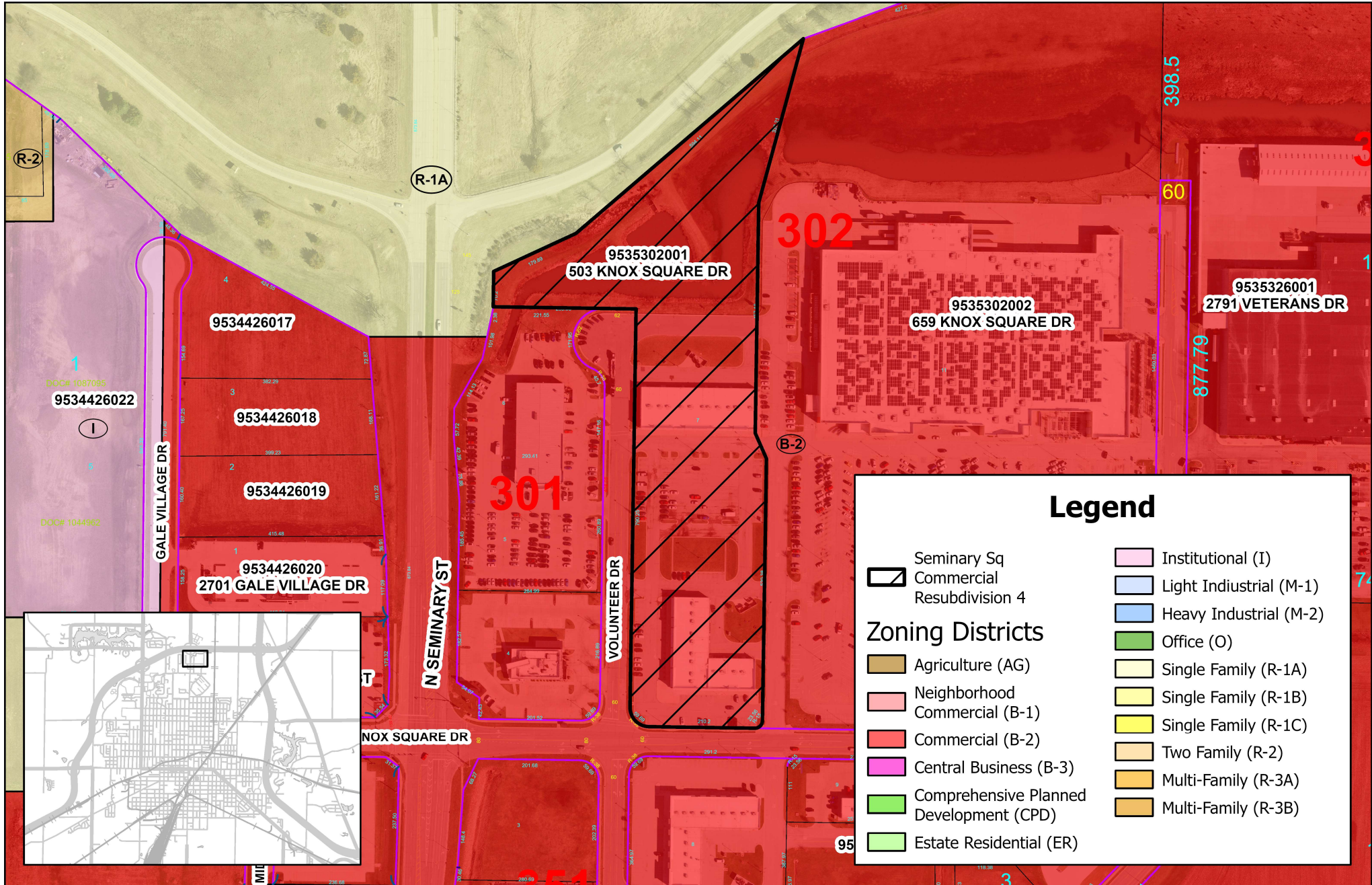
Community Development Department  
Community Development Department

# Minor Plat Review

## 3 lot subdivision at 503 Knox Square Drive

0 90 180 360 540 Feet

[Back to Agenda](#)



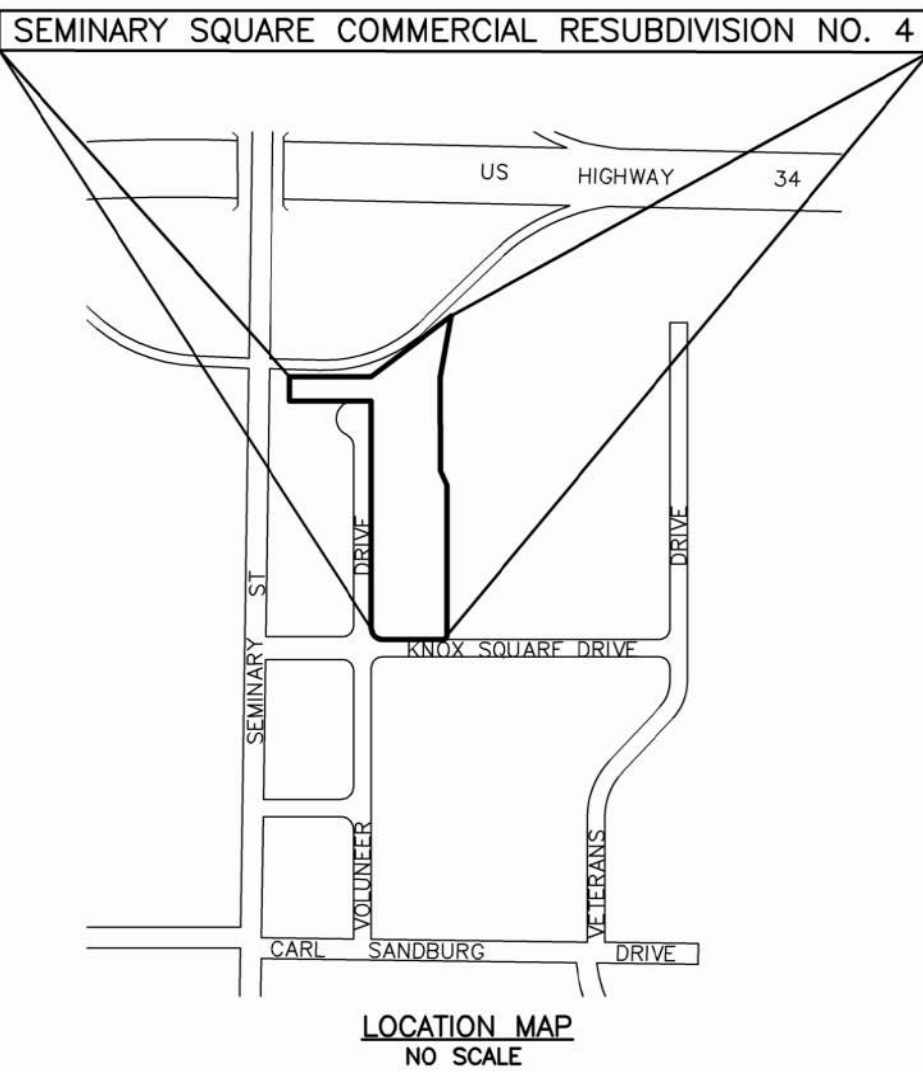
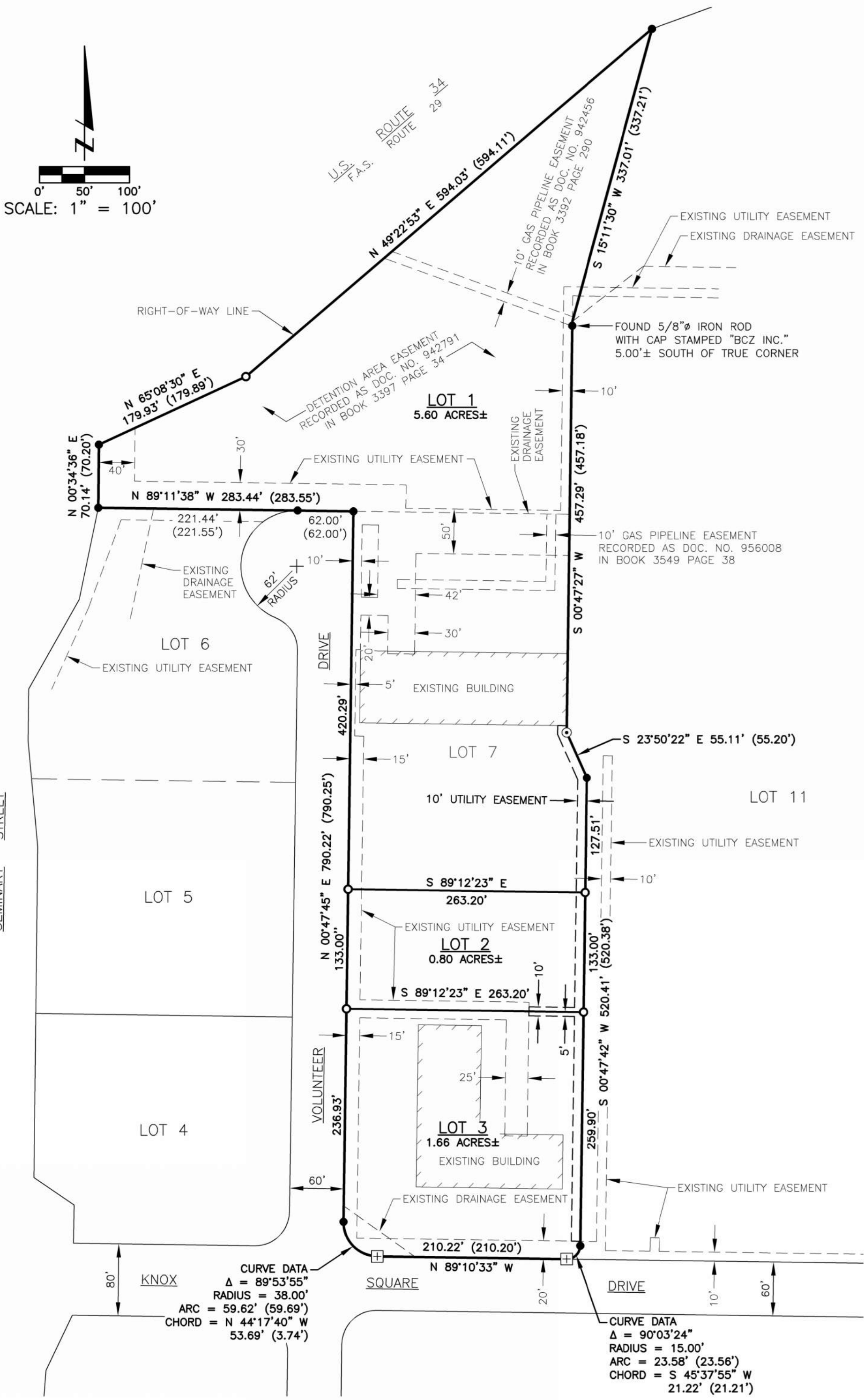
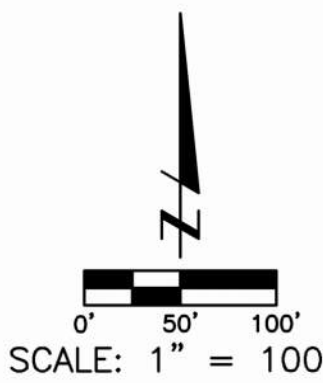
The information included in this map is intended to be advisory only and is NOT designed or intended to be used as a substitute for an accurate field survey, as performed by a Registered Land Surveyor, to determine precise property location

October 03, 2024



SEMINARY SQUARE COMMERCIAL RESUBDIVISION NO. 4

BEING A SUBDIVISION OF LOT 7 IN SEMINARY SQUARE COMMERCIAL SUBDIVISION, BEING A PART OF THE SOUTHWEST QUARTER OF SECTION 35, TOWNSHIP 12 NORTH, RANGE 1 EAST OF THE FOURTH PRINCIPAL MERIDIAN, IN THE CITY OF GALESBURG, KNOX COUNTY, ILLINOIS.



STATE OF ILLINOIS }  
COUNTY OF KNOX }  
THIS IS TO CERTIFY THAT I FIND NO DELINQUENT OR UNPAID TAXES OR SPECIAL ASSESSMENTS, NO UNPAID FORFEITED TAXES, AND NO REDEEMABLE TAX SALES AGAINST ANY OF THE REAL ESTATE DESCRIBED IN THE FOREGOING CERTIFICATES. I FURTHER CERTIFY THAT I HAVE RECEIVED ALL STATUTORY FEES IN CONNECTION WITH THE ANNEXED PLAT.

DATED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2024, A.D.

COUNTY CLERK

PLANNING AND ZONING COMMISSION

STATE OF ILLINOIS }  
COUNTY OF KNOX }  
APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2024, A.D.

CITY OF GALESBURG PLANNING AND ZONING COMMISSION

CITY OF GALESBURG

STATE OF ILLINOIS }  
COUNTY OF KNOX }  
EXAMINED AND APPROVED BY THE CITY COUNCIL OF GALESBURG  
ON THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2024, A.D.

CITY CLERK - CITY OF GALESBURG

NOTES:

- INDICATES 5/8" IRON ROD WITH PLASTIC CAP STAMPED "BCZ INC." FOUND IN PLACE.
- INDICATES 5/8" X 30" REBAR WITH PLASTIC CAP STAMPED "BCZ INC." SET THIS SURVEY.
- ⊙ INDICATES MAGNETIC NAIL FOUND IN PLACE.
- ⊕ INDICATES CUT "+" IN CONCRETE FOUND IN PLACE.
- DISTANCES ARE IN FEET AND DECIMAL PARTS THEREOF.
- BEARINGS AND DISTANCES IN PARENTHESIS ARE THOSE OF RECORD; ALL OTHERS ARE FIELD MEASUREMENTS.
- BEARINGS ARE BASED ON ILLINOIS STATE PLANE COORDINATE SYSTEM, WEST ZONE 1202.
- TOTAL AREA OF SUBDIVISION 8.06CRES±.
- LOT 7 SEMINARY SQUARE COMMERCIAL SUBDIVISION IS SUBJECT TO EASEMENTS, COVENANTS AND RESTRICTIONS AS DEFINED IN DOCUMENT RECORDED JULY 06, 2006 IN BOOK 3392, PAGE 105 AND DOCUMENT RECORDED JULY 19, 2006 IN BOOK 3397, PAGE 58, ALL IN THE KNOX COUNTY RECORDER'S OFFICE.

SPECIAL NOTE:

SEMINARY SQUARE COMMERCIAL RESUBDIVISION SUBDIVISION NO. 4  
CURRENTLY PART OF PIN: 95-35-302-001

SURVEYOR

STATE OF ILLINOIS }  
COUNTY OF KNOX }  
ss

I, KEVAN J. COOPER BEING AN ILLINOIS LAND SURVEYOR, DO HEREBY STATE THAT TO THE BEST OF MY KNOWLEDGE, I HAVE SURVEYED AND SUBDIVIDED, INTO 3 LOTS TO BE KNOWN AS "SEMINARY SQUARE COMMERCIAL RESUBDIVISION NO. 4", BEING A SUBDIVISION OF LOT 7 IN SEMINARY SQUARE COMMERCIAL SUBDIVISION, AS SHOWN BY PLAT OF SUBDIVISION RECORDED ON JUNE 12, 2006, IN BOOK 21 OF PLATS, PAGE 37 AS DOCUMENT NO. 941698 IN THE KNOX COUNTY RECORDER'S OFFICE, BEING A PART OF THE SOUTHWEST QUARTER OF SECTION 35, TOWNSHIP 12 NORTH, RANGE 1 EAST OF THE FOURTH PRINCIPAL MERIDIAN, IN THE CITY OF GALESBURG, KNOX COUNTY, ILLINOIS, AND BEING SUBJECT TO EASEMENTS, AGREEMENTS OR RESTRICTIONS OF RECORD.

I ALSO STATE THAT TO THE BEST OF MY KNOWLEDGE THE ATTACHED PLAT IS A TRUE AND CORRECT REPRESENTATION OF SAID SURVEY AND SUBDIVISION. ALL DISTANCES ARE IN FEET AND DECIMAL PARTS THEREOF.

I FURTHER STATE THAT TO THE BEST OF MY KNOWLEDGE THE LAND IS WITHIN THE CORPORATE LIMITS OF THE CITY OF GALESBURG, WHICH HAS ADOPTED A CITY PLAN AND IS EXERCISING THE SPECIAL POWERS AUTHORIZED BY DIVISION 12 OF ARTICLE 11 OF THE ILLINOIS MUNICIPAL CODE, AS NOW OR HEREAFTER AMENDED.

I FURTHER STATE THAT NO PART OF THE PROPERTY COVERED BY THIS PLAT IS SITUATED WITHIN A SPECIAL FLOOD HAZARD AREA AS IDENTIFIED FOR KNOX COUNTY, ILLINOIS BY THE FEDERAL EMERGENCY MANAGEMENT AGENCY, PER COMMUNITY PANEL NUMBER 17095C0280E, WITH AN EFFECTIVE DATE OF AUGUST 2, 2011.

DATED THIS 27TH DAY OF SEPTEMBER, 2024, A.D.

BY: KEVAN J. COOPER - ILLINOIS PROFESSIONAL LAND SURVEYOR NO. 3716  
LICENSE RENEWAL DATE: 11/30/2024



OWNER

STATE OF \_\_\_\_\_ }  
COUNTY OF \_\_\_\_\_ }  
ss

THIS IS TO CERTIFY THAT GALESBURG HOLDINGS, LLC, IS THE OWNER AND PROPRIETOR OF THE LAND DESCRIBED IN THE ATTACHED PLAT AND HAS/HAVE CAUSED THE SAME TO BE SURVEYED, SUBDIVIDED AND PLATTED AS SHOWN BY THE ATTACHED PLAT FOR USES AND PURPOSES AS INDICATED THEREON, AND DOES HEREBY ACKNOWLEDGE AND ADOPT THE SAME UNDER THE STYLE AND TITLE THEREON INDICATED, AND ALSO DOES HEREBY DEDICATE EASEMENTS FOR UTILITIES AS SHOWN HEREON AND ALSO DOES HEREBY DEDICATE TO THE USE OF THE PUBLIC ALL STREETS NOT HERETOFORE DEDICATED TO THE USE OF THE PUBLIC AS PUBLIC HIGHWAYS.

I FURTHER CERTIFY THAT, AS OWNER OF THE PROPERTY HEREIN DESCRIBED IN THE SURVEYOR'S CERTIFICATE, WHICH WILL BE KNOWN AS "BENEDICT SUBDIVISION", TO THE BEST OF MY KNOWLEDGE, STATE THAT THIS SUBDIVISION IS LOCATED WITHIN THE BOUNDARIES OF GALESBURG COMMUNITY UNIT SCHOOL DISTRICT #205, KNOX COUNTY, ILLINOIS.

DATED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2024, A.D.

OWNER

NOTARY PUBLIC

STATE OF \_\_\_\_\_ }  
COUNTY OF \_\_\_\_\_ }  
ss

I, \_\_\_\_\_, NOTARY PUBLIC IN AND FOR THE STATE AND COUNTY AFORESAID, DO HEREBY CERTIFY THAT \_\_\_\_\_ IS/ARE PERSONALLY KNOWN TO ME TO BE THE SAME PERSON/S WHOSE NAME/S ARE SUBSCRIBED TO THE FOREGOING CERTIFICATE, APPEARED BEFORE ME THIS DAY IN PERSON AND ACKNOWLEDGED THE EXECUTION OF THE ANNEXED PLAT AND ACCOMPANYING INSTRUMENT FOR THE USES AND PURPOSES THEREIN SET FORTH AS HIS/THEIR FREE AND VOLUNTARY ACT.

GIVEN UNDER MY HAND AND SEAL THIS

\_\_\_\_\_ DAY OF \_\_\_\_\_, 2024, A.D.

NOTARY PUBLIC

DESCRIPTION:

BEING A SUBDIVISION OF LOT 7 IN SEMINARY SQUARE COMMERCIAL SUBDIVISION, BEING A PART OF THE SOUTHWEST QUARTER OF SECTION 35, TOWNSHIP 12 NORTH, RANGE 1 EAST OF THE FOURTH PRINCIPAL MERIDIAN, IN THE CITY OF GALESBURG, KNOX COUNTY, ILLINOIS.

SUBJECT TO EASEMENTS, AGREEMENTS OR RESTRICTIONS OF RECORD.

CLIENT: TROUT DOWNING, LLC

Bruner, Cooper & Zuck, Inc.

Civil Engineers . Structural Engineers . Architects . Land Surveyors  
Professional Design Firm LS/ARC/PE/SE Corp. 184-002633-0015  
bcz@bczengineering.com www.bczengineering.com

188 East Simmons St. 308 North 3rd Street 835 Golden Valley Drive  
Galesburg, Illinois 61401 Burlington, Iowa 52601 Bettendorf, Iowa 52722  
309.343.9282 319.752.9282 563.355.1856

JOB NO. 2024246 DATE: 09/27/2024  
DRAWN: PJM CHECKED: ERW APPROVED: KJC

24-4075

**COUNCIL LETTER  
CITY OF GALESBURG  
NOVEMBER 4, 2024**

**AGENDA ITEM:** Proposal for architectural design, bidding, and construction administration for the construction of an addition (40 feet by 60 feet) onto the east end of the Park/Golf maintenance building at Bunker Links.

**SUMMARY RECOMMENDATION:** The City Manager and the Director of Parks and Recreation recommend approval of the proposal from Klinger & Associates, P.C of Galesburg, in the amount of \$35,000.00 for architectural design, bidding and construction administration of the addition to the Park/Golf Maintenance building.

**BACKGROUND:** The Park/Golf maintenance building was built in 2009 combining both Park and Golf maintenance operations. At that time, the building was a tremendous improvement from prior facilities. Over the past fifteen years, equipment has been added to both operations and the building now is not able to house all the equipment needed to perform maintenance duties. Staff have been storing equipment at other locations to keep equipment secure and out of the weather. However, inefficiencies have developed as this takes staff away from the areas they should be maintaining because of time being spent moving equipment. The new building addition will increase staff time spent on maintenance, especially the golf course staff. Once the addition is completed the old storage building in Lincoln Park would be removed to enhance the aesthetics of Lincoln Park.

Based on the information provided, multiple firms were contacted with two firms submitting proposals. Klinger & Associates, P.C. submitted the lowest and best proposal for the project.

**BUDGET IMPACT:** There are sufficient funds budgeted in the Parks Operation and Maintenance budget for this project.

**SUPPORTING DOCUMENTS:**

1. Proposals



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**PROPOSAL FOR:** City of Galesburg  
**REGARDING:** Parks Maintenance Building - Addition  
Galesburg, IL  
**DATE:** October 9, 2024

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### **PROJECT UNDERSTANDING**

The City of Galesburg (Client) has requested that Klingner & Associates, P.C. (Klingner) provide a proposal for Construction Documents for the building addition of the Parks Maintenance Building located at 3501 Lincoln Park Drive in Galesburg, IL. The following Scope of Services is for the addition to the existing building.

The existing building is a wood post frame building (144 feet long by 60 feet deep) that serves as a storage and maintenance building for the Parks and Recreation department's equipment. The existing building has an automatic sprinkler system as well as gas/oil separator that connects to existing sanitary sewer.

The Client would like to building an addition (40 feet by 60 feet) onto the existing east side of the building. The design intent for the addition will be to match the existing metal roof and wall panels. Overhead sectional doors (16 feet by 14 feet) will be placed at the north wall and south wall of the addition. An exterior man door will be placed in the addition area according to code requirements. Any other Client requested man doors can be added during design. The finish floor will be concrete slab on grade with no trench drain as the addition area will be used for storage only. It is our understanding that no maintenance or repairs to equipment will take place in the addition area nor any storage of gas/oil. The ceiling finish will be metal panel secured to the bottom of the wood trusses to match the same elevation as the existing building. The building addition will be sprinklered. The design intent for the mechanical system will be heat only. New motorized intake louvers will be included in the design as the existing intake louvers are on the existing east exterior wall and will be enclosed with the building addition.

We have excluded any scope for survey and civil/site design in conjunction with this project. Per correspondence with the Director of Community Development, the City of Galesburg is exempt from the site plan review process. A basic architectural site plan that shows building location and setbacks will be provided with the Construction Documents

Klingner's Scope of Services will be for architectural services and mechanical engineering, with the following phases: Construction Documents (CD), Bidding, and Construction Administration (CA). A full description of phases is included below.

The scope of services will be provided in accordance with the Klingner & Associates, P.C. attached General Terms and Conditions.

### **SCOPE OF SERVICES**

#### **I. ARCHITECTURE**

##### **i. Construction Documents (CD)**

The CDs will serve as the building permit, bid and construction set. Deliverables during this phase of work include:

1. Visit site to obtain field measurements and evaluation of building conditions.
2. Draft existing conditions in preparation for Construction Documents.



3. Coordination with mechanical engineer.
4. Prepare architectural building CDs including plans, elevations, details, and specifications as required for permit, bidding, and construction, including:
  - a. Foundation plan.
  - b. Floor plan.
  - c. Reflected Ceiling plan.
  - d. Roof Framing plan.
  - e. Roof plan.
  - f. Exterior elevations.
  - g. Sections.
  - h. Miscellaneous details.
  - i. Door and Frame schedule with associated details.
  - j. Window types.
5. Prepare specification documentation, including front end and technical specifications.
6. Submit ninety percent (90%) review plans to Client for approval.
7. Make reasonable final adjustments and submit one hundred percent (100%) plans for permit review.

## **ii. Bidding**

1. Prepare bid form.
2. Prepare the advertisement for bid.
3. Respond to bidder inquiries and issue addenda, if needed.
4. Attend bid opening and prepare bid tabulation and recommendation to the Client regarding the potential award of a contract.

## **iii. Construction Administration (CA)**

1. Draft AIA contract between Owner and Contractor (AIA A101).
2. Attend one (1) pre-construction meeting and provide minutes.
3. Review submittals (product data) and shop drawings.
4. Perform observation of construction on site via ten (10) periodic site visits.
5. Review all Pay Applications and Waivers of Lien.
6. Final inspection to complete punch list. Provide Certificate of Substantial Completion for start of one-year warranty period.

# **II. MECHANICAL ENGINEERING**

## **i. Construction Documents (CD)**

The CDs will serve as the building permit, bid and construction set. Deliverables during this phase of work include:

1. Site visit to review existing conditions and location connection points for power and sprinkler.
2. Fire sprinkler reference plan to show extension of existing dry system to cover the addition.
3. Relocate existing louvers from end wall to sidewall to allow addition.
4. Power plan to show 120V receptacles and power to overhead power operators.
5. Lighting plan to show fixture layout and switching.
6. Light fixture selection.
7. Provide Technical Specifications.



## **ii. Bidding**

1. Respond to bidder inquiries and issue addenda, if needed.

## **iii. Construction Administration (CA)**

1. Review submittals (product data) and shop drawings.
2. Address Requests for Information (RFIs)

## **III. CONSULTANT SERVICES**

Klingner does not anticipate the need to hire any subconsultants for this project. If agreements are requested to be held with a subconsultant and an agreement can be reached, Klingner will hold the subconsultant agreement for 1.10 times the cost of all subconsultant fees for the services being requested.

## **IV. SCHEDULE**

We plan to submit drawings and specifications for review at sixty percent (60%), ninety percent (90%), and one hundred percent (100%) complete. The proposed submittal dates will be coordinated with the Client at the time this agreement between Klingner and Client is fully executed.

## **V. COMPENSATION**

Compensation shall be based on a lump sum fee as per the following breakdown. Payments shall be made in accordance with the Klingner & Associates, P.C.'s General Terms and Conditions. These fees are generated in relation to the Scope of Services herein.

### **Lump Sum Fee:**

|                                    |                       |
|------------------------------------|-----------------------|
| Construction Documents             | \$20,000              |
| Bidding Phase                      | \$ 5,000              |
| <u>Construction Administration</u> | <u>\$10,000</u>       |
|                                    | <b>\$35,000 Total</b> |

## **VI. INFORMATION TO BE PROVIDE TO KLINGNER & ASSOCIATES, P.C.**

- i. Client input and timely approval of review documents to maintain schedule.

## **VII. REIMBURSABLE EXPENSES**

- i. Reimbursable expenses will be charged according to the attached "Reimbursable Expense Itemization". We do not anticipate any reimbursable expenses at this time.

## **VIII. AVAILABLE SERVICES**

- i. The following Available Services are not included in the above Scope of Services herein, but can be provided upon request and as mutually agreed upon.

1. Anything not specifically listed as included above.
2. Meetings or site visits other than those mentioned in the Scope of Services herein.
3. Construction material testing Services.
4. Special structural inspections.
5. Development of 3-D computer models for deliverables and use other than as a design tool during the design phase.
6. Design revisions or out of sequence work initiated by the Owner after approvals.

**IX. APPROVAL**

All work will be performed in accordance with the Klingner & Associates, P.C.'s General Terms and Conditions attached or as mutually modified. The return of a signed copy of this Agreement to Klingner will signify acceptance of this proposal and initiation of our services.

*Cody N. Basham*

\_\_\_\_\_  
**Cody N. Basham, AIA, CSI**  
Senior Architect  
Klingner & Associates, P.C.

\_\_\_\_\_  
October 9, 2024  
Date

\_\_\_\_\_  
**City of Galesburg**

\_\_\_\_\_  
Date



# GENERAL TERMS AND CONDITIONS

[Back to Agenda](#)

**DEFINITIONS:** The term Client shall be herein interpreted as the person, corporation, or public entity to which this contract is made. The term E/A/S is any division of Klingner & Associates, P.C. providing the professional Engineering, Architectural, or Surveying services.

**SCOPE OF SERVICES:** Services are limited to those specifically listed; they do not include others not set forth or not listed which are expressly excluded from the scope of the E/A/S's services unless separately provided in writing, including but not limited to special inspections and structural tests as defined in Sections 1701 through 1715 of the International Building Code (IBC). The E/A/S assumes no responsibility to perform or provide any services not specifically listed.

**STANDARD OF PRACTICE:** Services performed by the E/A/S under this agreement will be conducted in a manner consistent with that level of care and skill ordinarily exercised by members of the profession currently practicing in the same locality under similar conditions. No other representation, expressed or implied, and no warranty or guarantee is included or intended in this agreement, or in any report, opinion, document or otherwise.

**FIDUCIARY RESPONSIBILITY:** The Client confirms that neither the E/A/S nor any of the E/A/S's subconsultants or subcontractors has offered any fiduciary service to the Client and no fiduciary responsibility shall be owed to the Client by the E/A/S or any of the E/A/S's subconsultants or subcontractors as a consequence of the E/A/S's entering into this Agreement with the Client.

**CHANGED CONDITIONS:** This Agreement is based on conditions actually known by or disclosed to the E/A/S. If other conditions not originally known or disclosed become known or disclosed, the E/A/S may require a renegotiation of appropriate portions of this Agreement (e.g., compensation or scope of service).

**INFORMATION PROVIDED BY OTHERS:** The Client shall furnish and grant permission to use, at the Client's expense, all information, requirements, reports, data, surveys and instructions as defined in the Scope of Services of this Agreement. The E/A/S may use such information, requirements, reports, data, surveys and instructions in performing its services and is entitled to rely upon the accuracy and completeness thereof without independent verifications or investigation.

**UNAUTHORIZED CHANGES:** In the event the Client, the Client's contractors or subcontractors, or anyone for whom the Client is legally liable makes or permits to be made any changes to any reports, plans, specifications or other construction documents prepared by the E/A/S without obtaining the E/A/S's prior written consent, the Client shall assume full responsibility for the results or consequences of such changes. Therefore the Client waives any claim against the E/A/S and releases the E/A/S from any liability arising directly or indirectly from such unapproved changes whether or not known by the E/A/S.

**CHANGE ORDERS:** The Client agrees not to make any claim directly or indirectly against the E/A/S on the basis of professional negligence, breach of contract, or otherwise with respect to the costs of approved Covered Change Orders unless the costs of such approved Covered Change Orders exceed fifteen percent (15%) of Construction Cost, and then only for an amount in excess of such percentage. For purposes of this paragraph, the cost of Covered Change Orders will not include any costs that Client would have incurred if the Covered Change Order work had been included originally without any imprecision, incompleteness, error, omission, ambiguity, or inconsistency in the Contract Documents and without any other error or omission of the E/A/S related thereto.

**BETTERMENT:** If, due to the E/A/S's negligence, a required item or component of the Project is omitted from the E/A/S's construction documents, the E/A/S shall not be responsible for paying the cost required to add such item or component to the extent that such item or component would have been required and included in the original construction documents. In no event will the E/A/S be responsible for any cost or expense that provides betterment or upgrades or enhances the value of the Project.

**COMPENSATION METHODS:** The "Lump Sum" method includes compensation for the E/A/S's services and services of outside the E/A/S's, if any. Appropriate amounts will be incorporated in the Lump Sum to account for labor, overhead, profit and may or may not include Reimbursable Expenses. The "Standard Hourly Rate" method is an amount equal to the cumulative hours charged per each classification of employee, times a current Standard Hourly Rate (revised annually on July 1st) for each applicable billing classification for all services performed on a Specific Project, plus Reimbursable Expenses and outside the E/A/S charges, if any. The "Payroll Cost Times Multiplier" method is an amount equal to the cumulative hours charged per each classification of employee, times a specified multiplier of the employee's payroll cost. The "Payroll Cost" is defined as the salary and wage of an employee plus the cost of customary and statutory benefits including, but not necessarily limited to, social security contributions, unemployment, health, sick leave, vacation, workers' compensation, incentive and holiday pay applicable thereto. "Reimbursable Expenses" means the actual expenses incurred directly or indirectly in connection with the work including but not limited to the following: transportation and subsistence, telephone and media expenses, reproduction or printing, computer time, and outside the E/A/Ss.

**PAYMENT:** The E/A/S may invoice for its services and expenses monthly, based on the proportion of the actual work completed at the time of invoicing. Payment due in 15 days. Interest charged at 1% per month on accounts over 30 days. A 3.5% convenience fee will be charged for electronic payments. Please contact our office to pay electronically. Please return a copy of invoice with payment to assure proper credit. In addition, the Client agrees to pay attorney fees, cost and collection expenses if incurred by the E/A/S to obtain payment. If payment request is passed on to a collection agency, the Client agrees to pay the invoice amount and accrued interest, plus the fee of the collection agency. Any claim for payment will be brought in Adams County, Illinois.

**RISK ALLOCATION:** The E/A/S's liability to the Client for injury or damage to persons or property arising out of work performed for the Client and for which liability may be found to rest upon the E/A/S, other than for professional errors, omissions or negligence will be limited to the E/A/S's general liability insurance coverage of \$1,000,000.00.

**LIMITATION OF LIABILITY:** For any damage on account of professional errors, omissions or negligence will be limited to \$100,000.00 or the fee, whichever is less. In no event shall the E/A/S be liable for incidental or consequential damages. This provision is separable from the remainder of this agreement to the extent inconsistent with law.

**CONSTRUCTION CONTINGENCY:** Client recognizes and expects that certain Change Orders may be required to be issued as the result in whole or part of imprecision, incompleteness, errors, omissions, ambiguities, or inconsistencies in the Drawings, Specifications, and other design documentation furnished by the E/A/S or in the other professional services performed or furnished by the E/A/S under this Agreement ("Covered Change Orders"). Accordingly, Client agrees to budget a minimum of five percent (5%) of the total client's construction contractor's bid amount(s) for contingencies.

**DEFECTS IN SERVICE:** The Client shall immediately report to the E/A/S any defects or suspected defects in the E/A/S's services of which the Client becomes or should have become aware and allow the E/A/S to take measures to minimize the consequences of such a defect. Failure by the Client to notify the E/A/S shall relieve the E/A/S of the costs of remedying the defects claimed above the sum such remedy would have cost had prompt notification been given when such defects were or should have been first discovered.



**TIME OF COMPLETION:** The E/A/S will use its best efforts to complete the work by the date indicated in the schedule, but the E/A/S shall incur no liability due to any delay for any reason and the Client's obligation to pay fees and expenses shall not be affected by any delay. In addition, if any delay increases the cost or time required by the E/A/S to perform its services in an orderly, professional and efficient manner, the E/A/S shall be entitled to a reasonable and equitable adjustment in schedule and/or compensation.

**OWNERSHIP OF DRAWINGS AND ELECTRONIC INFORMATION:** Drawings, tracings, plats, specifications, CADD files, electronic information, and other products produced by the E/A/S may be used in connection with the Client's presently proposed project, but shall otherwise be the E/A/S's property and their use for any other project is not authorized. The Client agrees, to the fullest extent permitted by law, to hold harmless and indemnify the E/A/S from and against all claims, liabilities, losses, damages, and costs, including but not limited to attorney's fees, arising out of or in any way connected with modification, translation, misinterpretation, misuse, or reuse by the Client or others of the machine readable information and data or other electronic data which may be provided by the E/A/S under this Agreement. Contract Documents include both the sealed drawings and the electronic files. If there is a conflict between the two, the sealed drawings will govern.

**ACCEPTANCE PERIOD:** CADD files shall have an acceptance period of 90 days. During this time, the Client can examine the electronic files and verify their correctness. The E/A/S will remedy any errors discovered in the files during this period. Once the acceptance period ends, the Client has accepted the files and takes responsibility for their ongoing maintenance.

**OPINIONS OF PROBABLE COST:** In providing opinions of probable cost, the Client understands that the E/A/S has no control over contractor's costs or the price of contractor's labor, equipment or materials, or over the Contractor's method of pricing, and that the opinions of probable cost provided herein are to be made on the basis of the E/A/S's qualifications and experience. The E/A/S makes no warranty, expressed or implied, as to the accuracy of such opinions as compared to bid or actual costs.

**HAZARDOUS ENVIRONMENTAL CONDITIONS:** Unless expressly stated in writing, the E/A/S does not provide assessments of the existence or presence of any hazardous or other environmental conditions or environmental contaminants or materials ("Hazardous Environmental Conditions"). Client shall inform the E/A/S of any and all known Hazardous Environmental Conditions before services are provided involving or affecting them. If unknown Hazardous Environmental Conditions are encountered, the E/A/S will notify the Client and, as appropriate, government officials of them. The E/A/S may without liability or reduction or delay of compensation due suspend services on the affected portion of the project until Client takes appropriate action to abate, remediate, or remove the Hazardous Environmental Condition. The E/A/S shall not be considered an "arranger", "operator", "generator", "transporter", "owner," or "responsible party" of or with respect to contaminants, materials, or substances: assumes no liability for correction of any Hazardous Environmental Condition; and shall be entitled to payment or reimbursement of expenses, costs, or damages occasioned by undisclosed Hazardous Environmental Conditions.

**CONSTRUCTION SERVICES:** Should the Client provide construction observation or review with either the Client's representatives or a third party, the E/A/S's services under this Agreement will be considered to be completed upon completion and submittal of the Final Design or the services outlined in the Scope of Work. It is understood and agreed that if the E/A/S's Services under this Agreement do not include project observation, or review of the Contractor's performance, or other construction services, and that such services will be provided by the Client, then the Client assumes all responsibility for interpretation of the Contract Documents and for construction observation or review and waives any claims against the E/A/S that may be in any way connected thereto.

**AUTHORITY AND RESPONSIBILITY:** The E/A/S (1) does not guarantee the actual bids the Client will receive or the work of any Contractor or Subcontractor, (2) has no authority to stop work by any Contractor or Subcontractor, (3) has no supervision or control as to the work or persons doing the work, (4) does not have charge of the work, (5) is not responsible for safety in, on, or about the job site, and (6) does not have any control of the safety or adequacy of any equipment, building component, scaffolding, supports, forms or other work aids. The E/A/S neither guarantees the performance of any Contractor nor assumes responsibility for any Contractor's failure to finish and perform its work in accordance with the Contract Documents.

**TERMINATION:** This agreement may be terminated by either party on written notice. If terminated by either party (with or without cause), the Client agrees to pay for all services and reimburse all expenses performed or incurred to and including the date written notice of termination is received by either party.

**DISPUTE RESOLUTION:** Any claims or disputes made during design, construction or post-construction between the Client and the E/A/S shall be submitted to non-binding mediation. The Client and the E/A/S agree to include a similar mediation agreement with all Contractors, Subcontractors, Sub consultants, Suppliers and Fabricators, thereby providing for mediation as the primary method for dispute resolution between all parties.

**BINDING EFFECT:** This is the entire agreement. It may not be amended except in writing. It shall be binding on both the Client and the E/A/S and their legal representatives, executors, administrators, successors and assigns.

**INDEMNIFICATION:** The Client agrees, to the fullest extent permitted by law, to indemnify and hold harmless the E/A/S, his or her officers, directors, employees, agents and sub consultants from and against said damages, liabilities or costs, including reasonable attorneys' fees and defense costs, arising out of or in any way connected with the E/A/S's providing emergency services under this Agreement, excepting only those damages, liabilities or costs arising directly from the sole negligence or willful misconduct of the E/A/S.

**FAST TRACK/DESIGN-BUILD AND CONSTRUCTION:** In consideration of the benefits to the Client of employing the "fast track" process (in which some of the E/A/S's design services overlap the construction work and/or are out of sequence with the traditional project performance or delivery method), and in recognition of the inherent risks of fast tracking to the E/A/S which Client accepts, the Client waives all claims against the E/A/S for design changes and modification of portions of the services already constructed due to the Client's decision to employ the fast track process. The Client further agrees to compensate the E/A/S for all Additional Services required to modify, correct, or adjust the Construction Documents and coordinate them in order to meet the Client's Project requirements because of the Client's knowing decision to construct the Project in a fast track manner.

**RIGHT OF ENTRY:** Client shall provide for E/A/S's right to enter property owned by Client and/or others in order for E/A/S to fulfill the scope of service for this Project. Client understands that use of exploration equipment may unavoidably cause damage, the correction of which is not the responsibility of E/A/S.

**BURIED UTILITIES:** Client shall be responsible for designating the location of all utility lines and subterranean structures within the property lines of the Project. Client agrees to waive any claim against the E/A/S and to defend, indemnify and hold harmless for any claim or liability for injury or loss arising from the E/A/S or other persons encountering utilities or other manmade objects that were not called to the E/A/S's attention or which were not properly located on the plans furnished to the E/A/S. Client further agrees to compensate the E/A/S for any time or expenses incurred by the E/A/S in defense of any such claim, in accordance with the E/A/S's standard hourly per diem fee schedule and expense reimbursement policy.



# REIMBURSABLE EXPENSE ITEMIZATION

## EFFECTIVE JULY 1, 2024 THROUGH JUNE 30, 2025

Back to Agenda

### PRINTING

#### REPORTS, MANUALS, SPECIFICATIONS COPIES

|                                                  | <u>B &amp; W</u> | <u>Color</u> |
|--------------------------------------------------|------------------|--------------|
| 8 1/2" x 11", including Collating & Binding..... | \$ 0.18 Each     | \$ 0.52 Each |
| 8 1/2" x 14", including Collating & Binding..... | \$ 0.22 Each     | \$ 0.79 Each |
| 11" x 17", including Collating & Binding.....    | \$ 0.29 Each     | \$ 1.20 Each |

#### PLAN SHEETS (Based On Square Footage Of Media Used)

|             | <u>B &amp; W</u> | <u>Color</u> |
|-------------|------------------|--------------|
| Bond.....   | \$ 0.60/sq ft    | 2.10/sq ft   |
| Vellum..... | \$ 0.70/sq ft    | 2.50/sq ft   |
| Mylar.....  | \$ 0.85/sq ft    | 3.15/sq ft   |

### COMPUTER PLOTTING

Labor cost plus media (\$50.00 minimum charge for non-project related plotting)

### GENERAL ITEMS

|                                                        |                    |
|--------------------------------------------------------|--------------------|
| Mileage (may adjust due to fuel fluctuations) .....    | \$ 0.67 per mile   |
| Reproduction (i.e. Prints, Copies, Plans, etc).....    | At Cost + 15%      |
| Computer Aided Design/Drafting .....                   | \$ 18.75 per Hour  |
| Long Distance & Cell Calls, Subsistence & Lodging..... | At Cost            |
| Non-reusable Supplies .....                            | At Cost + 15%      |
| Boat.....                                              | \$ 328.00/Day      |
| ATV.....                                               | \$ 87.00/Day       |
| ATV-Truck.....                                         | \$ 130.00/Day      |
| Digital Copies – CD / Flash Drive.....                 | \$ 7.75 Ea + Labor |

### SURVEY ITEMS

|                                                      |               |
|------------------------------------------------------|---------------|
| Three Dimensional Scanning.....                      | \$240.00/Hour |
| Global Positioning & Robotic Survey Instrument ..... | \$34.00/Hour  |
| Drone (Imagery) .....                                | \$60.00/Hour  |
| Drone (Survey) .....                                 | \$310.00/Day  |
| Drone (Survey Software) .....                        | \$285.00/Day  |
| Wood Lath.....                                       | \$ 1.75 Each  |
| 2" x 2" or 1" x 2" Wood Hub .....                    | \$ 1.75 Each  |
| Wood Paddle Stake.....                               | \$ 2.25 Each  |
| Concrete Monument .....                              | \$74.00 Each  |
| Wire Flag Marker .....                               | \$ 0.30 Each  |
| Iron Pipe Marker .....                               | \$16.50 Each  |
| Rebar Pin Marker .....                               | \$ 4.25 Each  |
| Fence Post .....                                     | \$13.00 Each  |
| GPS Monuments .....                                  | At Cost       |
| Recorder, Filing Fees .....                          | At Cost       |

### ENVIRONMENTAL ITEMS

|                       |               |
|-----------------------|---------------|
| Peristaltic Pump..... | \$95.00/Day   |
| Bailer.....           | \$11.50 Each  |
| PID Meter.....        | \$100.00/Day  |
| pH Meter.....         | \$12.60/Day   |
| Geoprobe .....        | \$105.00/Hour |
| Bentonite.....        | \$21.00/Bag   |
| Sand.....             | \$13.50/Bag   |

### TESTING SERVICES

|                                                                                       |                      |
|---------------------------------------------------------------------------------------|----------------------|
| Concrete Slump and Air Tests (ASTM C143 and ASTM C231) .....                          | At Labor             |
| Concrete Cylinder Molds.....                                                          | \$4.20 Each          |
| Concrete Cylinder Tests (ASTM C39, ASTM C617, and ASTM C31) .....                     | \$26.00/Test + Labor |
| Concrete Cylinder Tests (ASTM C39, ASTM C617, and ASTM C31) .....                     | \$18.00 Each + Labor |
| Moisture Density (Standard ASTM D698) .....                                           | \$268.00 Each        |
| Atterberg Limits: (Plastic Limit, Liquid Limit & Plasticity Index - ASTM D4318) ..... | \$105.00 Each        |
| Nuclear Density Tests in-Place (ASTM D2922, ASTM D2950, and ASTM D3017) .....         | \$22.00 Each + Labor |

### ADDITIONAL SERVICES

|                             |            |
|-----------------------------|------------|
| Specialty Consultants ..... | Cost + 15% |
| Laboratory Analysis .....   | Cost + 15% |
| Aerial Photography .....    | Cost + 15% |
| Custom Reproductions .....  | Cost + 15% |

Reimb Exp effective 07-01-24  
Per diem



August 10, 2024

Mr. Don Miles  
Director Galesburg Parks and Recreation  
55 W. Tompkins St.  
Galesburg, IL 61401

Re: Bunker Links Maintenance building addition

Dear Mr. Miles,

This letter is in response to your request for a proposal regarding architectural and limited engineering support for the project listed above in Galesburg, IL. Please review the information below at your convenience and let us know if you have any questions or need any additional clarification. Our proposal is based on the described scopes of work below:

**1. Bunker Links Maintenance Building addition**

Scope of Work:

- Kickoff meeting with review of the facility with the Owner's representatives.
- Prepare Schematic and Permit set of documents including: demolition plans, life safety plan, floor plans, reflected ceiling plans, exterior elevations and details. Autocad drawings will be prepared based upon the existing documents provided by the owner. Structural design will be the responsibility of the wood building manufacturer.
- Prepare applicable specification sections to be included in permit and bid documentation.
- Provide meeting attendance at design development and construction document design phase review.
- Mechanical (ventilation only), Electrical, and Fire Protection Design.
- Bidding Support including: responding to all contractor questions and applicable Addenda.
- Construction Administration including: Reviewing architectural portion of payment applications, RFI responses, monthly on-site construction meetings totaling no more than a preconstruction plus 4, (1) preliminary punch list, (1) final punch list visit. More frequent visits as requested can be provided for Additional Services.
- Work will commence in late October/ early November and be bid in Early 2025

Project Exclusions:

- Site work and civil engineering.
- Direct reimbursable expenses like mileage and printing costs is not included in our fee and will be billed directly to the owner.
- Structural engineering will be provided by others.
- Any work related to asbestos or asbestos-containing materials other than notification to the Owner of any materials or conditions that in our professional opinion warrant additional attention from an environmental / abatement specialist.
- Building Permit Application.
- Post bid value engineering and drawing update will be considered Additional Services and be billed at hourly rates provided.

Project Exclusions:

- Any work related to asbestos or asbestos-containing materials other than notification to the Owner of any materials or conditions that in our professional opinion warrant additional attention from an environmental / abatement specialist.
- Direct reimbursable expenses like mileage and printing costs is not included in our fee and will be billed directly to the owner.
- Building Permit Application.
- Post Bid value engineering and drawing update will be considered Additional Services and be billed at hourly rates provided.

Design Stage

- Schematic Design (15%)
- Design Development (25%)
- Permit Documents (35%)
- Bidding (5%)
- Construction Administration (20%)

Deliverable

- Kickoff to establish extent of work
- Preliminary drawings
- 50% Set for Review
- 90% Set for Review
- 100% CD Set and Specification Sections for Permit
- Answer Contractor Questions
- 4 Construction Site visits, RFIs, Punch lists

Upon an executed agreement and agreed-upon schedule, the project design will evolve through various stages with specific deliverables, providing opportunities to re-evaluate the design at important intervals. Billing will take place at the end of each Design Stage. Based on factors such as the size of the existing facility the scopes indicated above, we would propose the following lump sum fees:

**Bunker Links Maintenance Building Addition: \$45,000**

If the above scope of work and fee are acceptable, please sign a copy of this letter and return it to our office to serve as a letter of agreement for the project. Again, thank you for the opportunity to provide a proposal and please do not hesitate to contact us if you have any questions or require additional information. An AIA contract will follow upon approval of this letter.

Regards,



Wil Helmick AIA

Partner

PCM + Design Architects

905 W. Main Street, Suite 300

Peoria, IL 61606

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Don Miles

Director Galesburg Parks and Recreation

55 W. Tompkins St.

Galesburg, IL 61401

24-4076

**COUNCIL LETTER  
CITY OF GALESBURG  
NOVEMBER 4, 2024**

**AGENDA ITEM:** Purchase of Insurance Coverage for City Liability / Property / Vehicles

**SUMMARY RECOMMENDATION:** The City Manager and Risk Manager recommend the City Council authorize the purchase of insurance policies from the Illinois Municipal League Risk Management Association (RMA).

**BACKGROUND:** In April of 2021, the city entered into an agreement with RMA to place certain coverages of insurance with their association. We have presented several claims in the years since, received excellent service, and have received favorable renewals. RMA also provides safety programs and training at no additional cost.

For consideration of the Council is the policy renewal of the coverages to be purchased by the city for the period 1/1/2025 - 12/31/2025. Coverages include general liability, property damage for buildings & contents scheduled at over \$132 million, automobile liability & physical damage for the fire & police departments and transit vehicles, public official bonds, and law enforcement liability.

The policy has a deductible of \$10,000 per occurrence for most lines of coverage and would become effective January 1, 2025, with an annual premium of \$474,081.00. This is an increase of approximately 2.5%, which is under the projected and budgeted amount for plan year 2025. If the premium is paid on or before November 15th, we will receive a 1% early payment discount, reducing the annual cost being approved to \$469,340.19. The invoice also includes the \$2,000 annual membership fee budgeted by the city clerk in line item 105-55000.

**BUDGET IMPACT:** Sufficient funding is budgeted in the Risk Fund for this purchase.

**SUPPORTING DOCUMENTS:**

1. RMA Invoice



Illinois Municipal League



# INVOICE

PO Box 5180, Springfield, IL 62705-5180 | Ph: (217) 525-1220 | Fax: (217) 525-7438

Please return this form with payment  
after completing the information  
on the reverse side.

Date: October 1, 2024

Member: City of Galesburg

Account #: 0207

Indicate Payment Option (from list below): \_\_\_\_\_

Amount Enclosed: \$ \_\_\_\_\_

**MAKE CHECK PAYABLE TO RMA**

## BILLING DETAIL

### 2025 IML RISK MANAGEMENT ASSOCIATION ANNUAL CONTRIBUTION

|                                                  |                  |
|--------------------------------------------------|------------------|
| Work Comp                                        | \$ 0             |
| Auto Liability & Comprehensive General Liability | \$289,971        |
| Portable Equipment                               | \$2,748          |
| Auto Physical Damage                             | \$21,427         |
| Property                                         | \$159,935        |
|                                                  | <u>\$474,081</u> |
| 2025 ILLINOIS MUNICIPAL LEAGUE MEMBERSHIP DUES*  | \$2,000          |

### INVOICE TOTAL

**\$476,081**

PLEASE CHOOSE ONE OF THE FOLLOWING  
PAYMENT OPTIONS and enter it in the space  
provided above:

#### OPTION #1 – Pay Full Amount

|                                |                     |
|--------------------------------|---------------------|
| Contribution Amount            | \$474,081.00        |
| Minus 1% Savings               | \$4,740.81          |
|                                | <u>\$469,340.19</u> |
| Illinois Municipal League Dues | \$2,000.00          |
| <b>Total due by 11/15/24</b>   | <b>\$471,340.19</b> |

#### OPTION #2 - Pay Full Amount

|                                |                     |
|--------------------------------|---------------------|
| Contribution Amount            | \$474,081.00        |
| Illinois Municipal League Dues | \$2,000.00          |
| <b>Total due by 12/13/24</b>   | <b>\$476,081.00</b> |

#### OPTION #3 - Pay in two installments Includes 1% installment fee

|                                |                        |
|--------------------------------|------------------------|
| Contribution Amount            | \$474,081.00           |
| Plus 1% fee                    | \$4,740.81             |
|                                | <u>\$478,821.81</u>    |
| Illinois Municipal League Dues | \$2,000.00             |
|                                | <u>\$480,821.81</u>    |
| <b>\$240,410.91</b>            | <b>Due by 12/13/24</b> |
| <b>\$240,410.90</b>            | <b>Due by 5/16/25</b>  |

*\*Membership with the Illinois Municipal League (IML) is a requirement to remain a member of the IML Risk Management Association.*

On behalf of the municipality named above ("Member"), I hereby warrant that I have the authority to sign this agreement on the Member's behalf. (If choosing the installment option, I acknowledge and understand that it is afforded only as a benefit for budgeting purposes and is not meant to allow for mid-term withdrawal.) I acknowledge and understand that Article 5 of the Intergovernmental Cooperation Contract ("Contract") prohibits termination of the Intergovernmental Cooperation Contract no less than 120 days prior to the first day of January of any given year. Per Article 5, I warrant that the Member will adhere to the Contract and pay all contributions when due.

**Municipal Official (please sign):**

\_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

TOWN OF THE CITY OF GALESBURG

Date: November 4, 2024

Agenda Number: 24-9023

|                               |                        |
|-------------------------------|------------------------|
| TOWN FUND                     | <u>\$951.22</u>        |
| GENERAL ASSISTANCE FUND       | <u>\$9,667.05</u>      |
| IMRF FUND                     | <u></u>                |
| SOCIAL SECURITY/MEDICARE FUND | <u></u>                |
| LIABILITY FUND                | <u></u>                |
| AUDIT FUND                    | <u></u>                |
| <br>TOTAL                     | <br><u>\$10,618.27</u> |



**TOWN OF THE CITY OF GALESBURG - GA**  
**General Assistance Payment Due Report**  
**Oct 15 2024 - Oct 28 2024**

| Type            | Name                        | Num    | Date       | Memo                                                                               | Amount   |
|-----------------|-----------------------------|--------|------------|------------------------------------------------------------------------------------|----------|
| Oct 15 - 28, 24 |                             |        |            |                                                                                    |          |
| Bill            | Hy- Vee National Blvd #1... | G17662 | 10/17/2024 |  | 99.72    |
| Bill            | Hy- Vee National Blvd #1... | G1772  | 10/17/2024 |                                                                                    | 92.16    |
| Bill            | Hy- Vee National Blvd #1... | G17720 | 10/17/2024 |                                                                                    | 75.00    |
| Bill            | Hy-Vee Main St # 1216       | G17800 | 10/16/2024 |                                                                                    | 99.56    |
| Bill            | Hy-Vee Main St # 1216       | G17797 | 10/16/2024 |                                                                                    | 49.22    |
| Bill            | Hy-Vee Main St # 1216       | G17788 | 10/16/2024 |                                                                                    | 97.94    |
| Bill            | Salvation Army Thrift Store | G1778  | 10/16/2024 |                                                                                    | 48.90    |
| Bill            | Salvation Army Thrift Store | G17745 | 10/16/2024 |                                                                                    | 98.85    |
| Bill            | Salvation Army Thrift Store | G17722 | 10/16/2024 |                                                                                    | 72.34    |
| Bill            | Salvation Army Thrift Store | G17666 | 10/16/2024 |                                                                                    | 71.87    |
| Bill            | Salvation Army Thrift Store | G17668 | 10/16/2024 |                                                                                    | 98.34    |
| Bill            | Salvation Army Thrift Store | G17554 | 10/16/2024 |                                                                                    | 20.94    |
| Bill            | Salvation Army Thrift Store | G17633 | 10/16/2024 |                                                                                    | 49.42    |
| Bill            | Shoe Sensation              | G17756 | 10/22/2024 |                                                                                    | 71.89    |
| Bill            | Shoe Sensation              | G17787 | 10/22/2024 |                                                                                    | 152.98   |
| Bill            | Shoe Sensation              | G17764 | 10/22/2024 |                                                                                    | 95.78    |
| Bill            | Shoe Sensation              | G17780 | 10/22/2024 |                                                                                    | 94.48    |
| Bill            | Shoe Sensation              | G17824 | 10/22/2024 |                                                                                    | 89.89    |
| Bill            | Shoe Sensation              | G17688 | 10/22/2024 |                                                                                    | 71.48    |
| Bill            | Shoe Sensation              | G17746 | 10/22/2024 |                                                                                    | 62.98    |
| Oct 15 - 28, 24 |                             |        |            |                                                                                    | 1,613.74 |

**TOWN of the City of Galesburg - TOWN**  
**Advance Pay Vendor Summary by Month**  
October 15 - 28, 2024

---

|                        | TOTAL         |
|------------------------|---------------|
| CityGalesburg EXPENSES | 101.36        |
| Expense Cabrera        | 680.32        |
| NCPERS                 | 80.00         |
| OSI                    | 89.54         |
| <b>TOTAL</b>           | <b>951.22</b> |

2:06 PM

10/28/24

**TOWN of the City of Galesburg - TOWN**  
**Transaction List by Vendor**  
**October 15 - 28, 2024**

| Type                          | Date       | Num     | Memo             | Account                | Clr | Split              | Debit | Credit |
|-------------------------------|------------|---------|------------------|------------------------|-----|--------------------|-------|--------|
| <b>CityGalesburg EXPENSES</b> |            |         |                  |                        |     |                    |       |        |
| Bill                          | 10/15/2024 | 0548549 | Account 0024...  | 201 - Accounts Paya... |     | 420 - Town Hall    |       | 101.36 |
| Bill Pmt -Check               | 10/23/2024 | 9070    | Account 0024...  | 106 - Cash - CBI F&... |     | 201 - Accounts...  |       | 101.36 |
| <b>Expense Cabrera</b>        |            |         |                  |                        |     |                    |       |        |
| Check                         | 10/22/2024 | 9088    | Continuing Ed... | 106 - Cash - CBI F&... |     | -SPLIT-            |       | 680.32 |
| <b>NCPERS</b>                 |            |         |                  |                        |     |                    |       |        |
| Check                         | 10/15/2024 | 9087    | 2516112024 ...   | 106 - Cash - CBI F&... |     | 464 - Other Ins... |       | 80.00  |
| <b>OSI</b>                    |            |         |                  |                        |     |                    |       |        |
| Check                         | 10/22/2024 | 9089    | 10121 Asses...   | 106 - Cash - CBI F&... |     | 438 - Office Su... |       | 20.83  |
| Check                         | 10/22/2024 | 9090    | 10121 Asses...   | 108 - Cash - CBI F&... |     | -SPLIT-            |       | 68.71  |

3:37 PM

10/28/24

Cash Basis

**TOWN OF THE CITY OF GALESBURG - GA**  
**General Assistance Advance Payment Report**  
**October 15 2024 - Oct 28 2024**

| Date                                         | Num   | Name                           | Memo | Paid Amount      |
|----------------------------------------------|-------|--------------------------------|------|------------------|
| <b>Expense</b>                               |       |                                |      |                  |
| <b>601 - Gen Assistance - Food</b>           |       |                                |      |                  |
| 10/17/2024                                   | 25338 | LL Wilcox Properties           |      | 400.00           |
| Total 601 - Gen Assistance - Food            |       |                                |      | 400.00           |
| <b>602 - Gen Assistance - Rent</b>           |       |                                |      |                  |
| 10/15/2024                                   | 25318 | LL KCHA                        |      | 48.00            |
| 10/15/2024                                   | 25319 | LL KCHA                        |      | 20.00            |
| 10/16/2024                                   | 25322 | LL Finzel, Paul                |      | 425.00           |
| 10/16/2024                                   | 25324 | LL Walter, Lyman               |      | 425.00           |
| 10/23/2024                                   | 25347 | LL Vanguard Properties, LLC    |      | 1,000.00         |
| 10/23/2024                                   | 25352 | LL Finzel, Paul                |      | 425.00           |
| 10/23/2024                                   | 25354 | LL KCHA                        |      | 280.00           |
| Total 602 - Gen Assistance - Rent            |       |                                |      | 2,623.00         |
| <b>603 - Gen Assistance - Utilities</b>      |       |                                |      |                  |
| 10/15/2024                                   | 25316 | AMEREN ILLINOIS                |      | 119.11           |
| Total 603 - Gen Assistance - Utilities       |       |                                |      | 119.11           |
| <b>605 - Gen Assistance - P &amp; H</b>      |       |                                |      |                  |
| 10/16/2024                                   | 25330 | Purple Hangar                  |      | 49.75            |
| Total 605 - Gen Assistance - P & H           |       |                                |      | 49.75            |
| <b>612 - Gen Assistance - Misc/Lndry/Tra</b> |       |                                |      |                  |
| 10/15/2024                                   | 25317 | Oakbrook Corp/Mary Allen ...   |      | 12.00            |
| 10/23/2024                                   | 25353 | LL KCHA Laundry                |      | 19.50            |
| Total 612 - Gen Assistance - Misc/Lndry/Tra  |       |                                |      | 31.50            |
| <b>613 - Emergency Assistance - Rent</b>     |       |                                |      |                  |
| 10/15/2024                                   | 25321 | LL Bridlecreek / Rural Rentals |      | 1,000.00         |
| 10/16/2024                                   | 25325 | LL Shannon Jennifer            |      | 980.00           |
| 10/16/2024                                   | 25326 | LL Sallee, Rebecca             |      | 450.00           |
| Total 613 - Emergency Assistance - Rent      |       |                                |      | 2,430.00         |
| <b>614 - Emergency Assistance - Utility</b>  |       |                                |      |                  |
| 10/15/2024                                   | 25320 | AMEREN PLEDGE                  |      | 648.53           |
| 10/16/2024                                   | 25323 | AMEREN PLEDGE                  |      | 96.35            |
| 10/22/2024                                   | 25344 | City WATER Galesburg           |      | 223.83           |
| 10/22/2024                                   | 25345 | City WATER Galesburg           |      | 298.15           |
| 10/23/2024                                   | 25348 | City WATER Galesburg           |      | 236.13           |
| 10/23/2024                                   | 25349 | City WATER Galesburg           |      | 353.65           |
| 10/23/2024                                   | 25351 | City WATER Galesburg           |      | 543.31           |
| Total 614 - Emergency Assistance - Utility   |       |                                |      | 2,399.95         |
| Total Expense                                |       |                                |      | 8,053.31         |
| Net Income                                   |       |                                |      | <u>-8,053.31</u> |

**ORDINANCE NO.** \_\_\_\_\_

An ordinance appropriating for all town purposes for Township, Knox County, Illinois, for the fiscal year beginning January 1, 2025, and ending December 31, 2025.

**BE IT ORDAINED** by the Board of Trustees of the Town of the City of Galesburg Township, Knox County, Illinois.

**SECTION 1:** That the amounts hereinafter set forth, or so much thereof as may be authorized by law, and as may be needed or deemed necessary to defray all expenses and liabilities of the Town of the City of Galesburg Township, be and the same are hereby appropriated for the town purposes of the Town of the City of Galesburg Township, Knox County, Illinois, as hereinafter specified for the fiscal year beginning January 1, 2025, and ending December 31, 2025.

**SECTION 2:** That the following budget containing an estimate of revenues and expenditures is hereby adopted for the following funds,

|                |                                 |  |
|----------------|---------------------------------|--|
| Town Fund      | General Assistance Fund         |  |
| IMRF Fund      | Social Security & Medicare Fund |  |
| Liability Fund | Audit Fund                      |  |

|                                   |  |              |                       |
|-----------------------------------|--|--------------|-----------------------|
| <b>1. General Town Fund</b>       |  |              |                       |
| <b>Beginning Balance 1/1/2025</b> |  |              | <b>\$746,286.00</b>   |
|                                   |  |              |                       |
| <b>Revenues</b>                   |  |              |                       |
| Property Tax                      |  | \$265,526.91 |                       |
| Replacement Tax                   |  | \$109,309.32 |                       |
| Interest Income                   |  | \$41,043.00  |                       |
| <b>Total Revenues</b>             |  |              | <b>\$415,879.23</b>   |
| <b>Total Funds Available</b>      |  |              | <b>\$1,162,165.23</b> |
|                                   |  |              |                       |
| <b>Expenditures</b>               |  |              |                       |
| Administration                    |  | \$289,480.00 |                       |
| Assessor                          |  | \$267,300.00 |                       |
| <b>Total Expenditures</b>         |  |              | <b>\$556,780.00</b>   |
| <b>Ending Balance 12/31/2025</b>  |  |              | <b>\$605,385.23</b>   |
|                                   |  |              |                       |
|                                   |  |              |                       |
| <b>1.11 Administration</b>        |  |              |                       |
| <b>Personnel</b>                  |  |              |                       |

|                                      |  |              |                     |
|--------------------------------------|--|--------------|---------------------|
| Salaries                             |  | \$117,600.00 |                     |
| Group Insurance                      |  | \$95,000.00  |                     |
| <b>Total</b>                         |  |              | <b>\$212,600.00</b> |
|                                      |  |              |                     |
| <b>Contractual Services</b>          |  |              |                     |
| Legal & Professional Service         |  | \$7,000.00   |                     |
| Travel Expenses - Other              |  | \$1,000.00   |                     |
| <b>Total</b>                         |  |              | <b>\$8,000.00</b>   |
|                                      |  |              |                     |
| <b>Commodities</b>                   |  |              |                     |
| Office Supplies/Postage/Publications |  |              |                     |
| Operating Supplies                   |  |              |                     |
| <b>Total</b>                         |  |              |                     |
|                                      |  |              |                     |
| <b>Other Expenditures</b>            |  |              |                     |
| Building - Maintenance               |  | \$20,000.00  |                     |
| Town Hall                            |  | \$20,000.00  |                     |
| Miscellaneous Expense                |  | \$1,000.00   |                     |
| Contingencies                        |  | \$10,000.00  |                     |
| Capital Outlay - Equipment           |  | \$10,000.00  |                     |
| Maintenance Agreement                |  | \$7,000.00   |                     |
| Bonds                                |  | \$1,000.00   |                     |
| Bank Service Fees                    |  | \$1,000.00   |                     |
| <b>Total</b>                         |  |              | <b>\$70,000.00</b>  |
| <b>Total Administration</b>          |  |              | <b>\$290,600.00</b> |
|                                      |  |              |                     |
| <b>1-12 Assessor</b>                 |  |              |                     |
| <b>Personnel</b>                     |  |              |                     |
| Salaries                             |  | \$205,000.00 |                     |
| <b>Total</b>                         |  |              | <b>\$205,000.00</b> |
|                                      |  |              |                     |
| <b>Contractual Services</b>          |  |              |                     |
| Maintenance Agreements               |  | \$4,000.00   |                     |
| Maintenance Service - Vehicle        |  | \$3,500.00   |                     |
| Travel & Training - Assessor         |  | \$6,000.00   |                     |
| Travel & Training - Office           |  | \$6,500.00   |                     |
| Legal & Professional                 |  | \$20,000.00  |                     |
| <b>Total</b>                         |  |              | <b>\$40,000.00</b>  |
|                                      |  |              |                     |
| <b>Commodities</b>                   |  |              |                     |



|                                   |  |             |                     |
|-----------------------------------|--|-------------|---------------------|
| Office Supplies & Postage         |  | \$6,000.00  |                     |
| <b>Total</b>                      |  |             | <b>\$6,000.00</b>   |
|                                   |  |             |                     |
| <b>Capital Outlay</b>             |  |             |                     |
| Equipment                         |  | \$10,000.00 |                     |
|                                   |  |             |                     |
| <b>Total</b>                      |  |             | <b>\$10,000.00</b>  |
|                                   |  |             |                     |
| <b>Other Expenditures</b>         |  |             |                     |
| Miscellaneous Expense             |  | \$1,000.00  |                     |
| Contingencies                     |  | \$10,000.00 |                     |
| Other Post Employment Benefits    |  | \$300.00    |                     |
| <b>Total</b>                      |  |             | <b>\$11,300.00</b>  |
| <b>Total Assessor</b>             |  |             | <b>\$272,300.00</b> |
| <b>Total Town Fund</b>            |  |             | <b>\$562,900.00</b> |
|                                   |  |             |                     |
| <b>11 Audit Fund</b>              |  |             |                     |
| <b>Beginning Balance 1/1/2025</b> |  |             | <b>\$59,154.00</b>  |
|                                   |  |             |                     |
| <b>Revenues:</b>                  |  |             |                     |
| Property Tax                      |  | \$25,903.07 |                     |
| Interest Income                   |  | \$1,076.00  |                     |
| <b>Total Revenues</b>             |  |             | <b>\$26,979.07</b>  |
| <b>Total Funds Available</b>      |  |             | <b>\$86,133.07</b>  |
|                                   |  |             |                     |
| <b>Contractual Services</b>       |  |             |                     |
| Accounting Service                |  | \$19,000.00 |                     |
| Office Supplies                   |  | \$0.00      |                     |
| <b>Total Expenditures</b>         |  |             | <b>\$19,000.00</b>  |
| <b>Ending Balance 12/31/2025</b>  |  |             | <b>\$67,133.07</b>  |
|                                   |  |             |                     |
| <b>12 Liability Fund</b>          |  |             |                     |
| <b>Beginning Balance 1/1/2025</b> |  |             | <b>\$26,360.00</b>  |
|                                   |  |             |                     |
| <b>Revenues:</b>                  |  |             |                     |
| Property Tax                      |  | \$7,570.02  |                     |
| Interest Income                   |  | \$1,272.00  |                     |
| <b>Total Revenues</b>             |  |             | <b>\$8,842.02</b>   |
| <b>Total Funds Available</b>      |  |             | <b>\$35,202.02</b>  |
|                                   |  |             |                     |

|                                           |  |             |                     |
|-------------------------------------------|--|-------------|---------------------|
| <b>Expenditures</b>                       |  |             |                     |
| Insurance                                 |  | \$10,000.00 |                     |
| Worker's Compensation                     |  | \$1,400.00  |                     |
| Unemployment Taxes                        |  | \$1,800.00  |                     |
| Office Supplies                           |  | \$0.00      |                     |
|                                           |  |             |                     |
| <b>Contractual Services</b>               |  |             |                     |
| Liability Insurance                       |  |             |                     |
| General Insurance                         |  |             |                     |
| Risk Management                           |  |             |                     |
| <b>Total Expenditures</b>                 |  |             | <b>\$13,200.00</b>  |
| <b>Ending Balance 12/31/2025</b>          |  |             | <b>\$22,002.02</b>  |
|                                           |  |             |                     |
|                                           |  |             |                     |
| <b>Illinois Municipal Retirement Fund</b> |  |             |                     |
| <b>Beginning Balance 1/1/2025</b>         |  |             | <b>\$92,064.00</b>  |
|                                           |  |             |                     |
| <b>Revenues</b>                           |  |             |                     |
| Property Tax                              |  | \$34,000.00 |                     |
| Replacement Tax                           |  |             |                     |
| Interest Income                           |  | \$4,794.00  |                     |
| <b>Total Revenues:</b>                    |  |             | <b>\$38,794.00</b>  |
| <b>Total Funds Available</b>              |  |             | <b>\$130,858.00</b> |
|                                           |  |             |                     |
| <b>Expenditures</b>                       |  |             |                     |
| Personnel                                 |  |             |                     |
| Retirement Contribution                   |  | \$36,000.00 |                     |
| Office Supplies                           |  |             |                     |
| <b>Total Expenditures</b>                 |  |             | <b>\$36,000.00</b>  |
| <b>Ending Balance 12/31/2025</b>          |  |             | <b>\$94,858.00</b>  |
|                                           |  |             |                     |
|                                           |  |             |                     |
| <b>Social Security/Medicare Fund</b>      |  |             |                     |
| <b>Beginning Balance 1/1/2025</b>         |  |             | <b>\$71,949.00</b>  |
|                                           |  |             |                     |
| <b>Revenues</b>                           |  |             |                     |
| Property Tax                              |  | \$34,000.00 |                     |
| Replacement Tax                           |  |             |                     |
| Interest Income                           |  | \$3,359.00  |                     |
| <b>Total Revenues</b>                     |  |             | <b>\$37,359.00</b>  |

|                                   |  |              |                     |
|-----------------------------------|--|--------------|---------------------|
| <b>Total Funds Available</b>      |  |              | <b>\$109,308.00</b> |
|                                   |  |              |                     |
| <b>Expenditures</b>               |  |              |                     |
| Personnel                         |  |              |                     |
| Social Security/Medicare          |  | \$36,000.00  |                     |
| Office Supplies                   |  | \$0.00       |                     |
| <b>Total Expenditures</b>         |  |              | <b>\$36,000.00</b>  |
| <b>Ending Balance 12/31/2025</b>  |  |              | <b>\$73,308.00</b>  |
|                                   |  |              |                     |
|                                   |  |              |                     |
| <b>General Assistance Fund</b>    |  |              |                     |
| <b>Beginning Balance 1/1/2025</b> |  |              | <b>\$640,376.00</b> |
|                                   |  |              |                     |
| <b>Revenues</b>                   |  |              |                     |
| Property Tax                      |  | \$164,000.00 |                     |
| Interest Income                   |  | \$28,234.00  |                     |
| Other Townships                   |  | \$25,500.00  |                     |
| <b>Total Revenues</b>             |  |              | <b>\$217,734.00</b> |
| <b>Total Funds Available</b>      |  |              | <b>\$858,110.00</b> |
|                                   |  |              |                     |
| <b>Expenditures</b>               |  |              |                     |
| 15.11 Administration              |  | \$158,188.00 |                     |
| 15.31 Home Relief                 |  | \$282,000.00 |                     |
| <b>Total Expenditures</b>         |  |              | <b>\$440,188.00</b> |
| <b>Ending Balance 12/31/2025</b>  |  |              | <b>\$417,922.00</b> |
|                                   |  |              |                     |
| <b>15.11 Administration</b>       |  |              |                     |
| <b>Personnel</b>                  |  |              |                     |
| Salaries                          |  | \$133,000.00 |                     |
| Health Insurance                  |  |              |                     |
| <b>Total Expenditures</b>         |  |              | <b>\$133,000.00</b> |
|                                   |  |              |                     |
| <b>Contractual Services</b>       |  |              |                     |
| Legal & Bonds                     |  | \$200.00     |                     |
| Training & Travel - Office Staff  |  | \$2,000.00   |                     |
|                                   |  |              |                     |
| <b>Total Expenditures</b>         |  |              | <b>\$2,200.00</b>   |
|                                   |  |              |                     |
| <b>Commodities</b>                |  |              |                     |
| Maintenance Supplies - Equipment  |  | \$0.00       |                     |

|                                     |  |             |                     |
|-------------------------------------|--|-------------|---------------------|
| Maintenance Agreements              |  | \$7,000.00  |                     |
| Office Supplies & Service           |  | \$4,000.00  |                     |
| <b>Total Expenditures</b>           |  |             | <b>\$11,000.00</b>  |
|                                     |  |             |                     |
| <b>Capital Outlay</b>               |  |             |                     |
| Equipment                           |  | \$10,000.00 |                     |
| <b>Total Expenditures</b>           |  |             | <b>\$10,000.00</b>  |
|                                     |  |             |                     |
| <b>Other Expenditures</b>           |  |             |                     |
| Miscellaneous Expense               |  | \$1,500.00  |                     |
| Contingencies                       |  | \$5,000.00  |                     |
| Bank & Service Fees                 |  |             |                     |
| Other Post Employment Benefits      |  | \$125.00    |                     |
| <b>Total Expenditures</b>           |  |             | <b>\$6,625.00</b>   |
| <b>Total Administration</b>         |  |             | <b>\$162,825.00</b> |
|                                     |  |             |                     |
| <b>15.31 Home Assistance</b>        |  |             |                     |
| <b>Contractual Services</b>         |  |             |                     |
| Medical and Dental Services         |  | \$10,000.00 |                     |
| Shelter                             |  | \$55,000.00 |                     |
| Utilities                           |  | \$20,000.00 |                     |
| Funeral & Burial Service            |  | \$5,000.00  |                     |
| Ambulance                           |  | \$1,000.00  |                     |
| <b>Total Expenditures</b>           |  |             | <b>\$91,000.00</b>  |
|                                     |  |             |                     |
| <b>Commodities</b>                  |  |             |                     |
| Food                                |  | \$30,000.00 |                     |
| Personal/Household Needs/Clothing   |  | \$20,000.00 |                     |
| Transients                          |  | \$3,000.00  |                     |
| Client Misc./Transportation/Laundry |  | \$4,000.00  |                     |
| <b>Total Expenditures</b>           |  |             | <b>\$57,000.00</b>  |
|                                     |  |             |                     |
| <b>Other Expenditures</b>           |  |             |                     |
| Hygeine Pantry/Bus Program & Passes |  | \$10,000.00 |                     |
| Emergency Assistance - Misc.        |  | \$4,000.00  |                     |
| Emergency Assistance - Rent         |  | \$50,000.00 |                     |
| Emergency Assistance - Utilities    |  | \$55,000.00 |                     |
|                                     |  |             |                     |
|                                     |  |             | <b>\$119,000.00</b> |
|                                     |  |             |                     |

|                                                                                                                                                                     |              |  |                       |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|--|-----------------------|
| <b>Total Home Relief</b>                                                                                                                                            |              |  | <b>\$267,000.00</b>   |
| <b>Total General Assistance</b>                                                                                                                                     |              |  | <b>\$429,825.00</b>   |
|                                                                                                                                                                     |              |  |                       |
| Section 3: That the amount appropriated for town purposed for the fiscal year beginning January 1, 2025, and ending December 31, 2025, by fund shall be as follows: |              |  |                       |
|                                                                                                                                                                     |              |  |                       |
| General Town Fund                                                                                                                                                   | \$562,900.00 |  |                       |
| Audit Fund                                                                                                                                                          | \$19,000.00  |  |                       |
| Liability Fund                                                                                                                                                      | \$13,200.00  |  |                       |
| Social Security/Medicare Fund                                                                                                                                       | \$36,000.00  |  |                       |
| Illinois Municipal Retirement Fund (IMRF)                                                                                                                           | \$36,000.00  |  |                       |
| General Assistance Fund                                                                                                                                             | \$429,825.00 |  |                       |
|                                                                                                                                                                     |              |  |                       |
| <b>Total Appropriations</b>                                                                                                                                         |              |  | <b>\$1,096,925.00</b> |

Approved this \_\_\_\_\_ day of November 2024 by a roll call vote as follows:

Roll Call # \_\_\_\_\_

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

Absent: \_\_\_\_\_

Abstain: \_\_\_\_\_

\_\_\_\_\_  
Kimberly A. Thierry, Township  
Supervisor

ATTEST:

\_\_\_\_\_  
Peter D. Schwartzman, Trustee

\_\_\_\_\_  
Kelli R. Bennewitz, Township Clerk

**ORDINANCE NO.** \_\_\_\_\_

An ordinance levying taxes for all town purposes for the Town of the City of Galesburg, Knox County, Illinois, for the tax year 2024, collectable in 2025.

**BE IT ORDAINED** by the Board of Trustees of the Town of the City of Galesburg Township, Knox County, Illinois.

**SECTION 1:** That the sum of Five Hundred Thirty One Thousand Dollars (\$531,000) are hereby levied upon all property subject to taxation within the Townships that property is assessed and equalized, in order to meet and defray all necessary expenses and liabilities of the Township as required by statute or voted by the people in accordance with the law, for such purposes as:

|                |                                 |
|----------------|---------------------------------|
| Town Fund      | General Assistance Fund         |
| IMRF Fund      | Social Security & Medicare Fund |
| Liability Fund | Audit Fund                      |

**SECTION 2:** That levied for each object and purpose shall be as follows:

|                                 | <b><u>Amount<br/>Levied</u></b> |
|---------------------------------|---------------------------------|
| <b><u>GENERAL TOWN FUND</u></b> |                                 |
| <b><u>ADMINISTRATION</u></b>    |                                 |
| Personnel                       | \$117,224                       |
| Contractual Services            | \$5,000                         |
| Commodities                     | \$3,500                         |
| Other Expenditures              | \$4,638                         |
| Capital Outlay                  | \$4,638                         |
| <b>TOTAL ADMINISTRATION:</b>    | <b>\$135,000</b>                |
| <b><u>ASSESSOR</u></b>          |                                 |
| Personnel                       | \$85,500                        |
| Contractual Services            | \$28,200                        |
| Commodities                     | \$6,500                         |
| Capital Outlay                  | \$10,000                        |
| Other Expenditures              | \$4,800                         |
| <b>TOTAL ASSESSOR:</b>          | <b>\$135,000</b>                |
| <b>TOTAL GENERAL TOWN FUND:</b> | <b>\$270,000</b>                |
| <b><u>AUDIT FUND</u></b>        |                                 |
| Contractual Services            | \$22,000                        |



|                          |          |
|--------------------------|----------|
| <b>TOTAL AUDIT FUND:</b> | \$22,000 |
|--------------------------|----------|

**INSURANCE FUND**

|                      |         |
|----------------------|---------|
| Personnel            | \$7,000 |
| Contractual Services | \$1,000 |

|                              |         |
|------------------------------|---------|
| <b>TOTAL INSURANCE FUND:</b> | \$8,000 |
|------------------------------|---------|

**ILLINOIS MUNICIPAL RETIREMENT FUND (IMRF)**

|           |           |
|-----------|-----------|
| Personnel | \$34,0000 |
|-----------|-----------|

|                         |          |
|-------------------------|----------|
| <b>TOTAL IMRF FUND:</b> | \$34,000 |
|-------------------------|----------|

**SOCIAL SECURITY FUND**

|           |          |
|-----------|----------|
| Personnel | \$34,000 |
|-----------|----------|

|                                    |          |
|------------------------------------|----------|
| <b>TOTAL SOCIAL SECURITY FUND:</b> | \$34,000 |
|------------------------------------|----------|

**GENERAL ASSISTANCE FUND**

**ADMINISTRATION**

|                      |          |
|----------------------|----------|
| Personnel            | \$79,000 |
| Contractual Services | \$2,000  |
| Commodities          | \$2,000  |
| Other Expenditures   |          |

|                              |          |
|------------------------------|----------|
| <b>TOTAL ADMINISTRATION:</b> | \$83,000 |
|------------------------------|----------|

**HOME RELIEF**

|                      |          |
|----------------------|----------|
| Contractual Services | \$29,000 |
| Commodities          | \$28,000 |
| Other Expenditures   | \$23,000 |

|                           |          |
|---------------------------|----------|
| <b>TOTAL HOME RELIEF:</b> | \$80,000 |
|---------------------------|----------|

|                                       |           |
|---------------------------------------|-----------|
| <b>TOTAL GENERAL ASSISTANCE FUND:</b> | \$163,000 |
|---------------------------------------|-----------|

**TAX LEVY SUMMARY**

|                       |           |
|-----------------------|-----------|
| General Corporate Tax | \$270,000 |
| Audit Tax             | \$22,000  |
| Insurance Tax         | \$8,000   |

|                       |           |
|-----------------------|-----------|
| Illinois Municipal    |           |
| Retirement Tax        | \$34,000  |
| Social Security Tax   | \$34,000  |
| Public Assistance Tax | \$163,000 |

**TOTAL TAXES LEVIED:** \$531,000

**SECTION 3:** That the Town Clerk shall make and file with the County Clerk of Knox County, on or before the last Tuesday of December, a duly certified copy of this ordinance.

**SECTION 4:** That if any section, subdivision, or sentence of this ordinance shall for any reason be held invalid or unconstitutional, such finding shall not affect the validity of the remaining portion of this ordinance.

**SECTION 5:** That this ordinance shall be in full force and effect after its adoption, as provided by law.

Approved this \_\_\_\_\_ day of November 2024 by a roll call vote as follows:

Roll Call # \_\_\_\_\_

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

Absent: \_\_\_\_\_

Abstain: \_\_\_\_\_

\_\_\_\_\_  
Kimberly A. Thierry, Township  
Supervisor

ATTEST:

\_\_\_\_\_  
Peter D. Schwartzman, Trustee

\_\_\_\_\_  
Kelli R. Bennewitz, Township Clerk